

Unit 7

Unit 7 Extra practice

1 Vocabulary jobs, Wordbuilding suffixes

Add the correct suffix to make jobs from these words.

- 1 office officer
- 2 design designer
- 3 assist assistant
- 4 engine engineer
- 5 program programmer
- 6 journal journalist
- 7 manage manager
- 8 electric electrician
- 9 represent representative
- 10 account accountant
- 11 reception receptionist

2 Vocabulary describing jobs, job adverts

Complete the descriptions of two jobs with these words. Which two jobs from Exercise 1 do the texts describe?

dangerous experience interesting part time physical **skilled** training

My job is very ¹ skilled – you have to study for about four years to get the full qualification. You also have to work at the same time to get practical ² experience. It's important to get the right ³ training, because you are working with something very ⁴ dangerous – it can kill you! I can choose the hours I work and at the moment I'm only working ⁵ part time because I'm also doing some teaching at the college. The job is quite ⁶ tiring – you spend a lot of hours on your feet and you need strong arms. With new kinds of renewable energy, it's going to be ⁷ interesting to see how the job will change in the future.

boring challenging essential long on my own tiring well paid

For my job, I have to work very ⁸ long hours and sometimes weekends too, so it can be ⁹ tiring, but it's never ¹⁰ boring – something different happens every day! I sometimes work as part of a team, but I also spend a lot of time working ¹¹ on my own. I do my job anywhere really – it can be in the street, at a café or on a train. I meet a lot of important people, but sometimes the work is ¹² challenging because people don't always want to talk to you and you don't have much time to get your story! In my job it's ¹³ essential to be able to write well and to try to tell the truth. It's not great for family life because I'm so busy and it's not very ¹⁴ well paid (but of course the money is better than in many jobs).

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3 Word focus *make or do*

Write these words and phrases in the correct column in the table.

a decision ~~a job~~ a mistake breakfast homework money
someone a favour well at school work your bed

do	make
1 <i>a job</i>	6
2	7
3	8
4	9
5	10

4 Real life a job interview

Complete the conversation with these words.

before current hours ~~reasons~~ qualifications salary

- A: Can you tell me your ¹ *reasons* for applying for this job at the Natural History Museum?
- B: Well, I'm interested in museums and I also love animals and wildlife.
- A: OK. Tell me about your ² job.
- B: At the moment, I'm working at the zoo, as a sales assistant.
- A: What ³ do you have?
- B: I have a degree in Zoology.
- A: Have you worked in a museum ⁴ ?
- B: Yes, my last job was at the Maritime Museum.
- A: OK, thank you very much. Do you have any questions for us?
- B: Yes, what are the typical ⁵ ?
- A: You usually work seven hours a day, five days a week.
- B: And can you tell me the ⁶ ?
- A: That depends on your experience, but you would earn between 18 and 25 thousand pounds a year.

5 Vocabulary parts of a building, Grammar prepositions of place and movement

- There is an area outside / *out* the office for bikes.
- Go *down* / *up* to the basement. You will find the toilets there.
- Go along the *corridor* / *entrance*. Her office is the second *at* / *on* the left.
- You can either *walk* / *take up* the stairs or *take* / *go* the lift to the top of the building.
- We usually have lunch in the *canteen* / *reception*.
- The reception is *on* / *in* the ground floor.
- My office is *opposite* / *opposite to* the entrance.
- In case of a fire, leave the building *in* / *by* the emergency exit.