PART 2: SẮP XẾP ĐOẠN HỘI THOẠI, THƯ, ĐOẠN VĂN

1. Tổng quan và phương pháp làm bài
2. Luyện tập 1 – trang 5
3. Luyện tập 2 - trang 9
4. Luyện tập 3 - trang 14
5. Luyện tập 4 - trang 19

I. Tổng quan

Dạng câu hỏi sắp xếp trật tự đoạn trong đề thi TN THPT gồm các nội dung sau

- Sắp xếp đoạn hội thoại (2 đoạn)
- Sắp xếp lá thư (1 đoạn)
- Sắp xếp đoạn văn (2 đoạn)

II. Sắp xếp đoạn hội thoại

- Dạng sắp xếp đoạn hội thoại gồm 2 đoạn lần lượt là *3 lời thoại* và *5 lời thoại*. Chủ đề xoay quanh cuộc sống hàng ngày, giáo dục, môi trường, giải trí …
- Đoạn hội thoại có thể gồm các nội dung sau

+ Chào hỏi: Hi, How're you, Long time no see ….
+ Nêu ra chủ đề của đoạn hội thoại
+ Nêu ra ý kiến cá nhân để bàn bạc như I think, I believe …

Ví dụ

a. Nam: Hi, Mark! Long time no see. You look so good!
b. Nam: Yes, I have. I exercise every morning and eat more healthy food.
c. Mark: Hi, Nam! Thanks. You look so fit, too. Have you worked out a lot lately?

A. c – a – b **B.** b – c – a
C. c – b – a **D.** a – c – b

Ví dụ

a. Alex: Why online classes?
b. Sue: I'm going to try online classes.
c. Alex: How are you going to improve your English?
d. Alex: I think online classes are too expensive. I don't think I'll try them.
e. Sue: They improve our communication skills, and they have flexible schedules.

A. c – b – a – e – d **B.** c – e – d – b - a
C. d – b – a – e – c **D.** d – e – a – b – c

III. Sắp xếp lá thư và đoạn văn

Cấu trúc lá thư

- Chào hỏi: Dear/ Hi …
- Nội dung chính bức thư
- Kết thư và ký tên

Cấu trúc đoạn văn

- Câu chủ đề nêu nội dung chính của đoạn
- Trình bày các luận điểm và dẫn chứng
- Kết đoạn

❖ Ta cần tập trung vào việc hiểu mạch văn trong nội dung chính của bức thư. Để hiểu được, ta cần nắm được một số liên từ/trạng từ liên kết thường dùng, một số chủ điểm ngữ pháp và kết hợp loại trừ các đáp án.

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1. Những liên từ/trạng từ liên kết thường dùng trong lá thư, đoạn văn

Tác dụng	Liên từ/trạng từ liên kết
Bắt đầu một ý	First(ly), To begin with, First of all
Thêm ý	Second(ly), In addition (to + danh từ/ danh động từ), Additionally, Moreover, Besides, What's more, Furthermore, Indeed
Đưa ra ý trái ngược	Although, In spite of/ Despite, However, By contrast
Đưa ra lý do	Because/ As/ Since, Because of/ Due to/ Thanks to
Đưa ra kết quả	As a result, As a consequence, Therefore, Hence
Đưa ra ý cuối cùng	Finally, Lastly, Last but not least

2. Những chủ điểm ngữ pháp cần chú ý

2.1. This, That, These, và Those

Khi trong câu sử dụng các từ hạn định này, có nghĩa rằng, chúng được dùng để liên kết với một ý trước đó.

Ví dụ

She spent years researching the history of the town. **This dedication** led to the publication of a highly acclaimed book.

→ *'This dedication' trong câu thứ 2 muốn ám chỉ toàn bộ nội dung của câu thứ nhất.*

2.2. Mạo từ a/an và the

Khi ta dùng mạo từ 'a/an' với một danh từ, có nghĩa rằng danh từ đó chưa xác định, mang tính chất giới thiệu. Khi ta dùng mạo từ 'the' với một danh từ, có nghĩa rằng danh từ đó đã xác định.

Ví dụ

He had **a** rewarding **experience** at the animal shelter last year. **The experience** brought him many valuable life lessons.

→ *Mạo từ 'a' đi với danh từ 'experience' ám chỉ trải nghiệm được giới thiệu lần đầu. Mạo từ 'the' ám chỉ 'experience' đã xác định.*

2.3. 'one' và 'ones'

'One' và 'ones' thường dùng để thay cho danh từ được đề cập phía trước (số ít hoặc số nhiều).

Ví dụ

A: I'm looking for a good Italian restaurant in our town. B:

There's **one** next to our school.

