

Listen to the three presentations and fill in the missing numbers below.

1

### Car sales in 2004, 1st & 2nd quarter

	1st quarter	2nd quarter
Germany	_____ <sup>1</sup>	19,600
EU	32,000	_____ <sup>2</sup>
Non-EU	_____ <sup>3</sup>	17,300

2

### New open-plan office

- dimensions: \_\_\_\_\_ <sup>4</sup> x 16 m
- area: \_\_\_\_\_ <sup>5</sup>
- 12th floor
- move on 15 February

3

### Hotel rooms – international quality

October 2004:

- ▶ Venice €387
- ▶ Rome \_\_\_\_\_ <sup>6</sup>
- ▶ Paris €226
- ▶ New York €225
- ▶ Milan \_\_\_\_\_ <sup>7</sup>

8

Listen to the two short excerpts from presentations. Complete the slides and find headlines.

1

- more \_\_\_\_\_
  - customers can change colours
  - \_\_\_\_\_ colours to choose from
- circular shelving \_\_\_\_\_
- \_\_\_\_\_ design

2

- \_\_\_\_\_ % 'wait and see'
- \_\_\_\_\_ % never
- \_\_\_\_\_ % yes, immediately

**Now listen again and complete the sentences below.**

- 1 Let's now \_\_\_\_\_, which is ...
- 2 \_\_\_\_\_ to three new design features.
- 3 \_\_\_\_\_ is that customers can change the colour panels ...
- 4 What \_\_\_\_\_? Well, I think you'll agree that the results are \_\_\_\_\_.
- 5 \_\_\_\_\_ nearly 35 per cent said ...
- 6 So, \_\_\_\_\_?

**9 Match the two parts to make sentences.**

- |                                 |   |
|---------------------------------|---|
| 1 What I'd like to do           | a important advertising is for us.            |
| 2 I'd like to highlight the     | b for our success?                            |
| 3 So, what are the reasons      | c this model is selling quite well in the US. |
| 4 I'd like to point out how     | d turnover last year was excellent.           |
| 5 It's interesting to note that | e is discuss the latest sales figures.        |
| 6 I should repeat that our      | f is the quality of these programs?           |
| 7 What we can't do is           | g main problem areas.                         |
| 8 So, just how good             | h increase our budget.                        |

**10 Complete the sentences with the correct adverb-adjective construction from the box.**

extremely dangerous • absolutely safe • incredibly cheap • highly interesting •  
absolutely necessary • surprisingly good • completely useless

- 1 What we should remember is that this chemical process is \_\_\_\_\_.
- 2 It's \_\_\_\_\_ to improve the quality of our products if we want to win new customers.
- 3 This is a \_\_\_\_\_ point.
- 4 You will be pleased to hear that our turnover last month was \_\_\_\_\_.
- 5 Unfortunately, we found that some of the test results are \_\_\_\_\_.
- 6 I'm pleased to say that the crash test shows that this system is \_\_\_\_\_.
- 7 Right now this item only costs \$1.50 – I think that's \_\_\_\_\_.