

Chapter-7

Google Apps

Section A: Fill in the Blanks

1. Google Apps, now known as _____, offers a suite of productivity tools.
2. _____ is Google's free email service, offering 15 GB of storage.
3. _____ is a cloud-based storage solution that allows users to store and share files.
4. _____ is an online word processing program similar to Microsoft Word.
5. _____ is an online spreadsheet application that allows real-time collaboration.

Section B: True or False

1. Google Drive offers 15 GB of free storage for each Google account.
(True/False)
2. Google Docs can only be accessed with an internet connection. (True/False)
3. Google Sheets cannot open or convert Excel files. (True/False)
4. Google Slides allows real-time collaboration on presentations. (True/False)
5. YouTube does not support live streaming. (True/False)

Section D: Multiple Choice Questions

1. Which of the following is NOT a Google App?
 - a) Gmail
 - b) Google Drive
 - c) Microsoft Word
 - d) Google Sheets
2. What is the primary purpose of Google Drive?
 - a) To send emails
 - b) To store and share files online
 - c) To create presentations
 - d) To navigate geographical locations
3. Which Google App is used for creating and editing spreadsheets?
 - a) Google Docs
 - b) Google Sheets
 - c) Google Slides
 - d) Google Maps
4. Which of the following is a feature of Google Slides?
 - a) Real-time collaboration
 - b) Offline access
 - c) Version history
 - d) All of the above
5. How much free storage does Gmail provide?
 - a) 5 GB
 - b) 10 GB

- c) 15 GB
- d) 20 GB

Quiz: Google Apps

Question 1: What is the primary purpose of Gmail?

- a) To create spreadsheets
- b) To send and receive emails
- c) To store files online
- d) To create presentations

Question 2: Which Google App is used for creating and editing documents?

- a) Google Sheets
- b) Google Docs
- c) Google Slides
- d) Google Drive

Question 3: What is the main feature of Google Drive?

- a) It allows users to send emails
- b) It provides cloud-based storage for files
- c) It is used for creating presentations
- d) It is a video-sharing platform

Question 4: Which of the following is a feature of Google Sheets?

- a) Real-time collaboration
- b) Offline access
- c) Version history
- d) All of the above

Question 5: Which Google App is used for creating presentations?

- a) Google Docs
- b) Google Sheets
- c) Google Slides
- d) Google Maps