Writing

1 **Choose the correct option to complete the directions.**

1 *Take / Go* the bus towards the museum.

2 Get *off / around* the bus at Main Street Station.

3 *Take / Turn* left at the supermarket.

4 Go straight *in / ahead* for around a hundred metres.

5 *Take / Have* the first right turn.

6 My house is *in / on* the left.

7 The journey *takes / has* about an hour.

8 Change for the bus going *at / towards* Harbourfront.

2 **Read the directions to an office in New York.**

Address: 675 3rd Avenue New York

> *Near Grand Central train station (five minute walk)*

> *Exit Grand Central onto East 42nd Street Turn left.*

> *At Lexington Avenue, turn left again.*

> *At East 43rd Street, turn right. Go straight ahead for one block.*

> *At 3rd Avenue, turn left.*

> *The office is on the left. It's on the 5th floor.*

> *Travel time total: five minutes from the station.*

> *Meeting at 3 p.m.*

3 **Imagine the office in Exercise 2 is your office. A friend is meeting you at your office. Write an email to your friend giving them directions to your office. Write 50–100 words. Use the notes below to help you.**

- Include an opening greeting.
- Give clear directions.
- Use the imperative to give directions.
- Write how long the journey takes.
- Include a sign-off.

4 **Check your email. Use the checklist.**

☐ Are the spelling and punctuation correct?

☐ Are the grammar and vocabulary correct?

☐ Does your email include all the information from the notes in Exercise 3?

Look at the Learning to learn box. Complete your Learning journal.

LEARNING TO LEARN: YOUR JOURNAL

In Units 3, 5 and 7, you made a written journal, an audio journal and a video journal. For this journal task, choose the type of journal you prefer. Think about your progress over Units 8 and 9 with the help of the questions below. Then write or record a new section of your learning journal.

1 **Think about the reading and listening texts in Units 8 and 9. How difficult were they? Did you like them?**

I think the … in unit … was easy/difficult.

I liked / didn't like the … in unit … because …

2 **Think of the speaking and writing activities in Units 8 and 9.**

I feel good/OK about … but I need to practise … more.

I'm (not) very confident about …

3 **Can you remember the grammar and vocabulary from Units 8 and 9? Do you feel confident about using them? Why? / Why not?**

I remember that we studied … in unit …

I (don't) feel confident about … because …

Think of ONE thing you would like to improve in the next units.

I would like to improve …

LIVEWORKSHEETS