→ *'one' ở lời thoại số 2 được dùng để thay cho danh từ 'restaurant' ở lời thoại số 1.*

Phân tích ví dụ sau

Hi Gemma,

a. But it was interesting to watch these videos.

b. Thanks so much for the guitar lesson videos you sent me last week.

c. You know, we ought to practise together for some time. What do you think?

d. Thanks also for the tip about the free websites with musical lesson videos-they are much better than the sites I've been following.

e. It's really nice to learn how to play a new instrument like the guitar, but I am too busy at the moment, so I'm focusing on my violin lessons for now.

Write back soon. Billy

A. d – b – a – c – e **B.** b – e – a – d – c

C. a – d – b – c – e **D.** c – a – d – b – e

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Ta thấy cả 4 đáp án đều khác nhau về lựa chọn đầu, nên sẽ xét từng đáp án để loại trừ.

- Ta loại **C** vì (a) dùng But không thể đứng ngay đầu nội dung bức thư.
- Ta loại **A** vì (d) dùng 'Thanks also' (cũng cảm ơn) nghĩa là trước đó phải 'Thanks' (cảm ơn) rồi.
- Ta xét **D** trước. Ta thấy sau (c) là (a) và (a) dùng 'these videos" mà (c) chưa hề đề cập tới 'videos', do vậy D sai.

→ **Ta chọn được đáp án B.**

a. While deadlines and flexibility are essential aspects of this job, the occasional office meeting for project updates, for instance, is a small trade-off.

b. Working remotely from home fuels my creativity and allows for a more productive environment.

c. Indeed, for the past year, I have thrived in this role at a local company, where I craft engaging online content and develop effective strategies.

d. My passion for both people and technology naturally led me to a fulfilling career in social media management.

e. In conclusion, I am incredibly happy with my current position and the opportunities it provides, as it perfectly combines my interests and skills.

A. d – c – b – a – e **B.** a – b – c – d – e
C. b – c – d – a – e **D.** c – a – d – b – e

Ta thấy 4 đáp án đều giống nhau ở kết thúc (e), nên ta không cần xét lựa chọn này.

- Ta loại ngay **D** vì 'Indeed' không thể đứng đầu đoạn.
- Ta loại **B** vì (a) nêu ngay ví dụ (for instance) nên không thể đứng đầu đoạn.
- Ta xét **C** trước. Ta thấy C bắt đầu bằng (b), sau đó là (c) và (c) sử dụng 'this role' => không phù hợp vì chưa đề cập tới 'role' nào trong lựa chọn (b).

→ **Ta chọn được đáp án A.**

a. However, despite this growth, Redmond still lacks a hospital, as the nearest one is located over 30 miles away in Longreach.

b. Once abundant parks on Oak Street and Richmond Avenue have been replaced by factories, marking a shift towards industrialisation.

c. The industrial shift has also attracted new businesses, from arcades to shops and factories, boosting the local economy and making Redmond more and more commercially active.

d. Redmond has transformed significantly over the past decade.

e. This industrial growth has led to a 25% population boom due to an influx of factory workers, resulting in increased traffic congestion.

A. d – b – c – e – a **B.** d – c – a – b – e
C. d – a – e – b – c **D.** d – e – b – c – a

Ta thấy cả 4 đáp án đều bắt đầu bằng (d) nên chắc chắn đây là câu chủ đề (topic sentence).

- Ta xét **B**, thì thấy sau (d) là (c) và (c) dùng 'this industrial shift' mà (d) chưa đề cập tới 'industrial shift'. Do vậy B sai.
- Ta xét **D**, thì thấy sau (d) là (e) và (e) dùng 'this industrial growth' mà (d) chưa đề cập tới 'industrial growth'. Do vậy D sai.
- Ta xét **C**, thì thấy sau (d) là (a) và sau đó là (e). Trong khi (a) dùng 'However' (tuy nhiên) và 'despite this growth', mà (e) tại nói về điểm tốt. → Không phù hợp.

Ta chọn được đáp án A.

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II. Lưu ý về chiến thuật làm bài

- Không nên đọc lần lượt các lựa chọn rồi dịch. Thay vào đó, hãy kết hợp chặt chẽ nội dung các đoạn với các đáp án để loại trừ.
- Nắm thật chắc cách dùng của các liên từ/trạng từ liên kết và cách dùng của 'this/that/these/those', mạo từ 'a/an/the' và 'one/ones'.
- Không nên dành thời gian dịch hết các lựa chọn vì thời gian không có nhiều và đôi khi dịch có thể khiến ta bối rối thêm.

ÁP DỤNG

Question 1.

a. John: That sounds amazing! Italy is such a beautiful country to visit.
b. Mary: Yes, I'm going to Italy next month, and I can't wait to explore the countryside.
c. John: Have you booked your holiday for this summer yet?

