Write your address.

Write the date.

Write a greeting.

Answer Alisa's questions.

Write about your holiday or trip.

Where did you go?

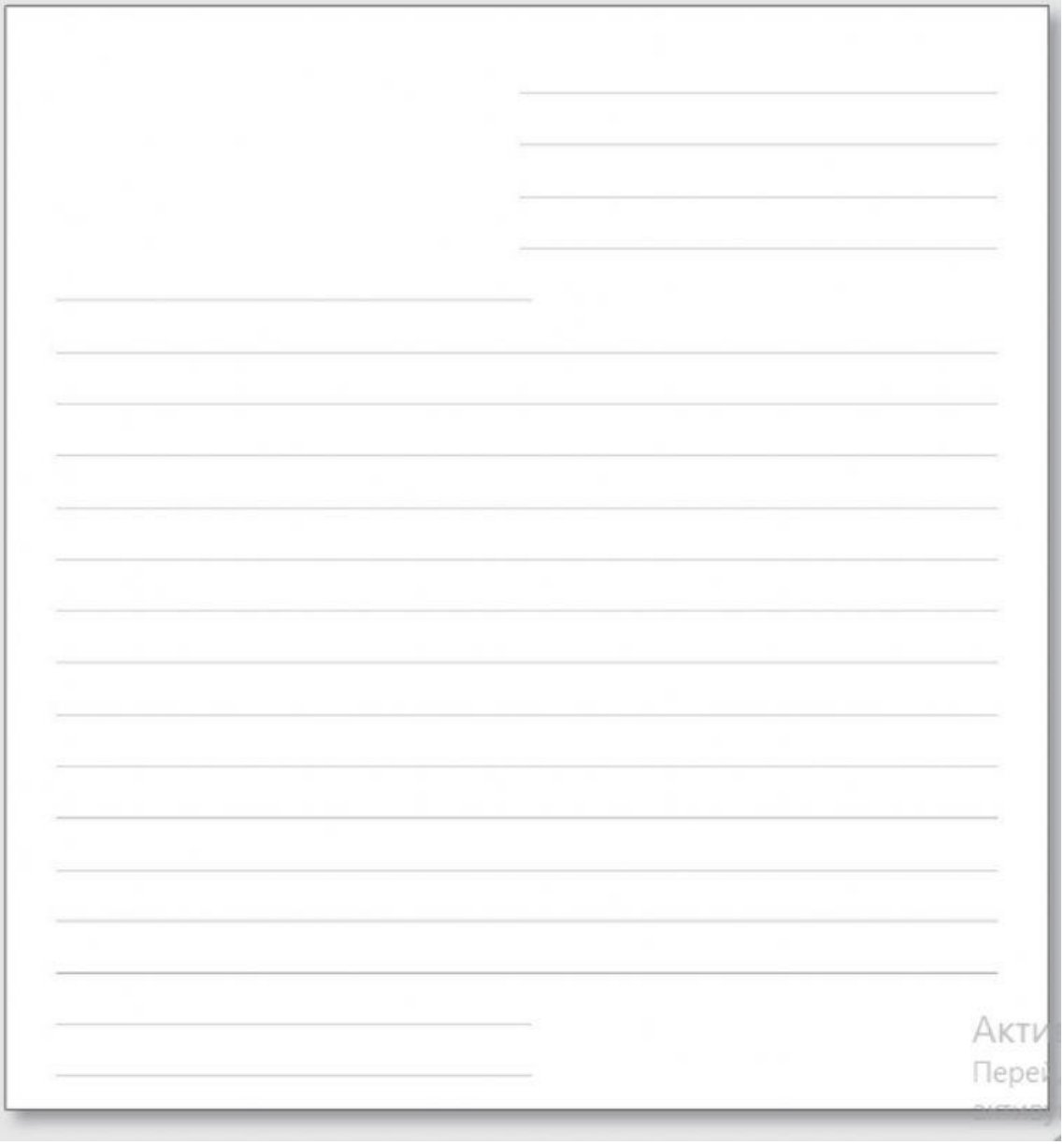
When did you go?

How did you travel there?

What did you do / eat?

How was the weather?

Write about something that happened.

Write an end to the letter.

Write your name.