

Test 4

LISTENING

PART 1 *Questions 1–10*

Questions 1–6

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

First day at work

- Name of supervisor: 1
- Where to leave coat and bag: use 2 in staffroom
- See Tiffany in HR: to give 3 number
to collect 4
- Location of HR office: on 5 floor
- Supervisor's mobile number: 6

Questions 7–10

Complete the table below.

Write **ONE WORD ONLY** for each answer.

Responsibilities			
	Task 1	Task 2	Notes
Bakery section	Check sell-by dates	Change price labels	Use 7 labels
Sushi takeaway counter	Re-stock with 8 boxes if needed	Wipe preparation area and clean the sink	Do not clean any knives
Meat and fish counters	Clean the serving area, including the weighing scales	Collect 9 for the fish from the cold-room	Must wear special 10