A. a – c – b **B.** c – a – b **C.** c – b – a **D.** b – c – a

Question 2.

a. Sarah: There's one near my office that offers flexible hours.
b. Mike: That's a good idea. Do you have a gym in mind?
c. Sarah: I think I'm going to sign up for a gym membership.
d. Sarah: Definitely. That way, I can go either before or after work.
e. Mike: Perfect! It's always great to have a convenient location.

A. c – b – a – e – d **B.** c – d – e – a – b
C. a – e – c – b – d **D.** a – b – d – e – c

Question 3.

Dear Michael,
a. I'm really grateful for your feedback; it gave me a fresh perspective.
b. Thanks for reviewing the draft of my article on environmental issues.
c. I'm making the necessary edits now and hope to submit it by the end of the week.
d. If you have time, maybe we can discuss the revisions over coffee.
e. I look forward to your thoughts on the updated version once it's ready.
Best wishes,
Lily

A. c – e – b – a – d **B.** b – a – c – e – d
C. a – c – b – e – d **D.** e – b – a – c – d

Question 4.

a. In addition to teaching, I participated in language exchange programs and helped organize cultural events for the local community.
b. Recently, I completed a six-month internship in France, where I taught English to students of various ages.
c. Looking back, I realise how much I've grown both personally and professionally during my time abroad.
d. This experience not only improved my teaching skills but also deepened my understanding of different cultures.
e. I've always been fascinated by languages, and my studies have taken me to several different countries.

A. b – d – e – a – c **B.** e – b – d – a – c
C. a – e – d – b – c **D.** d – a – e – b – c

Question 5.

a. However, critics argue that while these efforts are commendable, they fall short of addressing the immediate needs of its growing population.
b. Greenview's local government has recently implemented policies aimed at reducing its carbon footprint by 50% over the next decade.

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c. Over the past five years, Greenview has also seen an increase in green spaces and public parks, promoting environmental sustainability.
d. The city's focus on long-term environmental goals has led to significant changes in infrastructure and public awareness.
e. These policies have encouraged the use of renewable energy sources and stricter regulations on emissions from businesses.

A. b – c – e – a – d **B.** b – a – c – d – e
C. b – d – a – e – c **D.** b – e – c – d – a

LUYỆN TẬP 1

Mark the letter A, B, C or D to indicate the best arrangement of sentences to make a meaningful text in each of the following questions from 1 to 20.

Question 1.
Dear Alex,
a. Let's talk about it when we meet - I'd love to hear your thoughts on it too!
b. It was also a nice change from what I usually read, so I appreciate the recommendation.
c. It was such a great read, and I really enjoyed the storyline.
d. Thanks so much for the book you gave me last week!
e. I haven't read anything by this author before, but now I want to check out more of their books.
Write back soon.
Chris
A. e – b – d – a – c **B.** b – e – a – c – d **C.** a – e – b – c – d **D.** d – c – e – b – a

Question 2.
Hi Emily,
a. It's been a while since we last caught up, so this would be a great chance to hang out.
b. I'm planning a small party this Saturday, and I'd love for you to come!
c. It wouldn't be the same without you, so let me know if you're free.
d. There will be music, good food, and a few of our friends will be there too.
e. By the way, if you have a favourite song, I'll add it to the playlist!
Hope to see you then.
Max
A. a – c – e – d – b **B.** b – a – d – c – e **C.** a – d – b – c – e **D.** b – d – e – c – a

Question 3.
Hi Jake,
a. I should have thought more before speaking, and I understand if you need some time.
b. You're a great friend, and I'd hate for this to come between us.
c. I just wanted to say I'm really sorry about yesterday.
d. Let me know when you're ready to talk - I'd really like to make things right.
e. I didn't mean to upset you, and I feel bad about how things turned out.
Take care,
Suzy
A. c – e – a – b – d **B.** b – e – d – a – c **C.** d – b – a – e – c **D.** e – a – d – b – c

Question 4.
Hi Mia,
a. Let me know what you think - it would really mean a lot!
b. Since you're great at research, I thought you might have some good tips on finding reliable sources.
c. I'm working on a school project, and I could really use your help.

