



Computer Science-Power point 2019

Name:

Grade:

Date:

Worksheet - 2

Match the Following:

- | | |
|---------------|---------------------|
| 1.Power Point | - File —→ Save |
| 2.Design | - Picture Option |
| 3.Insert | - To create slide |
| 4.Animation | - Insert Themes |
| 5.To Save | - To insert effects |

Answer the following:

1. What are the four Important tabs in Power Point 2019?

2. Write the steps to add animation in the slide?

3. Write the steps to save slide in the computer?
