UNIT 10: COMMUNICATION

A. PHONETICS

I. Complete the following words with *–ity* or *-itive*, then mark the stress in the words and practice saying them. You can use a dictionary if neccessary.

defin_____	national_____	univers_____	pos_____
util_____	add_____	compet_____	secur_____
dens_____	abil_____	curios_____	possibil_____
acquis_____	real_____	trans_____	commun_____
connectiv_____	repet_____	availabil_____	similar_____

II. Mark the stress for the following words.

1. activity	2. primitive	3. authority	4. partitive
5. quality	6. inquisitive	7. opportunity	8. genitive
9. responsibility	10. insensitive	11. personality	12. infinitive
13. popularity	14. Interactive	15. majority	16. intransitive
17. facility	18. nutritive	19. minority	20. hypersensitive

B. VOCABULARY AND GRAMMAR

I. Match the words with their definitions.

1. face-to face meeting	**a.** the movements or positions of your body that show what you are thinking or feeling
2. netiquette	**b.** a phone that uses a metal or optical fibre wire for transmission, distinguished from mobile network
3. body language	**c.** a way of communicating in which thoughts are sent from one person's mind to another person's mind
4. cyber word	**d.** the rules of correct or polite behaviour among people using the Internet
5. video conference	**e.** a meeting that you have with someone in which you talk to them directly, not by phone, email, Online, etc.
6. landline phone	**f.** letters that are sent by post rather than by email
7. social media	**g.** a conference in which participants in different locations are able to communicate with each other by using video technology
8. telepathy	**h.** websites and Computer programs that allow people to communicate and share information on the internet
9. snail mail	**i.** the use of sound, pictures and film in addition to text on a screen
10. multimedia	**j.** an Online environment where people interact through the use of digital media

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II. Complete the sentences with the words or phrases in part I.

1. You need to distinguish between friends in the real world and_____.
2. If you hear any thoughts at all, this is_____.
3. It was our first_____ after 10 years of being pen pals.
4. The use of audio or numerics with text does not qualify as_____.
5. Email is becoming so popular that some children have never received_____ before!
6. You need to follow_____ when chatting Online.
7. _____ can be held with people in any corner of the globe.
8_____ is a means of nonverbal communication of mankind.
9. Many readers are consuming news through_____ such as Facebook or Twitter.
10. Her cell phone's switched off. I'll try her on her_____.

III. Complete the sentences with the words from the box.

non-verbal	verbal	flat	cultural	barrier
three-dimensional	channel	breakdown	board	network

1. He blamed the mistake on a communication_____ between two members of staff.
2. Moving abroad isn't easy when there's a language _____.
3. Holography is a video-conference technology with_____ images.
4. _____ communication takes place through gestures, facial expressions, eye contact, etc.
5. The site included a bulletin_____ where visitors could post messages.
6. His car alarm had been going off for two days and, as a result, the battery was_____.
7. _____communication include sounds, words, language, and speech.
8. Students studying abroad must face differences when living in a different country.
9. All Computer users are connected on a_____.
10. The newsletter is a useful_____ of communication between teachers and parents.

IV. Choose the best answers to complete the sentences.

1. The Braille_____ enables blind and visually impaired people to read and write.

A. email **B.** note **C.** code **D.** report

2. _____ is an Internet Dictionary that includes one of the largest collections of text messaging, acronyms and smileys!

A. Signal **B.** Netlingo **C.** Symbol **D.** Emoji

3. _____ occurs when two people look at each other's eyes at the same time.

A. Eye contact **B.** Conversation **C.** Chatting **D.** Talking

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4. _____ communications include emails, texts, memos, letters, documents, reports, newsletters, spreadsheets, etc.

A. Oral **B.** Visual **C.** Non-verbal **D.** Written

5. In the future, people will communicate brain-to-brain, using_____.

A. telepathy **B.** blog **C.** holography **D.** messager

6. A smile is the most frequent_____.

A. social media **B.** verbal language **C.** facial expression **D.** spoken language

7. _____ are websites where users can freely type to communicate with one another in real time.

A. Message boards **B.** Chat rooms **C.** F2F meetings **D.** Video Conferences

8. It has been almost 30 years since the creation of_____, the Internet face emoticon.

A. painting **B.** code **C.** picture **D.** smiley

V. Underline the correct form.

1. Ella promises ***to share / sharing*** her blogs.
2. Johansen finished ***to speak / speaking*** and sat down.
3. CVTV agreed ***to integrate / integrating*** sign language into their daily news broadcast.
4. Do you want ***to learn / learning*** shorthand in 15 minutes?
5. George gave up ***to check / checking*** Facebook in school time.
6. After the break he went on ***to paint /painting*** the picture.
7. I don't mind ***to study / studying***, but it's hard to get /getting started.
8. We plan ***to host / hosting*** a video conference but we do not have enough room.
9. I intended ***to leave / leaving*** a note on your desk.
10. When you go to a strange community, avoid ***to use / using*** too much eye contact.

VI. Complete the sentences with the bare-infinitive, to-infinitive or -ing form of the verbs in brackets.

1. Can you manage_____ **(finish)** _____ **(type)** the documents by 4 o'clock?
2. Teens prefer_____ **(text)** their friends rather than_____ **(talk)** to them in person.
3. You need_____ **(learn)** _____ **(manage)** your time more effectively.
4. They refused_____ **(let)** us_____ **(check)** in until we paid for excess luggage.
5. Emailing is popular, but most teens enjoy_____ **(chat)** Online more than _____ **(email)**.
6. He would rather_____ **(make)** a phone call than _____ **(send)** an email.

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