
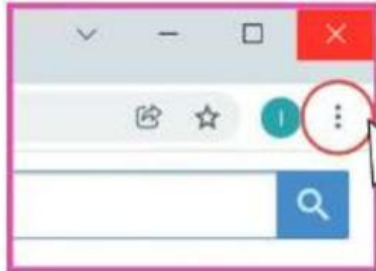
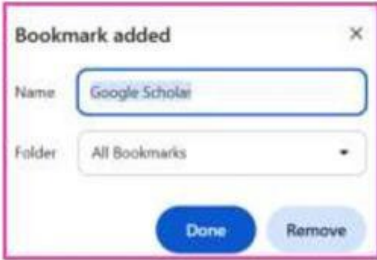





Summative Evaluation Review
3rd PERIOD
2024 – 2025

Student:			
Grade:	7 EGB	Section:	A - B - C
Subject:	DIGITAL SKILLS & LAB SKILLS	Date:	
Teacher:	Lcda Estefania Orozco		

1. Order the steps to add a bookmark

Image	Number
	
	
	
	



2. Complete what is Copyright using the word bank

Word Bank

right created original belongs

Copyright is the _____ that indicates that an _____ work such as texts, photos and music _____ to the person who _____ it.

3. Name every Fair Use example



4. What is Tinkercad?

5. Choose where the Digital footprint can be seen:

At school

In the TV

By organizations

By anyone

By Artificial
Intelligence

At work



6. Order and write the steps to create a task in Google Calendar

The screenshot shows the Google Calendar interface with several steps highlighted by numbered circles:

- 1. Click the 'Create' button in the top left.
- 2. Select 'Task' from the dropdown menu.
- 3. Add a title to the task.
- 4. Select the date and time for the task.
- 5. Add guests to the task.
- 6. Click the 'Save' button at the bottom right.

Below the screenshot, there are three empty boxes for writing the steps:

7. Match the Internet domains with the correct description

.gov	government site
.com	non profit organization site
.net	international domain site
.org	service site
.uk	educational site
.edu	commercial site





8. Identify the five parts of an email.

The diagram illustrates the components of an email. It features a window titled "Invitation" with a header bar. Below the header, the email content is displayed, including a greeting, a paragraph of text, and a signature. Five empty boxes with arrows point to specific parts of the email:

- Box 1: Points to the "Invitation" header bar.
- Box 2: Points to the "Dear Mr. Darwin," greeting.
- Box 3: Points to the main body of the email text.
- Box 4: Points to the "Sincerely," closing.
- Box 5: Points to the signature "Michael Herrera".

Invitation

Darwin Acosta

Invitation

Dear Mr. Darwin,

I am pleased to invite you to the meeting of authorities of our High School, which will be held in the teachers' room and will be attended by authorities from different educational establishments. The meeting will take place on December 13 of this year.

Sincerely,

Michael Herrera



9. Write the steps to join a class in Google Classroom.

1

2

3

The screenshot shows the Google Classroom homepage. A green line connects the number '1' to the '+' icon in the top right corner. Another green line connects the number '2' to the 'Join class' option in the dropdown menu that appears. A third green line connects the number '3' to the 'Class code' input field in a separate box on the right. This box also contains the text 'Class code' and 'Ask your teacher for the class code, then enter it here.' Below the input field is a 'Join class' button.

10. Identify the Insert Elements in Google Sites

The first box on the left contains five icons: a vertical double-headed arrow, three horizontal lines, a square with a smaller square inside, a rounded rectangle, and a horizontal line. The second box on the right contains four icons: a square with a plus sign, a play button, a calendar, and a location pin.

