


Questions 172-175 refer to the following online chat discussion.



**Ashley Montaine 8:54 A.M.:** How did the interview with Mr. Erickson go?

**Dan Campbell 8:55 A.M.:** I really enjoyed meeting him. I think he'd be a great reporter here. He seems smart and organized, and his samples show that he's a great writer.

**Ashley Montaine 8:57 A.M.:** Brooke, can you contact Mr. Erickson to set up the next interview? Is that a problem?

**Dan Campbell 8:58 A.M.:** I'd really like to work with him. It is very important that he impress Mr. Peters.

**Brooke Randolph 8:59 A.M.:** Not at all.

**Ashley Montaine 9:00 A.M.:** Thanks. I also see that he has a varied work history. That will make him a well-rounded reporter.

**Brooke Randolph 9:02 A.M.:** When would you like to meet with him again?

**Dan Campbell 9:03 A.M.:** Ashley, I believe you will participate in the next interview. Note that Mr. Peters is probably going to ask why Mr. Erickson wants to transition from freelance writing to in-house news reporting. Also, Mr. Peters will want assurances that he's committed and will stick around for several years.

**Ashley Montaine 9:04 A.M.:** Brooke, Mr. Peters and I are both free Friday morning.

**Brooke Randolph 9:06 A.M.:** Great. I'll write an e-mail shortly.

172. For what type of company do the writers work?
- (A) A book publisher
  - (B) A newspaper
  - (C) A film production company
  - (D) A job-placement firm
173. At 8:59 A.M., what does Ms. Randolph most likely mean when she writes, "Not at all"?
- (A) She would like to participate in an interview.
  - (B) She does not think Mr. Erickson should be hired.
  - (C) She feels comfortable fulfilling a request.
  - (D) She has not read Mr. Erickson's writing.
174. What is indicated about Mr. Erickson?
- (A) He has never been on a job interview before.
  - (B) He has held many different types of jobs.
  - (C) He is taking over Mr. Peters' position.
  - (D) He is a former colleague of Ms. Montaine.
175. According to the discussion, what is important to Mr. Peters about a new hire?
- (A) Prior news reporting experience
  - (B) Ability to begin working immediately
  - (C) Communicating well with colleagues
  - (D) Staying with the company over the long term

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Questions 176-180 refer to the following article and letter.

**Alberta Business Matters**  
April issue

## Improve Your Office Environment Now!

Today's office environment, featuring numerous corridors, unexciting beige or white walls, and often rows of identical, windowless cubicles, might not inspire comfort, beauty, and energy. However, there are some easy, inexpensive ways to make your office space more inviting.

### Air quality

- Add some green plants to the décor. Plants offer a natural filtration system, increasing oxygen levels. Nonflowering plants should be preferred, as they will not scatter pollen.
- A small, tabletop air purifier helps improve stale air and removes dust.

### Light quality

- Take breaks and go outdoors. Even just

five minutes before or after lunch break will provide your eyes with a respite from artificial light sources.

- Use desktop lamps with full-spectrum lightbulbs.
- Install double-glazed windows instead of blinds to reduce glare while maintaining natural light.

### Stress relief

- Earplugs or noise-cancelling headphones can block distracting noise in an open office floor plan.
- Photographs of loved ones and places we have visited for vacation are reminders of our life away from the office. Select a few favorite pictures as important decorative elements.

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**Dear readers, if you have tips to add to this list, send them in and they will be published in next month's issue.**

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**Alberta Business Matters**

## Letters to the Editor

It may interest your readers to know about the company I work for, called Moveable, Inc. We aspire to make dull offices more comfortable and convenient for workers, especially for today's on-the-move employees.

For example, say you work two days a week at your headquarters in Edmonton, and the rest of the week you are in a satellite office. Our "Can-Do Case" ensures that your favorite office supplies always travel with you. Our "Modular Décor Kit," weighing just 1.75 kg, contains a portable reading lamp, a miniature silk plant, and a folding photo frame with space for four pictures. Look us up online and follow us on social media, as we offer new items frequently!

Best,  
Maria Testa

176. What is NOT recommended in the article?
- (A) Using plants to decorate cubicles
  - (B) Walking outdoors during breaks
  - (C) Using a calming noise machine
  - (D) Decorating with personal photographs
177. Why are blinds mentioned?
- (A) Because they are relatively expensive
  - (B) Because they block natural light
  - (C) Because they are hard to match to furniture
  - (D) Because they attract dust
178. What is indicated about the magazine?
- (A) It is the only business publication in Alberta.
  - (B) Its publisher is hiring additional staff.
  - (C) Its editors would like to hear from readers.
  - (D) It is sponsored by a furniture company.
179. What is suggested about Ms. Testa?
- (A) She is a professional writer.
  - (B) She is starting a new company.
  - (C) She travels frequently in her work.
  - (D) She read the previous issue of *Alberta Business Matters*.
180. What is suggested about Moveable, Inc.'s products?
- (A) They are packable.
  - (B) They are affordable.
  - (C) They are available for a short time.
  - (D) They are made from recycled materials.

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