

**1 Put the words in brackets in the correct order to complete the voice messages.**

Hello. This is Michael Andrews from the hair salon.

1 \_\_\_\_\_

(a / This / is / for / message / Mrs Davis). I'm really sorry

2 \_\_\_\_\_

(have / appointment / but / cancel / I / to / your).

3 \_\_\_\_\_

(back / Call / me / on) this number, and we can make another appointment for next week.

Hi Jeanne, it's Sarah here.

4 \_\_\_\_\_

(tell / I'm / to / calling / you) about my date last night! Can you call me <sup>5</sup> \_\_\_\_\_

(get / back / this / when / you) ?

Hello, dear, <sup>6</sup> \_\_\_\_\_

(your / is / mother / this).

7 \_\_\_\_\_

(about / calling / I'm) your sister's party.

8 \_\_\_\_\_

(Give / a / call / me) when you have time.

Hi John, it's Mohammed.

9 \_\_\_\_\_

(I'm / about / to / you / calling / remind) lunch tomorrow. I know you're at work now, but

10 \_\_\_\_\_

(when / me / you're \_\_\_\_\_)

**2 Complete the voice messages with the verbs in the box.**

call   calling   cancel   give   is   let   remind

Hi. This <sup>1</sup> \_\_\_\_\_ Nora.  
I'm really sorry but I have to <sup>2</sup> \_\_\_\_\_ dinner tonight.  
My son is sick, so I'm staying at home. Please text me to  
<sup>3</sup> \_\_\_\_\_ me know you got this message.  
Thanks, and sorry!

Hello. This is a message for Mr Jacobs from Harley Street  
Dentist's.  
I'm calling to <sup>4</sup> \_\_\_\_\_ you about your appointment at  
9 a.m. on Tuesday morning. Can you <sup>5</sup> \_\_\_\_\_ me back  
if you need to cancel this appointment?  
Thank you.

Hi, it's me. I'm <sup>6</sup> \_\_\_\_\_ to see how you are.  
I know you're busy at the moment, but <sup>7</sup> \_\_\_\_\_ me a  
call when you have time.  
OK, bye!