Unit 8 – Human Resources

Instruction: Match the words with its correct definitions.

_____ 1. Shortlist	A. to come together in a single place, or bring people or things together in a single group
_____ 2. Assemble	B. Producing or using original and unusual idea.
_____ 3. Enthusiastic	C. Able to provide effective solutions to problems.
_____ 4. Adaptable	D. Able or willing to change in order to suit different conditions.
_____ 5. Methodical	E. based on real facts and not influenced by personal beliefs or feelings.
_____ 6. Reliable	F. a list of people who have been judged the most suitable for a job or prize, made from a longer list of people originally considered, and from which one person will be chosen.
_____ 7. Ambitious	G. People who do things in a very ordered, careful way.
_____ 8. Objective	H. examining or liking to examine things in detail, in order to discover more about them.
_____ 9. Creative	I. Showing enthusiasm.
_____ 10. Analytical	J. having the power of special knowledge, or (of a person) showing the confidence of having special knowledge
_____ 11. Authoritative	K. Someone or something that is reliable can be trusted or believed because he, she, or it works or behaves well in the way you expect
_____ 12. Practical	L. Having a strong wish to be successful, powerful, or rich.

LIVEWORKSHEETS