

## VOCABULARY

1. Choose the correct answer, A, B, C or D.

1.1 If you don't \_\_\_ an effort, you'll never succeed.

- A do
- B get
- C have
- D make

1.2 I'm going to put \_\_\_ my dentist's appointment because I'm too busy.

- A away
- B off
- C on
- D up

1.3 If there's chocolate in the house, I always eat it straightaway. I can't \_\_\_ it.

- A stick
- B stand
- C resist
- D manage

1.4 Before we start this project, we need to \_\_\_ some goals.

- A do
- B keep
- C put
- D set

1.5 I gave \_\_\_ taking sugar in my tea a few months ago.

- A up
- B on
- C off
- D to

1.6 It's not your \_\_\_ that you don't know how to drive.

- A guilty
- B fault
- C favour
- D mood

1.7 I was wondering if you could \_\_\_ me a favour?

- A be
- B do
- C help
- D make

1.8 I wanted to \_\_\_ an argument so I agreed to cook the dinner.

- A avoid
- B be
- C have
- D miss

1.9 If you don't \_\_\_ comfortable working with Keith, you should tell your boss.

- A be
- B fall
- C feel
- D get

2.0 He's not talking to anyone because he's in a(n) \_\_\_.

- A bad mood
- B argument
- C guilty
- D upset

**2 Choose the correct answer, A, B, C or D.**

2.1 You'll \_\_\_ your goals if you work hard.

- A achieve
- B get
- C have
- D stick

2.2 You can't keep \_\_\_ having these late nights. It's not good for you.

- A away
- B off
- C on
- D up

2.3 Did you \_\_\_ to finish yesterday's crossword?

- A stick
- B stand
- C resist
- D manage

2.4 He's \_\_\_ an effort to get up earlier in the mornings.

- A doing
- B keeping
- C making
- D setting

2.5 I want to take \_\_\_ a new hobby. Have you got any suggestions?

- A on
- B off
- C to
- D up

2.6 Why are you in a bad \_\_\_? It's a lovely day.

- A guilty
- B fault
- C favour
- D mood

2.7 I \_\_\_ a comment about her shoes and I think she heard me.

- A did
- B gave
- C made
- D spoke

2.8 Do you \_\_\_ going to the cinema this evening?

- A feel
- B feel like
- C be
- D be like

2.9 Don't \_\_\_ upset about not winning the race. You came second.

- A do
- B get
- C give
- D make

3.0 He's not talking to anyone because he's in a(n) \_\_\_.

- A bad mood
- B argument
- C guilty
- D upset

**3 Choose the correct answer, A, B, C or D.**

3.1 I found it hard to \_\_\_ with the challenge of studying abroad.

- A be
- B deal
- C get
- D manage

3.2 It's easier if you \_\_\_ the most difficult jobs out of the way first.

- A get
- B give
- C have
- D lose

3.3 I \_\_\_ concentration so I didn't understand the end of the programme.

- A avoided
- B fell
- C lost
- D missed

3.4 I hope we can \_\_\_ the deadline. We haven't got much time.

- A do
- B get
- C know
- D meet

3.5 My office is very busy so it's difficult to \_\_\_ distractions.

- A avoid
- B keep
- C lose
- D miss

3.6 I was given a \_\_\_ contract so I'll be able to work there for a long time.

- A background
- B chance
- C permanent
- D temporary

3.7 Sarah's \_\_\_ of the agenda for today's meeting.

- A dealing
- B in charge
- C managing
- D responsible

3.8 I left my last job because the employer was \_\_\_ the staff unfairly.

- A dealing
- B exploiting
- C taking
- D treating

3.9 You need to take \_\_\_ for your actions. You can't blame anyone else.

- A background
- B experience
- C opportunity
- D responsibility

4.0 I've got a permanent contract now, but I'd always had \_\_\_ ones before this.

- A short-term
- B long-term
- C planned
- D arranged

**4. Choose the correct answer, A, B, C or D.**

4.1 I want to \_\_\_ this project out of the way. Then I'll have more free time.

- A be
- B deal
- C get
- D lose

4.2 At first I found it hard to \_\_\_ with the challenge of being a nurse.

- A deal
- B give
- C have
- D manage

4.3 Be careful not to \_\_\_ behind schedule. We can't have any delays.

