

CLASS
XI

DAILY EXAMINATION

PROCEDURE TEXT

NAME : _____

CLASS : _____

NUMBER : _____

Good Luck!

LIVEWORKSHEETS

Study the following text!

How to operate Crocodile Jack

Locate the Jack Point: Consult your vehicle's owner's manual to identify the specific jack points. These are usually located on the frame or body of the vehicle.

Position the Jack: Place the crocodile jack directly under the designated jack point. Ensure the jack is positioned securely and firmly on a solid surface.

Extend the Jack: Slowly extend the jack handle until it makes contact with the underside of the vehicle. Avoid lifting the vehicle too quickly or forcefully.

Raise the Vehicle: Continue extending the jack until the vehicle is raised to the desired height, typically just enough to clear the ground for work.

1. Where should you park your vehicle before using a crocodile jack?

   A. On a hill

   B. On a soft surface

   C. On a flat, stable surface

   D. On a gravel driveway

   E. On a busy street

2. What should you consult to find the jack points on your vehicle?

   A. The owner's manual

   B. The dashboard

   C. The engine compartment

   D. The trunk

   E. The glove compartment

3. How should you position the crocodile jack?

   A. On top of the vehicle

   B. Under the engine

   C. Directly under the jack point

LIVEWORKSHEETS

D. On the side of the vehicle

E. In the trunk

4. How should you extend the jack handle?

A. Quickly and forcefully

B. Slowly and carefully

C. As fast as possible

D. With a jerky motion

E. Without any effort

5. To what height should you raise the vehicle?

A. As high as possible

B. Just enough to clear the ground

C. Until the wheels are off the ground

D. To a height of 1 foot

E. To a height of 2 feet

6. ***Ensure*** the jack is positioned securely and firmly on a solid surface. The underlined word has the same meaning with....

A. Make sure

B. Please

C. Place

D. Consult

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E. Continue

Study the following text!

How to Operate a Screwdriver

Instructions:

1) **Choose the Right Screwdriver:** Select the screwdriver with the appropriate tip size and shape for the screw you're working with. Common tip types include:
   - **Flathead:** Used for screws with a flat, slotted head.
   - **Phillips:** Used for screws with a cross-shaped head.
   - **Torx:** Used for screws with a star-shaped head.
2) **Grip the Handle:** Hold the handle firmly with your thumb and index finger. Ensure a secure grip to prevent the screwdriver from slipping.
3) **Position the Tip:** Align the tip of the screwdriver with the slot or head of the screw.
4) **Twist the Handle:** Apply steady pressure and rotate the handle in the correct direction to loosen or tighten the screw.
5) **Release the Grip:** Once the screw is fully loosened or tightened, release your grip on the handle.

7. What is the first step in operating a screwdriver?

   A. Choose the right screwdriver

   B. Grip the handle

   C. Position the tip

   D. Twist the handle

   E. Release the grip

8. What are the common tip types for screwdrivers?

   A. Flathead, Phillips, and Torx

   B. Flathead, Phillips, and Allen

   C. Flathead, Phillips, and Hex

   D. Flathead, Phillips, and Square

   E. Flathead, Phillips, and Round

LIVEWORKSHEETS

9. How should you hold the handle of a screwdriver?

A. With your thumb and index finger

B. With your thumb and middle finger

C. With your thumb and ring finger

D. With your thumb and pinky finger

E. With your thumb and all four fingers

10. What should you do after positioning the tip of the screwdriver?

A. Apply pressure and twist the handle

B. Release the grip

C. Adjust the screwdriver

D. Repeat the process

E. Rotate the screwdriver

11. **Choose the Right Screwdriver:** Select the screwdriver with the ***appropriate*** tip size and shape for the screw. The underlined word has the same meaning with....

A. Suitable

B. Care

C. Handle

D. Shape

E. Size

LIVEWORKSHEETS

12. When should you release your grip on the screwdriver?

A. After loosening or tightening the screw

B. Before loosening or tightening the screw

C. When you're finished with the task

D. Never

E. Only when the screw is fully tightened

Study the following procedure text!

