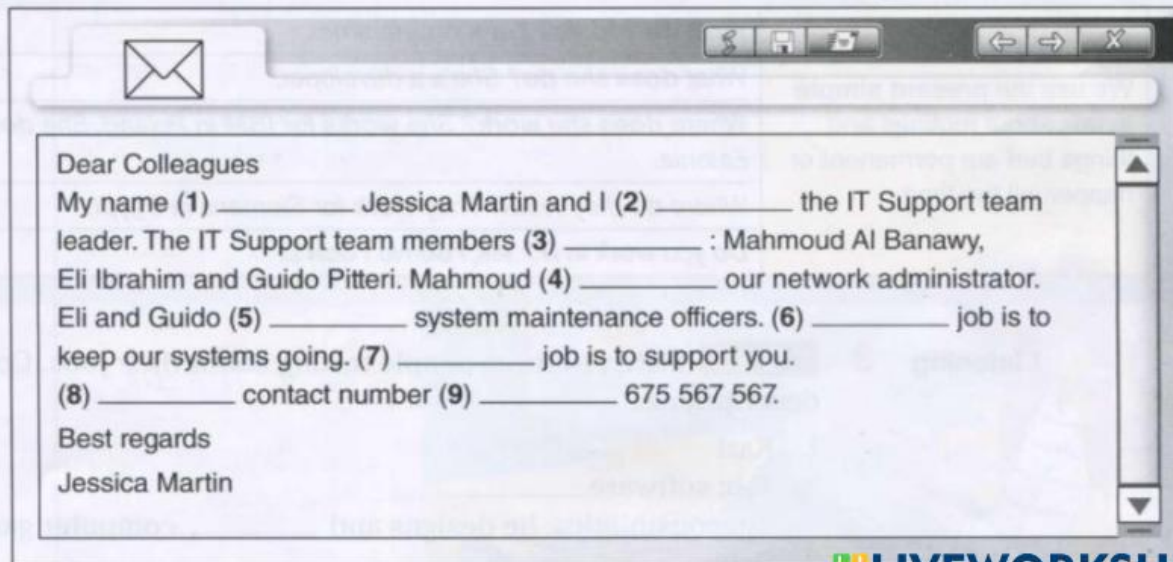


Reading 8 Complete this email with *am*, *is*, *are*, *their*, *our* or *my*.

An illustration of an email client window. It has a title bar with an envelope icon on the left and three icons (refresh, save, print) on the right. Below the title bar is a text area containing an email message. The message starts with 'Dear Colleagues' and contains several numbered blanks for a grammar exercise. It ends with 'Best regards' and 'Jessica Martin'. A vertical scrollbar is on the right side of the text area.

Dear Colleagues

My name (1) _____ Jessica Martin and I (2) _____ the IT Support team leader. The IT Support team members (3) _____ : Mahmoud Al Banawy, Eli Ibrahim and Guido Pitteri. Mahmoud (4) _____ our network administrator. Eli and Guido (5) _____ system maintenance officers. (6) _____ job is to keep our systems going. (7) _____ job is to support you. (8) _____ contact number (9) _____ 675 567 567.

Best regards
Jessica Martin