

Working with words

1 Complete sentences 1–10 with the best option a–c.

- 1 My skill in languages was viewed _____ by the rest of the team.
a helpfully b clearly c positively
- 2 Growth in our Asian markets has been down to our team there _____ pursuing new sales channels.
a powerfully b vigorously c strongly
- 3 The fall in sales last month is disappointing but I don't think there's any need to worry _____ about it.
a excessively b extremely c exactly
- 4 You have to tread very _____ with Simon as he is easily upset when there is a problem.
a easily b thoroughly c carefully
- 5 If you analyse the problem _____, I'm sure you'll come up with a sensible solution.
a specifically b logically c factually
- 6 When there's a crisis in the office, Clare has the ability to consider the facts and look at things _____.
a objectively b evenly c exactly
- 7 My boss pushes us _____ to meet deadlines and achieve the results he wants.
a heavily b forcefully c hard
- 8 Ideally, we want someone who can come up with good ideas and communicate them _____ to the rest of the team.
a completely b effectively c thoroughly
- 9 We must make sure to assess customer satisfaction _____ in order to pick up on any customer service issues we might have.
a timely b rapidly c periodically
- 10 We always get the same good results from our logistics suppliers – they always perform _____.
a consciously b constantly c consistently