- A avoid
- B fall
- C lose
- D miss

4.4 It's hard to \_\_\_ to a routine when your timetable changes every day.

- A do
- B get
- C keep
- D meet

4.5 Be careful not to \_\_\_ concentration at this point in the game.

- A avoid
- B keep
- C lose
- D miss

4.6 She's got a \_\_\_ in finance so a job in banking will suit her.

- A background
- B chance
- C permanent
- D temporary

4.7 I'm not very good at \_\_\_ with conflicts in the office. I usually make the problem worse.

- A taking
- B exploiting
- C managing
- D dealing

4.8 If your company expects you to work long hours for little pay, they're probably \_\_\_ you.

A exploiting B managing C planning D treating

4.9 I didn't get the job because they wanted someone with at least five years' \_\_\_ in a similar job.

- A chance
- B charge
- C experience
- D opportunity

5.0 My \_\_\_ plan is to go to university before training to become a lawyer.

- A temporary
- B long-term
- C permanent
- D short-term

**5. Choose the correct answer, A, B, C or D.**

**5.1** Our new teacher is very \_\_\_ because she's friendly and she's created a nice atmosphere in the class.

- A certain
- B dependent
- C pleasant
- D regular

**5.2** You should be more \_\_\_ in your abilities. You're a better dancer than you think.

- A confident
- B direct
- C formal
- D healthy

**5.3** The children weren't very \_\_\_ I'm afraid. In fact, they did some very silly things.

- A direct
- B insensitive
- C sensible
- D shy

**5.4** I hoped to get a good \_\_\_ on the package holiday, but it was more expensive than I expected.

- A cost
- B deal
- C plan
- D treatment

**5.5** Most of our customers show \_\_\_ so they buy our products again and again.

- A brand loyalty
- B bad influence
- C limited availability
- D good quality

**5.6** If you want to \_\_\_ a large purchase, it's better to use your credit card.

- A do
- B give
- C have
- D make

**5.7** Guests will be asked to pay a small \_\_\_ for using the internet.

- A bargain
- B charge
- C cost
- D profit

**5.8** Would you like to make a \_\_\_ to our charity?

- A donation
- B fare
- C fee
- D volunteer

**5.9** I wanted a \_\_\_, but they wouldn't give me my money back.

- A bargain
- B fee
- C loss
- D refund

**6.0** If you look on the \_\_\_, you'll see how much each item of shopping costs.

- A fare
- B recipe
- C receipt
- D ticket

**6 Choose the correct answer, A, B, C or D.**

6.1 There's no need to be \_\_\_\_\_. Shouting isn't going to help.

- A aggressive
- B flexible
- C patient
- D professional

6.2 You should be more \_\_\_\_\_ or people won't know what you mean.

- A calm
- B direct
- C fair
- D regular

6.3 Please be \_\_\_\_\_. It's a difficult job so you'll need to wait a bit longer.

- A certain
- B dependent
- C necessary
- D patient

6.4 I'm not going to buy that book. It's really expensive and it's not \_\_\_\_\_ the money.

- A cost
- B deal
- C pay
- D worth

6.5 There's \_\_\_\_\_ on these pictures because we only made a hundred of them.

- A brand loyalty
- B bad influence
- C limited availability
- D good quality

6.6 I saw these organic crisps on \_\_\_\_\_ so I bought three packets of them.

- A consumer
- B deal
- C offer
- D sales

6.7 The bag is a bit damaged so I'll give you a \_\_\_\_\_. You can have it for 12 euros instead of 15 euros.

- A charge
- B discount
- C donation
- D profit

6.8 How can you make a \_\_\_\_\_ selling shoes at that price? They're far too cheap.

- A bargain
- B charge
- C cost
- D profit

6.9 I didn't have enough cash to pay the \_\_\_\_\_ for the taxi.

- A charge
- B fare
- C loss
- D refund

7.0 I was annoyed that I had to pay a booking \_\_\_\_\_ when I bought the concert tickets.

- A fee
- B receipt
- C refund
- D ticket