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d. The topic is a bit tricky, and I don't want to miss any important details.
e. If you're free this week, maybe we could go over it together?
Looking forward to your reply.
Susan
A. e – d – b – a – c **B.** b – d – c – a – e **C.** c – b – d – e – a **D.** a – b – c – e – d

Question 5.
Hi Lucas,
a. Some really amazing bands will be performing, and all the proceeds go to a great cause.
b. Let me know if you're interested - I can help you get a ticket!
c. I already got my ticket, and it would be awesome if you could come along too.
d. There's a charity concert happening this Friday, and I think you'd love it!
e. We haven't been to a concert together in ages, so this would be a fun way to catch up.
Hope to hear from you soon.
Mitchell
A. e – c – b – a – d **B.** d – a – c – e – b **C.** c – d – e – b – a **D.** a – e – b – c – d

Question 6.
Hi Sam,
a. I just heard the great news - congratulations on winning the writing competition!
b. We should celebrate soon - maybe a coffee catch-up this weekend?
c. I'd love to read your winning piece when you have time to share it.
d. I knew you had a talent for storytelling, and it's amazing to see you get the recognition you deserve.
e. Let me know when you're free!
Talk soon.
Ha
A. c – d – e – a – b **B.** a – d – c – b – e **C.** e – a – c – d – b **D.** b – d – c – a – e

Question 7.
Hi Rachel,
a. I'm considering joining the debate club, but I'm not sure if I'd be good at it.
b. You've always been great at speaking in front of people, so I figured you might have some tips for me.
c. Lately, I've been struggling with public speaking, so I'm a bit hesitant.
d. Let's meet up soon - I'd love to hear what you think!
e. Do you think it's worth giving it a try?
Looking forward to your reply.
Peter
A. c – e – b – d – a **B.** b – d – a – e – c **C.** e – b – a – d – c **D.** a – c – e – b – d

Question 8.
Hi Daniel,
a. Let me know what works best for you.
b. It's been a while since we last had a movie night, so how about one this Friday?
c. I'll make sure to get your favourite snacks ready!
d. We could grab some snacks and watch it at my place or go to the cinema if you prefer.
e. There's a new action movie that just came out, and I know you'd love it.
Let me know soon.
A. e – d – c – a – b **B.** c – e – a – d – b **C.** b – e – d – a – c **D.** a – e – d – c – b

Question 9.
Hi Lily,
a. I was completely lost with those equations, but the way you explained them made everything so much

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easier to understand.
b. I really owe you one, so next time we meet, coffee's on me!
c. Honestly, I don't think I would have managed to do so well on the quiz without your support.
d. Let me know when you're free - I'd love to catch up.
e. I just wanted to take a moment to thank you for all your help with my maths homework last week.
Looking forward to seeing you soon.
Phillips
A. d – c – e – b – a **B.** c – a – d – b – e **C.** b – e – d – a – c **D.** e – a – c – b – d

Question 10.
Hi Tom,
a. If you're interested, we can start planning the details - let me know what you think!
b. Lately, school has been exhausting, and I think we could both use a break.
c. I found this great spot online with amazing hiking trails and a peaceful lake where we can relax.
d. How about a weekend trip to the countryside?
e. It's not too far from here, so we wouldn't have to travel too much.
Hope to hear from you soon.
Michael
A. b – d – c – e – a **B.** d – e – b – c – a **C.** c – e – d – a – b **D.** e – d – c – a – b

Question 11.
Hi Emily,
a. I was so nervous during the tryouts, but all the practice really paid off.
b. It would be great if you could help me practice, especially with quick responses.
c. Now I have to prepare for our first competition, which is happening next month.
d. You won't believe what just happened - I got selected for the school's debate team!
e. Let's meet up soon and celebrate!
Talk soon,
Lily
A. e – b – d – c – a **B.** b – d – a – c – e **C.** d – a – c – b – e **D.** c – b – a – d – e

Question 12.
Dear Mr. Johnson,
a. The essay tips you gave me were especially useful, and I applied them in my latest project.
b. I feel much more prepared for future assignments, thanks to your guidance.
c. I just wanted to express my gratitude for all your help with my writing assignments.
d. I truly appreciate your support and encouragement!
e. Your feedback has really improved my confidence, and I've started to enjoy writing more than I ever did before.
Best regards,
Alex Mill
A. d – e – b – a – c **B.** c – e – a – b – d **C.** e – b – a – d – c **D.** b – e – d – a – c

Question 13.
Dear Aunt Susan,
a. It would be wonderful to have you here and share this special moment.
b. Let me know if you can make it - I can't wait to see you!
c. To celebrate, I'm having a small housewarming party next weekend, and I'd love for you to come.
d. Since I'm also learning how to cook, I'll be making some of the dishes we always enjoyed together.
e. It's been a while since we last caught up, and I have some exciting news - I've moved into a new place!
Take care,

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Anna

A. e – c – d – a – b **B.** d – b – a – c – e **C.** a – c – d – b – e **D.** b – d – c – a – e

Question 14.

Dear Mom and Dad,

a. Let me know what you think - I promise to be responsible!

b. The school has provided all the details, so I can share them with you if needed.

c. There's a school trip coming up next month, and I would really love to go.

d. It's an educational tour to the science museum, and it includes workshops that will be helpful for my studies.

e. Some of my classmates have already signed up, and I don't want to miss out on the experience.

