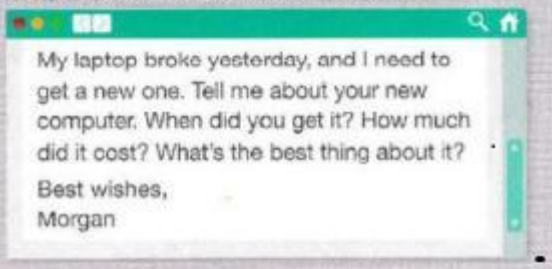
WRITING

PREPARE TO WRITE

An email

GET READY Read the email from your friend Morgan. Why did Morgan write the email?



My laptop broke yesterday, and I need to get a new one. Tell me about your new computer. When did you get it? How much did it cost? What's the best thing about it?

Best wishes,
Morgan

PLAN Think of an answer to each of Morgan's questions.

WRITE Write an email to Morgan with answers to all his questions. Begin your email with *Hi Morgan*, or *Dear Morgan*, and end it with *See you soon.* or *Best wishes*, and your name. Write 25 words or more.

IMPROVE In pairs, read your email and your partner's. Check that all three questions have an answer. Give your partner two ideas to make their email better. Use your partner's advice and rewrite your email.

LIVEWORKSHEETS