

Reading

1 Look at the email. What is it about?

2 Listen and read.  85

What is an email?

An email is a message sent from one computer to another. The message goes through the Internet.

How to send an email

- 1 First, use your mouse and click on *To*. Type the person's email address in the space.
- 2 Now click on *Subject* and write what the email is about.
- 3 Type your email message, using the keyboard.
- 4 When you have finished, you can check your spelling. Click on this button. It's a spellchecker.
- 5 You can also attach pictures from websites or your own photos to the email. Click on this button.
- 6 Finally, click on *Send* to send your message to your friend.

4 
5 
6 

1 To: Kate@cyberspace.com

From: Lucy

2 Subject: Re: My birthday

3 Hi Kate,

Thanks for the invitation to your bowling party. Yes, I'd love to come. You know I really like bowling! I'm really looking forward to seeing everyone on your birthday. It will be great fun. I can't wait! Did you have a good holiday?

See you on Saturday.

From Lucy

Hi Lucy,

It's my birthday next week and I'm having a bowling party on May 12th at the Bowlplex. The bowling starts at 3 o'clock and there will be drinks and birthday cake afterwards. I hope you can come!

Kate

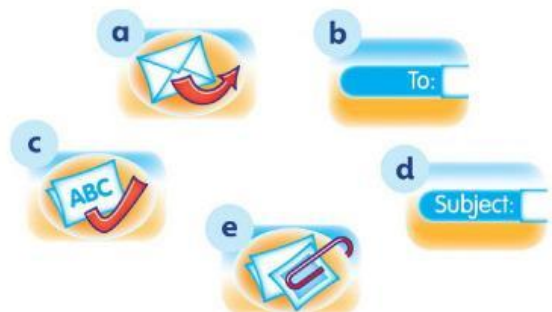
3 Underline these words in the text. Guess their meanings and then check them in the Workbook 4 Dictionary (page 132).

type the email address subject keyboard spellchecker
attach a photo website send a message

4 Read again and match.

- 1 You write the person's email address here.
- 2 You write what the email is about here.
- 3 You send your message by clicking on this.
- 4 You correct your spelling by clicking here.
- 5 You add pictures with this.

b



Listening

1 Listen and number. 86



2 Listen again and write R (Rita), D (Dan) or B (Beth).

- | | |
|--|---|
| 1 ☐ can type very well. | 2 ☐ makes photo albums and sends emails. |
| 3 ☐ plays computer games on the Internet. | 4 ☐ uses the Internet to help do homework. |
| 5 ☒ R has a computer in the dining room. | 6 ☐ cannot play computer games every day. |

Speaking



3 Ask and answer. How often do you ... on the computer?

- | | |
|---------------|-----------------------|
| 1 do homework | 2 listen to music |
| 3 send emails | 4 play games |
| 5 watch DVDs | 6 search the Internet |

How often do you do your homework on the computer?

Once a week.

Writing preparation

Different words (**parts of speech**) in a sentence do different things. The **verb** shows the action in the sentence.

The **subject** does this action. The **object** receives the action. The object is usually *after* the verb.

She sends emails.
S V O

4 Look at the sentences. Write S (subject), V (verb) and O (object).

- | | |
|----------------------------------|--|
| 1 Beth types her homework. | <input type="text"/> <input type="text"/> <input type="text"/> |
| 2 Rita makes photo albums. | <input type="text"/> <input type="text"/> <input type="text"/> |
| 3 Dan is playing computer games. | <input type="text"/> <input type="text"/> <input type="text"/> |

Complete the writing tasks on pages 78–79 of the Workbook.

pages 78–79