How to Operate a Wrench in Automotive

Instructions:

1. **Choose the Right Wrench:** Select the wrench with the appropriate size and shape for the nut or bolt you're working with. Common wrench types include:
    - **Open-end wrench:** Has two open ends of the same size.
    - **Box-end wrench:** Has a closed loop at both ends.
    - **Combination wrench:** Combines an open-end and a box-end wrench.
    - **Adjustable wrench:** Can be adjusted to various sizes.
2. **Position the Wrench:** Align the wrench with the nut or bolt. Ensure the jaws of the wrench are fully seated on the flats of the nut or bolt.
3. **Apply Pressure:** Apply steady pressure to the handle of the wrench in the correct direction to loosen or tighten the nut or bolt.
4. **Twist the Wrench:** Rotate the wrench in the appropriate direction (clockwise to tighten, counterclockwise to loosen).
5. **Release the Grip:** Once the nut or bolt is fully loosened or tightened, release your grip on the handle.

13. What is the first step in operating a wrench?

A. Choose the right wrench

B. Position the wrench

C. Apply pressure

D. Twist the wrench

E. Release the grip

LIVEWORKSHEETS

14. What are the common types of wrenches?

A. Open-end, box-end, combination, and adjustable

B. Open-end, box-end, Phillips, and Torx

C. Open-end, box-end, flathead, and Allen

D. Open-end, box-end, needle-nose, and wire cutters

E. Open-end, box-end, adjustable, and pliers

15. How should you position the wrench?

A. On top of the nut or bolt

B. Under the nut or bolt

C. On the side of the nut or bolt

D. Fully seated on the flats of the nut or bolt

E. At an angle

16. What should you do after applying pressure to the wrench?

A. Continue applying pressure

B. Release the grip

C. Adjust the wrench

D. Repeat the process

E. Rotate the wrench

LIVEWORKSHEETS

17. When should you release your grip on the wrench?

A. After loosening or tightening the nut or bolt

B. Before loosening or tightening the nut or bolt

C. When you're finished with the task

D. Never

E. Only when the nut or bolt is fully tightened

Study the following Procedure Text!

Title: .....

Instructions:

1. **Safety First:** Always wear protective gloves and eyewear when working with batteries. Avoid touching the terminals directly as they can cause burns or shocks.
2. **Identify the Battery:** Locate the battery, typically found under the hood or in the trunk.
3. **Disconnect the Negative Terminal:** Use a wrench or socket set to loosen and remove the negative terminal (usually black) first. This helps prevent sparks that could ignite explosive gases.
4. **Disconnect the Positive Terminal:** After removing the negative terminal, disconnect the positive terminal (usually red).
5. **Connect the New Battery:** If replacing the battery, connect the positive terminal of the new battery to the positive terminal on the vehicle. Then, connect the negative terminal of the new battery to the negative terminal on the vehicle.
6. **Tighten the Terminals:** Securely tighten both terminals to prevent them from coming loose.
7. **Check for Lights:** Turn on the headlights or other accessories to ensure the battery is connected correctly and functioning properly.

18. What should you always wear when working with batteries?

A. Gloves and eyewear

B. A hat and jacket

C. Boots and socks

D. A mask and respirator

E. Nothing

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19. Where is the car battery typically located?

A. Under the hood

B. In the trunk

C. In the glove compartment

D. Under the seat

E. In the dashboard

20. Which terminal should you disconnect first?

A. Positive

B. Negative

C. Both simultaneously

D. Neither

E. It doesn't matter

21. What should you check after connecting the new battery?

A. The engine

B. The tires

C. The lights.

D. The brakes

E. The radio

LIVEWORKSHEETS

22. Why should you disconnect the negative terminal first?

A. It's easier to remove

B. It's safer

C. It's required by law

D. It's a tradition

E. It doesn't matter

23. Securely tighten both terminals to ***prevent*** them from coming loose. The underlined word has the same meaning with....

A. Avoid

B. Interupt

C. Secure

D. Tight up

E. Slide

24. The best title for the text above is....

A. How to remove car battery

B. How to operate car battery

C. How to secure car battery

D. How to tight up car battery

E. How to throw car battery

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25. If ***replacing*** the battery, connect the positive terminal of the new battery to the positive terminal on the vehicle. The underlined word has the same meaning with....

A. Rescaling

B. Rescheduling

C. Renewing

D. Reducing

E. Removing.

LIVEWORKSHEETS