Love,

Peter

A. e – d – b – a – c **B.** a – d – e – c – b **C.** b – a – e – d – c **D.** c – d – e – b – a

Question 15.

Dear Admissions Office,

a. Could you provide details regarding the course structure, duration, and any admission requirements?

b. I am interested in learning more about the vocational training programmes offered at your school.

c. In particular, I would like to know about the available courses in graphic design and digital marketing.

d. I look forward to your response and hope to explore the possibility of enrolling in one of your programmes.

e. It would also be great if you could send me the information about tuition fees and scholarship opportunities.

Best regards,

Mill Hilton

A. e – c – a – d – b **B.** a – e – c – d – b **C.** d – c – a – e – b **D.** b – c – a – e – d

Question 16.

Hi Jake,

a. If you're free, you should definitely join us - we could even grab lunch afterwards.

b. A few classmates are interested, and we're planning to meet at the library this Saturday.

c. I was thinking we should start a small study group to prepare for the upcoming exams.

d. Let me know what you think!

e. It would be a great way to review the material and help each other with difficult topics.

Talk soon,

Brian

A. e – d – b – a – c **B.** b – a – d – e – c **C.** c – e – b – a – d **D.** a – d – e – b – c

Question 17.

Dear Ms. Carter,

a. I've been struggling with a heavy workload this week, and I want to make sure I submit quality work rather than rushing through it.

b. Thank you for considering my request!

c. If I could have a few extra days, I'd really appreciate it.

d. I understand if it's not possible, but I wanted to check just in case.

e. I hope you don't mind me reaching out, but I wanted to ask if it would be possible to get an extension on the history assignment.

Best regards,

James Lynn

A. b – d – c – a – e **B.** e – a – c – d – b **C.** a – d – c – b – e **D.** d – c – b – a – e

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Question 18.

Dear Mr. Thompson,

a. Thanks again for being so thoughtful!

b. It's always great to have friendly neighbours, and I truly appreciate your generosity.

c. I just wanted to take a moment to thank you for helping me carry those heavy boxes the other day.

d. Moving in has been exhausting, and your kindness made things so much easier.

e. Once I've settled in, I'd love to invite you over for a cup of coffee.

Best,

Lydia

A. a – b – d – e – c **B.** d – e – b – a – c **C.** b – e – d – a – c **D.** c – d – b – e – a

Question 19.

Dear Sir/Madam,

a. If you do have it, could you also let me know the price and whether you offer home delivery?

b. The title is The Art of Creative Thinking by Rod Judkins, and I would prefer a hardcover edition if available.

c. Thank you in advance for your help!

d. I am looking for a specific book and was wondering if your store has it in stock.

e. I would love to pick up a copy as soon as possible.

Best regards,

Ben Nguyen

A. d – b – a – e – c **B.** c – b – a – e – d **C.** e – b – a – c – d **D.** c – d – a – b – e

Question 20.

Dear Club President,

a. Could you provide details about practice schedules, membership fees, and any tryouts?

b. I am interested in joining the school's basketball club and would like to know more about the requirements.

c. I am eager to be part of the team and contribute as much as I can.

d. I have played for my previous school's team and would love the opportunity to continue improving my skills.

e. Please let me know how I can sign up!

Best regards,

A. c – d – e – b – a **B.** a – c – d – e – b **C.** b – d – a – c – e **D.** d – c – a – b – e

LUYỆN TẬP 2

Mark the letter A, B, C or D to indicate the best arrangement of sentences to make a meaningful text in each of the following questions from 1 to 20.

Question 1.

Hi Emma,

a. I've already started using it, and it's perfect for jotting down my thoughts and ideas.

b. Let's meet up soon so I can show you how I'm using it!

c. The cover design is exactly my style, and the paper quality is great for writing.

d. Thanks so much for the beautiful notebook you gave me last week!

e. You always pick such thoughtful gifts, and I truly appreciate it.

Write back soon,

Max

A. b – a – e – c – d **B.** e – a – c – b – d **C.** d – a – c – e – b **D.** a – c – e – b – d

Question 2.

