Future : will, be going to, present continuous and present simple - revision

Complete the following telephone conversation with the correct future forms (will, be going to, present continuous or present simple). Remember to use contractions.

A. Good morning Karl. Jessica speaking. I'm calling about the seminar at the beginning of next year. We _____ (1. have to) make some changes to our plans.

B. Good morning Jessica. Hold on a moment, I'm just going to my desk. Okay. Go ahead.

A. I don't think the Paris showroom _____ (2. be) big enough. We can only seat 130 people and we _____ (3. need) to seat at least 160. We've already have 120 confirmations and there _____ (4. probably be) at least another 40.

B. Wow! There's much more interest than I expected. Do you have any suggestions for a venue?

A. Yes, the Blue Radisson is free that day. They can accommodate upto 180 in their main seminar room. I _____ (5. meet) the events manager tomorrow. Although the price includes all the catering it _____ (6. mean) increasing the budget by about 15%. However, we _____ (7. have) around twice as many attendees.

B. That _____ (8. not / be) a problem.

A. A couple more things. Jonathon Carlington can't do the afternoon session. His Eurostar _____ (9. leave) at 3.30 pm. Tina _____ (10. swap) her morning slot with him. Oh, and the Marseille office said they _____ (11. send) Bernard Dupont because Sally Sinclair can't make it. The presentation _____ (12. be) the same though.

B. Fine. Make the changes and I _____ (13. inform) everyone at my end.

A. Great. Sally _____ (14. tell) everyone in HQ.

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