

Test 4

LISTENING

PART 1 Questions 1–10

Questions 1–6

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

First day at work	
• Name of supervisor:	1
• Where to leave coat and bag:	use 2 in staffroom
• See Tiffany in HR:	to give 3 number to collect 4
• Location of HR office:	on 5 floor
• Supervisor's mobile number:	6

Questions 7–10

Complete the table below.

Write **ONE WORD ONLY** for each answer.

Responsibilities			
	Task 1	Task 2	Notes
Bakery section	Check sell-by dates	Change price labels	Use 7 labels
Sushi takeaway counter	Re-stock with 8 boxes if needed	Wipe preparation area and clean the sink	Do not clean any knives
Meat and fish counters	Clean the serving area, including the weighing scales	Collect 9 for the fish from the cold-room	Must wear special 10