Dear Mr. Adams,

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a. Since I want to improve before the upcoming test, I was wondering if you offer any extra lessons after school.
b. I know you're busy, but even a short session would really help me understand the material better.
c. I've been finding algebra quite challenging lately, especially the quadratic equations we covered last week.
d. If that's not possible, could you recommend some resources I can use for extra practice?
e. I'd really appreciate any guidance you can provide.
Best regards,
Phillips Ben
A. a – b – d – e – c **B.** c – a – b – d – e **C.** e – a – c – d – b **D.** b – a – d – e – c

Question 3.
Dear Mr. Tam,
a. Next time, I'll make sure to keep the volume down so we don't disturb you.
b. I had a few friends over, and I didn't realise how loud we were until it was quite late.
c. I should have been more considerate, and I truly appreciate your patience.
d. Thanks for understanding, and I'll be more mindful in the future!
e. I just wanted to apologise for the noise coming from my house last night.
Take care,
Lan Nguyen
A. b – c – d – a – e **B.** d – b – a – c – e **C.** a – d – c – b – e **D.** e – b – c – a – d

Question 4.
Dear Customer Service Team,
a. However, my size was not available online, so I wanted to check if it might still be in stock at one of your physical stores.
b. I recently came across a jacket on your website, and I am very interested in purchasing it.
c. I would appreciate any details regarding availability and restocking.
d. The product is the Classic Black Winter Jacket (Item Code: 23456B), and I am looking for a size medium.
e. If it is available, could you let me know how I can place an order or reserve it for pickup?
Best regards,
Paul Alen
A. d – a – b – c – e **B.** c – d – e – b – a **C.** e – c – d – b – a **D.** b – a – d – e – c

Question 5.
Dear Admissions Office,
a. Additionally, I would like to know about the admission process and important deadlines.
b. Could you provide information regarding the curriculum, tuition fees, and any scholarship opportunities available for new students?
c. I am very interested in applying to your college and would like to gather more information about your programmes.
d. I look forward to your response and the opportunity to learn more about your institution.
e. I am particularly considering a degree in Business Administration, but I would appreciate details on other related courses as well.
Best regards,
A. e – d – b – a – c **B.** c – e – b – a – d **C.** b – a – e – d – c **D.** d – e – a – c – b

Question 6.
Hi Jake,
a. Do you have any other recommendations for similar books?

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b. Thanks for lending me that novel last week.
c. Let's meet up this weekend and talk about them over coffee.
d. The story was so captivating that I finished it in just two days!
e. I really liked the way the author described the characters and their emotions.
See you soon,
Anna

A. b – d – e – a – c **B.** c – e – a – d – b **C.** e – c – d – a – b **D.** a – e – c – d – b

Question 7.

Dear Ms. Carter,
a. Could you check my outline before I start writing?
b. I will apply your advice in my next assignment.
c. I now understand how to improve my arguments and make my writing more structured.
d. The extra resources you suggested were very helpful, especially the guide on writing strong thesis statements.
e. Thank you for your detailed feedback on my last essay.
Best regards,
Daniel

A. c – d – a – b – e **B.** a – c – b – d – e **C.** d – c – a – b – e **D.** e – c – d – b – a

Question 8.

Hi Mom and Dad,
a. The neighbourhood is quiet, and the grocery store is just a few minutes away.
b. My classes are going well, though I have a lot of reading to do every week.
c. I miss home-cooked meals, so I tried making spaghetti yesterday, but it didn't turn out great!
d. I wanted to let you know that I've settled into my new apartment.
e. I'll call you this weekend to catch up.
Love,
Sarah

A. c – e – b – a – d **B.** d – a – b – c – e **C.** b – a – e – d – c **D.** a – c – b – e – d

Question 9.

Dear Customer Service,
a. I would like to request an exchange for the correct size.
b. I appreciate your help in resolving this issue.
c. I recently ordered a pair of running shoes from your website, but I received the wrong size.
d. The order number is #458732, and I had selected size 9, but I got size 7 instead.
e. Please let me know the process for returning the item.
Sincerely,
Michael Brown

A. b – d – e – c – a **B.** d – a – e – b – c **C.** a – d – e – b – c **D.** c – d – a – e – b

Question 10.

Dear Admissions Office,
a. Could you provide me with details about the course structure and tuition fees?
b. I am interested in enrolling in your graphic design course next semester.
c. I would also like to know if there are any prerequisites for joining.
d. I look forward to your response and hope to join your esteemed programme soon.
e. The online reviews about your programme were very positive, so I'm excited to learn more.
Best regards,
Emily Carter

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A. a – c – e – d – b **B.** b – a – c – e – d **C.** e – d – a – b – c **D.** c – a – b – d – e

Question 11.

Dear Hope Foundation,

a. Could you let me know the best way to send these items to you?

b. It's wonderful to see how your team is making a difference in the community.

c. I recently learned about your organisation's efforts to provide school supplies for underprivileged children.

d. Please share more information about other ways to help.

e. I would like to contribute by donating some books and stationery.

Best wishes,

James Wilson

A. a – d – e – c – b **B.** b – e – d – a – c **C.** e – d – a – b – c **D.** c – e – a – b – d

Question 12.

