

Class :



ACCOUNTING STAFF

 nurular@gmail.com

 Jl. Suropati Raya, No. 12, Susukan -
Cirebon. 45166

TO:

HR Manager

Ruang Kata

Jl. Cipto Mangunkusumo, No. 150, Cirebon. 45100.

DEAR MR. ADRANA,

I am writing to you with regards to recent position for Accounting Staff that I saw on official website of Ruang Kata on August 1th, 2023. I believe through my experience and skill make me an excellent candidate for this position.

I recently completed my bachelor's degree from DEF University, majoring in Accounting. Before graduating I participated in several Accounting Competitions. I achieved many accomplishments. I can works as a team or individually. I am good operating computer and have good skills in English.

I enclose my Curriculum Vitae for your consideration, which further details my experiences along with my qualifications and skills. I look forward to hearing from you soon and thank for your attention.

Sincerely,

Nurul Arifin

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