



Summative Evaluation Review

1st PERIOD

2024 – 2025

Student:			
Grade:	5 EGB	Section:	A - B - C
Subject:	DIGITAL SKILLS & LAB SKILLS	Date:	
Teacher:	Lcda Estefania Orozco		

1. Write 3 examples of Input and Output Devices

Input	Output

2. Order the steps to Change the Lock Screen



Click **Lock Screen**.

Click the **Personalize** option from the context menu.



Right click on a clear area of the desktop.

3. Write the steps to Change windows appearance

1

2

3





4. Write the actions of each Shortcut

	Windows + R:	
	Windows + M	
	Windows + D:	
	Windows + I:	
	Windows + E:	
	Windows + F:	

5. Write the correct ergonomic recommendation according to the image

		

6. Complete the concept of File Explorer





7. Complete the File Extension with the File Formats

View		File Formats
.docx 		Image File
.mp3 		Temporary File
.jpg 		Microsoft Word File
.tmp 		Audio file
.sys 		Microsoft Excel file
.exe 		System file
.xlsx 		Microsoft PowerPoint file
.pptx 		Executable file





8. Complete the concept of Microsoft Defender using the Word Bank

Word Bank

Defender

security

protect

computer

Microsoft _____ is a _____ program that helps
_____ your _____.

9. Choose and color the correct example of a Strong Password

Diana2003

SpiderRick1@

Password

