Listening Focus 1.

R: Hi, thanks for making time for me this morning.

T: That's fine, Rebecca. What can I help you with?

R: Well, I'm having a few ..... getting started with the project. Could you give me some advice?

T: Of course! The first thing I always suggest is that students write down their ideas for projects in a visual form that is ..... to understand. That will help you ..... the idea you like the most.

R: OK, thanks, I think that's a really good way to start, but I have already chosen the idea I want to use for the project, so I don't need to do that.

T: Oh right, great! In that case, my next ..... of advice is that you make sure that your project has a ..... that is easy to understand and explains what the project is about in just a few words.

R: Hmm, yes. I think my project is ..... that and yes, it really needs one. I'm going to sit down and think about a title after our .....

T: Perfect! As well as having a clear idea and name for your project, recommend doing a search for other projects like the one you want to do. They can give you lots of ideas. Not to ....., but to help you with your own ideas

R: Right, yes, I see what you mean. I'm just not sure if I will have time for that because I need to finish it by ..... If I have time, I might do a search

T: OK, fine, yes. Although you don't have much time, there is another thing that you should do - write a list of titles for the different ..... of your project. That will help you see how big it will be.

R: Yes, right - I've got lots of things I want to include in it and I'm not sure how to organise them all, so deciding on the titles of the different parts sounds like a ..... idea. I'll make sure that I do it today, as soon as I have decided on the title.

T: Wonderfull Oh, I have just one last suggestion for you - to begin the project right away and don't wait any longer!

R: Yes, sorry, I've been really busy with other things, and I know that really need to begin it. However, I've got other work that I need to do first and I can't do anything on this project until this weekend. Unfortunately, beginning today isn't going to be possible.

T: Thats fine, I understand that you have other subjects to do work for as well. Make time for it this weekend and have it ready for me by next week.

R: I will, and I hope you like it when it's finished. I think it's going to be really interesting!

LIVEWORKSHEETS