Hi Sophie,

a. Let me know when you're free!

b. It was also fun catching up with everyone and playing those party games.

c. The decorations were beautiful, and the food was amazing - especially the chocolate cake.

d. Let's plan something again soon, maybe a movie night at my place?

e. I had such a great time at your birthday party last weekend!

Take care,

Mia

A. a – d – c – b – e **B.** d – e – b – a – c **C.** e – c – b – d – a **D.** b – c – d – a – e

Question 13.

Dear Green Earth Organisation,

a. I believe more people need to be aware of how serious plastic pollution is.

b. I recently read about your efforts to reduce plastic waste in our community, and I'd love to get involved.

c. I look forward to hearing how I can contribute to this important cause.

d. Could you share details about any upcoming clean-up events or ways to volunteer?

e. Also, do you have any resources on how individuals can reduce their plastic use daily?

Best regards,

Liam Turner

A. c – e – a – b – d **B.** b – d – a – e – c **C.** d – a – e – c – b **D.** a – e – c – b – d

Question 14.

Dear Happy Tails Animal Shelter,

a. Are there any specific requirements I should be aware of?

b. Thank you for the amazing work you do for these animals, and I hope to find a furry friend to bring home soon.

c. I would also love to visit and meet some of the animals available for adoption.

d. Could you let me know the best time to come by?

e. I am interested in adopting a pet and would like to know more about the adoption process at your shelter.

Best regards,

Olivia Harper

A. b – c – d – a – e **B.** e – a – c – d – b **C.** d – c – e – b – a **D.** c – d – e – a – b

Question 15.

Dear Mr. Williams,

a. I really appreciate all your guidance and advice.

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b. Your lessons have helped me improve a lot, and I now feel more confident in my writing skills.
c. Could I ask for some extra practice materials for the upcoming exam?
d. I just wanted to thank you for your support and encouragement throughout the school year.
e. The book recommendations you gave me were also very useful, and I enjoyed reading them.
Sincerely,
Emma Johnson

A. d – b – e – a – c **B.** a – b – e – c – d **D.** c – e – b – a – d **D.** e – a – d – c – b

Question 16.

Hi Mom and Dad,
a. I just wanted to update you on how things are going here.
b. I miss you both and hope we can plan a visit soon.
c. Last weekend, I tried cooking that pasta recipe Mom always makes, and it actually turned out pretty good!
d. Work has been busy, but I'm learning a lot and enjoying the new challenges.
e. Let's have a video call this Sunday so we can catch up properly!
Love,
Sophia

A. c – b – d – a – e **B.** e – b – a – c – d **C.** b – c – d – e – a **D.** a – d – c – b – e

Question 17.

Dear Photography Club,
a. Could you let me know about your meeting schedule and any upcoming events?
b. I'd love to meet other members and learn new techniques from experienced photographers.
c. I'm really interested in joining your club, as I've always enjoyed taking photos and want to improve my skills.
d. Also, do I need to bring my own camera, or are there shared ones available?
e. Please let me know how I can get started and become part of the group!
Best,
Lucas

A. e – b – d – c – a **B.** a – d – c – b – e **C.** b – d – e – a – c **D.** c – a – d – b – e

Question 18.

Dear City Council,
a. I appreciate your time and consideration on this matter, and I hope to see improvements soon.
b. This would make a big difference in ensuring pedestrian safety for everyone.
c. Many residents, especially children and elderly people, struggle to cross the busy streets safely.
d. The lack of pedestrian crossings in our neighbourhood is worrying.
e. Would it be possible to install more crosswalks or traffic lights in key areas to prevent accidents?
Sincerely,
Rachel Evans

A. e – d – b – c – a **B.** d – c – e – b – a **C.** a – b – c – d – e **D.** c – b – a – e – d

Question 19.

Hi Lisa,
a. We should definitely team up again for the next assignment.
b. I learned so much about ancient civilisations, and your presentation skills were amazing.
c. Let's meet up this weekend to go over our notes for the upcoming test!
d. Also, I found a great documentary that covers some of the topics we researched - I'll send you the link.
e. The history project we worked on last week was really fun!
See you soon,

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Emma

A. b – c – d – e – a **B.** c – a – e – b – d **C.** e – b – a – d – c **D.** a – d – b – c – e

Question 20.

Dear Customer Service,

a. Could you please advise me on how to get a replacement or refund?

b. I followed the troubleshooting steps in the manual, but the issue hasn't been resolved.

c. I recently purchased a pair of wireless headphones from your website, but I've been having trouble with the sound quality.

d. I appreciate your help and look forward to your response.

e. The volume keeps dropping randomly, and the left earbud sometimes stops working.

