Write ONE word in each gap

1. The bottom.....is that we need to save more money each month.

2. The new policy will affect employees ..... the board, from managers to interns.

3. It's important to keep a .....head during stressful exam weeks at school.

4. Talking about politics at family gatherings can really open a ..... of worms.

5. We should take ..... board all the feedback we received from our customers.

6. My boss tends to breathe .....my neck when I have tight deadlines to meet.

7. After weeks of negotiations, we finally managed to ..... a deal with the client.

8. Sometimes it's best to ..... our losses and move on to a different project.

9. To break the ..... at the party, I started with a funny joke about cats.

10. If you want to succeed, you must get on ..... with the new company strategy.

11. Too many tasks happening at once can.....a bottleneck in our workflow.

12. After hours of working, I decided it was time to call it a ..... and rest.

13. Trying to save time by cutting.....often leads to poor quality work.

LIVEWORKSHEETS