

## Listen to the three presentations and fill in the missing numbers below.

1

### Car sales in 2004, 1st & 2nd quarter

	1st quarter	2nd quarter
Germany	1	19,600
EU	32,000	2
Non-EU	3	17,300

2

### New open-plan office

- dimensions: \_\_\_\_\_ <sup>4</sup> x 16 m
- area: \_\_\_\_\_ <sup>5</sup>
- 12th floor
- move on 15 February

3

### Hotel rooms – international quality

October 2004:

- ▶ Venice €387
- ▶ Rome \_\_\_\_\_ <sup>6</sup>
- ▶ Paris €226
- ▶ New York €225
- ▶ Milan \_\_\_\_\_ <sup>7</sup>

8

Listen to the two short excerpts from presentations. Complete the slides and find headlines.

1

- more \_\_\_\_\_
  - customers can change colours
  - \_\_\_\_\_ colours to choose from
- circular shelving \_\_\_\_\_
- \_\_\_\_\_ design

2

- \_\_\_\_\_ % 'wait and see'
- \_\_\_\_\_ % never
- \_\_\_\_\_ % yes, immediately

## Now listen again and complete the sentences below.

- 1 Let's now \_\_\_\_\_, which is ...
- 2 \_\_\_\_\_ to three new design features.
- 3 \_\_\_\_\_ is that customers can change the colour panels ...
- 4 What \_\_\_\_\_? Well, I think you'll agree that the results are \_\_\_\_\_.
- 5 \_\_\_\_\_ nearly 35 per cent said ...
- 6 So, \_\_\_\_\_?

## 9 Match the two parts to make sentences.

1 What I'd like to do	a important advertising is for us.
2 I'd like to highlight the	b for our success?
3 So, what are the reasons	c this model is selling quite well in the US.
4 I'd like to point out how	d turnover last year was excellent.
5 It's interesting to note that	e is discuss the latest sales figures.
6 I should repeat that our	f is the quality of these programs?
7 What we can't do is	g main problem areas.
8 So, just how good	h increase our budget.

## 10 Complete the sentences with the correct adverb-adjective construction from the box.

extremely dangerous • absolutely safe • incredibly cheap • highly interesting •  
absolutely necessary • surprisingly good • completely useless

- 1 What we should remember is that this chemical process is \_\_\_\_\_.
- 2 It's \_\_\_\_\_ to improve the quality of our products if we want to win new customers.
- 3 This is a \_\_\_\_\_ point.
- 4 You will be pleased to hear that our turnover last month was \_\_\_\_\_.
- 5 Unfortunately, we found that some of the test results are \_\_\_\_\_.
- 6 I'm pleased to say that the crash test shows that this system is \_\_\_\_\_.
- 7 Right now this item only costs \$1.50 – I think that's \_\_\_\_\_.