The Academy
Education for All

Homework Units 3 and 4

GRAMMAR

1. Write sentences with *going to*.

1. My / boss / not / give / me / a / raise
2. What / you / do ?
3. I / look for / a / new / job
4. When / you / start /applying / for / jobs ?
5. First / I write / a / new / résumé

2. Complete the sentences with the present perfect or the past simple form of the verbs.

Message

From Tina

Hi, Jeremy! Sorry I [1] _____ (not e-mail) you for a long time. I [2] _____ (be) very busy these past few months. I was promoted at work, and I [3] _____ just _____ (buy) a new house. My sister [4] _____ (move) to Chicago. She [5] _____ (move) there last month. I [6] _____ (not visit) her yet!

Oh, yes! My brother [7] _____ (write) an article for a magazine. It's his first! He [8] _____ (do) it when he was in Brazil. It's actually very interesting. How about you? [9] _____ you _____ (do) anything exciting this year?

VOCABULARY

3. Choose the correct verbs.

A Have you [1] *emptied / tidied* the dishwasher yet?
B No, I haven't, but I have just [2] *done / made* the laundry.
A That's great! I've [3] *emptied / cleaned* the kitchen floor, and James has [4] *used / vacuumed* all the rugs.
B Great! Matt has [5] *made / done* his bed for once!

FUNCTIONS

4. Circle the correct phrases to complete the conversation in a polite way.

1. A *Could you help / Help* me finish this report?
   B Yes, of course.
2. A *Tell / Could you tell* John not to worry?
   B Yes, of course.
3. A *Come / I'd like you to come* into work this weekend.
   B I'm sorry, I can't. I'm going away.
4. A *Order / Can you tell* him to stop that noise now?
   B OK.
5. A *When can you look / Look* at this document?
   B I can look at it first thing tomorrow morning.

LIVEWORKSHEETS