

20000 – 1205: English in Workplace Activity Sheet

Name: _____ No: _____ Class: _____

Objective: In this class, students will learn how to Introduce themselves and give their personal information in a work manner. (20 Points)

Activity 1: Match the following questions with the corresponding answer. (2 Points)

- | | |
|-----------------------------------|---|
| 1. May I know your name? | A. I live in Thap-Sakae |
| 2. What are your abilities? | B. Let me introduce myself, my name is |
| 3. Which department are you from? | C. I'm an intern electrician. |
| 4. What are your hobbies? | D. I can change engine oil and bulbs |
| 5. What do you do? | E. My name is Ethan. |
| 6. Where do you live? | F. I work at Honda Repair Shop |
| 7. Where do you work? | G. Listening to music and reading books |
| 8. Could you introduce yourself? | H. I'm from Machine Shop |

Activity 2: Complete the blank space with the words/phrases given. (4 Points)

like to Introduce myself knowledge and experience arrive
I'm assigned electric pole get to work currently
electrical power student nineteen electrician

A: Hello, I'd _____. My name is Joseph Crane. I'm _____ years old. I'm an _____. _____, I'm working as _____ in Public Electric Office. There, _____ to climb the _____, check the electrical activities of each house, and write down the report of each duty day. Every day, I _____ by taking a bus. The bus usually takes around 20 minutes to _____ at my workplace. I wish I could gain more _____ from this internship.

Activity 3: Fill in the blank with your information to complete these sentences. (4 Points)

- 2.1) What is your name and what is your department? _____
- 2.2) _____? I get to work by riding a bike.
- 2.3) _____? I'm twenty years old.
- 2.4) what are your assigned tasks? _____
- 2.5) How long does it take for you to arrive at the workplace? _____

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Activity 4: Write your own self-introduction in a work manner. (See the activity 1 for the reference) (10 Points)

[illegible]