

# ACTIVITY 1:

Rewrite the following sentences using the modal verb indicated in parentheses, keeping the meaning as similar as possible.

- 1) It is necessary for employees to attend the training.  
(Must)
- 2) It is a good idea for the team to consider a new marketing strategy.  
(Should)
- 3) They are not required to submit the financial report today.  
(Don't have to)
- 4) It is prohibited for employees to share confidential client data.  
(Mustn't)
- 5) It is important for the company to improve its customer service.  
(Need to)



# ACTIVITY 2:

Complete the following sentences with the appropriate modal verb (must, have to, need to, should, ought to, don't have to, mustn't). More than one option may be possible.

- 1) All employees \_\_\_\_\_ adhere to the company's code of conduct.
- 2) We \_\_\_\_\_ analyze the sales data before making any decisions.
- 3) You \_\_\_\_\_ share your password with anyone.
- 4) The team \_\_\_\_\_ submit the project proposal by the end of the week.
- 5) We \_\_\_\_\_ purchase new office furniture right now.
- 6) The company \_\_\_\_\_ consider investing in renewable energy.

