

TOEIC Part 5: Comprehensive Practice Test

Instructions:

Select the correct answer for each sentence. Choose the most appropriate option to complete the sentence correctly.

Section 1: Verb Tenses

1. The company's profits _____ steadily over the last three quarters.

- a) are increasing
 - b) have increased
 - c) increased
 - d) will increase
-

2. We _____ you a confirmation email once your order is processed.

- a) send
 - b) have sent
 - c) will send
 - d) are sending
-

3. While Mr. Tanaka _____ his presentation, the projector malfunctioned.

- a) gives
- b) was giving

- c) has given
 - d) will give
-

4. By this time next month, the team _____ the new marketing campaign.
- a) completes
 - b) will have completed
 - c) is completing
 - d) completed
-

5. If the client _____ the proposal, we will revise it.
- a) is not approving
 - b) did not approve
 - c) does not approve
 - d) has not approved
-

6. They _____ this software since it was updated last year.
- a) do not use
 - b) did not use
 - c) have not used
 - d) will not use
-

7. The CEO _____ the new policy during yesterday's meeting.

- a) announces
 - b) has announced
 - c) announced
 - d) was announcing
-

8. I _____ you as soon as the meeting is over.

- a) will call
 - b) call
 - c) called
 - d) am calling
-

9. At this time tomorrow, the engineers _____ maintenance on the system.

- a) conducted
 - b) are conducting
 - c) will be conducting
 - d) have conducted
-

10. Our company _____ for innovative solutions since it was founded in 2001.

- a) has strived
- b) strives
- c) strived
- d) had strived

11. After the system upgrade, the software _____ faster and more efficiently.

- a) runs
- b) ran
- c) will run
- d) has run

12. The contract clearly states that payments _____ within 30 days of receipt of the invoice.

- a) are made
- b) must be made
- c) were made
- d) have been made

13. The team leader said that the project _____ before the deadline.

- a) will finish
- b) would finish
- c) has finished
- d) finishes

14. The production line _____ temporarily shut down due to a power failure last night.

- a) has been

- b) was
 - c) will be
 - d) is
-

15.If the shipment _____ on time, the store will have enough stock for the holiday season.

- a) arrives
 - b) arrived
 - c) had arrived
 - d) arriving
-

16.By the end of this year, our company _____ over 50,000 units of this product.

- a) will sell
 - b) sold
 - c) has sold
 - d) will have sold
-

Section 2: Pronouns

17.The director thanked the team for _____ hard work on the project.

- a) they
- b) their

- c) them
 - d) theirs
-

18. Please let Mr. Johnson or Ms. Lee know if you have any questions, and they will address _____ as soon as possible.

- a) it
 - b) them
 - c) they
 - d) those
-

19. The delivery company left the package at the front desk, but no one claimed that it was _____.

- a) your
 - b) yours
 - c) you
 - d) its
-

20. Mr. Kim introduced _____ to the new employees at the orientation session.

- a) him
 - b) his
 - c) himself
 - d) he
-

21. Each manager is responsible for evaluating _____ team members by the end of the month.

- a) his or her
 - b) their
 - c) hers
 - d) its
-

22. The marketing team has finished its report, and now it's the sales department's turn to complete _____.

- a) their
 - b) them
 - c) it
 - d) theirs
-

23. Although the interns were nervous at first, they quickly familiarized _____ with the new system.

- a) him
 - b) them
 - c) themselves
 - d) theirs
-

24. The CEO emphasized that the company's success depends on how well employees collaborate with one another and support _____.

- a) they
 - b) their
 - c) them
 - d) each other
-

25. The consultant provided us with several recommendations, but we are unsure which of _____ to implement first.

- a) it
 - b) them
 - c) those
 - d) they
-

26. If the shipment doesn't arrive on time, please inform the supplier and ask for an update on _____ status.

- a) it
 - b) its
 - c) their
 - d) they
-

Section 3: Nouns

27. _____ is necessary to complete the project on time.

- a) Prepare
- b) Preparation

- c) Prepared
 - d) Preparing
-

28. The manager requested a detailed _____ before the meeting.

- a) explain
 - b) explains
 - c) explanation
 - d) explained
-

29. The company is planning to launch a new _____ next quarter.

- a) develop
 - b) developing
 - c) development
 - d) developed
-

30. He gave us important _____ about the upcoming event.

- a) inform
 - b) information
 - c) informed
 - d) informing
-

31.The company decided to invest in employee _____.

- a) train
 - b) trained
 - c) training
 - d) trains
-

32.The CEO's _____ will be announced at the press conference.

- a) decide
 - b) decision
 - c) deciding
 - d) decides
-

33.His promotion was a great _____ to the entire team.

- a) motivate
 - b) motivated
 - c) motivation
 - d) motivating
-

34.They were in need of immediate _____.

- a) assist
- b) assistance
- c) assists
- d) assisting