Sincerely,

Mark Johnson

A. a – d – b – c – e **B.** d – a – c – e – b **C.** b – e – a – d – c **D.** c – e – b – a – d

LUYỆN TẬP 3

Mark the letter A, B, C or D to indicate the best arrangement of sentences to make a meaningful text in each of the following questions from 1 to 20.

Question 1.

a. This shift towards processed foods has also led to increased consumption of sugary drinks and high-calorie snacks, contributing to rising obesity rates among adolescents.

b. Teenagers' eating habits have changed considerably in recent years.

c. However, despite these efforts, unhealthy eating habits remain prevalent, as fast food remains both affordable and widely available.

d. Traditional home-cooked meals are being replaced by fast food and pre-packaged snacks, largely due to busy schedules and the convenience of quick meals.

e. As a result, many schools and health organisations have introduced nutrition programmes to encourage healthier choices and educate teenagers about balanced diets.

A. b – d – a – e – c **B.** b – e – a – c – d **C.** b – a – e – c – d **D.** b – c – e – d – a

Question 2.

a. While not every dish turns out perfectly, the act of creating something nourishing brings me a sense of accomplishment.

b. I enjoy experimenting with new recipes, especially those that incorporate fresh, seasonal ingredients.

c. For example, last week I tried making a Thai curry from scratch, and the process of blending spices was both therapeutic and rewarding.

d. Cooking has become my go-to way to unwind after a long day.

e. Overall, cooking is more than just a hobby for me - it's a way to relax, learn, and savour life's simple pleasures.

A. d – b – c – a – e **B.** a – c – d – b – e **C.** b – c – a – d – e **D.** c – b – d – a – e

Question 3.

a. The break from academics has allowed me to recharge and gain clarity about the career path I want to pursue, particularly in the field of veterinary medicine.

b. While some people questioned my decision to spend a year out, the experiences I've gathered have been invaluable in building my confidence and skills.

c. Taking a gap year has given me the opportunity to step back and reflect on what truly matters to me.

d. In conclusion, this gap year has been a transformative period that has prepared me to approach my future with renewed focus and purpose.

e. During this time, I've been able to explore my interests, such as working at an animal shelter, which

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has been both fulfilling and enlightening.

A. b – e – c – a – d **B.** e – a – b – c – d **C.** a – e – c – b – d **D.** c – e – a – b – d

Question 4.

a. For instance, during a particularly stressful week at work, my friend offered not only a sympathetic ear but also practical advice that I hadn't considered.

b. Opening up to a close friend about my struggles has always been a source of comfort and clarity for me.

c. While it can be difficult to be vulnerable, the trust and understanding in our conversations make it worth it.

d. Whenever I feel overwhelmed, I find that sharing my thoughts with someone who truly listens helps me process my emotions more effectively.

e. In conclusion, talking to my friend about my problems has become an essential part of how I navigate challenges and maintain my mental well-being.

A. c – a – d – b – e **B.** b – d – a – c – e **C.** d – c – a – b – e **D.** a – c – b – d – e

Question 5.

a. With instant messaging, video calls, and online forums, people can now connect across the globe in seconds, breaking barriers of time and distance.

b. The rise of social media has transformed human interaction in ways unimaginable a few decades ago.

c. The constant exposure to online interactions can sometimes blur the line between reality and digital personas, affecting relationships and self-perception.

d. However, this convenience has also altered the depth of conversations, often replacing meaningful face-to-face discussions with brief, surface-level exchanges.

e. While social media continues to shape modern communication, balancing its benefits and drawbacks remains a challenge.

A. b – d – e – a – c **B.** b – c – d – e – a **C.** b – a – d – c – e **D.** b – e – c – a – d

Question 6.

a. Because algorithms often prioritise sensational content, many users find themselves exposed to biased or exaggerated stories.

b. Recognising this issue, more people are now learning to fact-check sources and think critically before sharing information.

c. Instead of waiting for traditional news broadcasts, users now have instant access to breaking stories from various online platforms.

d. Social media has revolutionised the way people receive and share news.

e. However, this rapid spread of information also comes with risks, as false news and misleading headlines can easily go viral.

A. d – b – e – c – a **B.** d – c – e – a – b **C.** d – e – b – a – c **D.** d – a – e – b – c

Question 7.

a. Studies have shown that people who speak more than one language tend to have stronger memory and problem-solving skills.

b. Furthermore, knowing an additional language opens up opportunities for travel, business, and cross-cultural communication.

c. Being bilingual offers significant cognitive, cultural, and career advantages.

d. To meet this growing demand, more schools are now integrating foreign language programs into their curriculums from an early age.

e. With globalisation increasing, many companies actively seek employees who can speak multiple languages.

A. c – d – b – e – a **B.** c – b – d – a – e **C.** c – a – b – e – d **D.** c – e – a – d – b

LIVEWORKSHEETS