



2. Fill in the gaps

1. Bob has good _____. He often finishes his work on time.
2. Jim is quite good at creating new ideas. He has a lot of _____.
3. Jenny has great _____. She always explains things clearly.
4. Kate can do a lot of things at the same time. She has good _____.
5. This project requires _____ so we all must work well together.
6. Peter has great _____. He often suggests effective solutions to the company's problems.
7. The right person for the position of computer engineer needs to have excellent. _____.
8. Ken works at a hotel. He can speak some _____ and he can support foreign guests.