

ACTUAL TEST 2

RC



READING TEST

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

You must mark your answers on the separate answer sheet. Do not write your answers in your test book.

PART 5

Directions: A word or phrase is missing in each of the sentences below. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then mark the letter (A), (B), (C), or (D) on your answer sheet.

101. The travel ----- will be processed as soon as they are received.
(A) document
(B) documents
(C) documented
(D) documenting
102. ----- change your seating assignment, visit the reservations page on our Web site.
(A) For
(B) Across
(C) With
(D) To
103. The president of Somchai Bank rides ----- bicycle to work every day, except when it rains.
(A) he
(B) him
(C) his
(D) himself
104. Agents who have not yet registered for next week's Insurance Excellence Forum must do so -----.
(A) closely
(B) formerly
(C) nearly
(D) immediately
105. Matos Realty has developed two ----- methods of identifying undervalued properties.
(A) different
(B) differently
(C) difference
(D) differences
106. Wearing lab coats and safety goggles is a ----- for all laboratory workers.
(A) training
(B) fulfillment
(C) specialization
(D) requirement
107. The manufacturer ----- that the filter be cleaned at least once a month for optimal performance.
(A) remembers
(B) recognizes
(C) recommends
(D) registers
108. Before selecting a Dagle steel door, measure the door opening -----.
(A) careful
(B) caring
(C) carefully
(D) cares

109. Okpara employees should contact their supervisors by 10:00 A.M. ----- they expect to miss a day of work.
- (A) if
(B) soon
(C) only
(D) then
110. The director has requested a ----- of the costs of short- and long-term rental agreements.
- (A) comparable
(B) comparison
(C) compared
(D) comparative
111. Ms. Yi of Lakesview Catering says that five trays of appetizers are more than ----- for fifty guests.
- (A) able
(B) numerous
(C) sure
(D) enough
112. Canada's Pan Rail Corporation will no longer ----- freight into the United States.
- (A) transport
(B) transporting
(C) transports
(D) transported
113. According to experts, Flash Maxe dishwashing detergent consistently delivers ----- results.
- (A) exceptionally
(B) exceptional
(C) exception
(D) exceptions
114. When picking up identification badges, employees need to show ----- of employment at Ekmekci Associates.
- (A) process
(B) analysis
(C) proof
(D) basis
115. Roxy Koenig is ----- seeking a new venue for her summer concert since the Hazelton Music Hall is being renovated.
- (A) actively
(B) activity
(C) active
(D) activate
116. Prospective tenants must provide at least two references ----- their application.
- (A) too
(B) in addition
(C) moreover
(D) along with
117. While Ms. Molinsky has little experience in technical support, her knowledge of computer systems is -----.
- (A) extensive
(B) clever
(C) considered
(D) eager
118. Please refer to the attached flowchart, which describes the ----- of responsibilities among the various leadership positions.
- (A) support
(B) attention
(C) division
(D) statement
119. A good project manager strives ----- communication between departments whenever possible.
- (A) to enhance
(B) enhances
(C) is enhancing
(D) enhanced
120. Same-day appointments can usually be scheduled, although not ----- with your usual doctor.
- (A) expectedly
(B) necessarily
(C) preventively
(D) permanently

121. Mr. Vieira is ----- with introducing several changes that have helped Stacatti Stationery increase business.
- (A) credited
 - (B) scored
 - (C) agreed
 - (D) relied
122. In the photograph, President Tang can be seen standing ----- Dr. Dervishi.
- (A) from
 - (B) reverse
 - (C) opposite
 - (D) distant
123. The new location of the Bentler Company is easily ----- by car or bus.
- (A) access
 - (B) accessibly
 - (C) accessible
 - (D) accessibility
124. A rise in energy prices will mostly affect businesses ----- energy consumption is high.
- (A) its
 - (B) which
 - (C) whose
 - (D) more
125. City officials have ----- Harmon Avenue businesses that street repairs will be completed within 48 hours.
- (A) assured
 - (B) arranged
 - (C) disclosed
 - (D) committed
126. Nominations for the ----- seat on the Gitterman Holdings Board of Trustees must be submitted by Friday.
- (A) approaching
 - (B) adjustable
 - (C) vacant
 - (D) united
127. Our department ----- the policy meeting last Monday, but we had a scheduling conflict.
- (A) can attend
 - (B) must have attended
 - (C) should attend
 - (D) would have attended
128. ----- the effectiveness of Maisey Stanton's leadership on the town council, she will likely win next week's mayoral election.
- (A) Since
 - (B) Given
 - (C) Among
 - (D) Upon
129. Barner Corporation's record profits resulted from the recent ----- to identify operating efficiencies.
- (A) initiative
 - (B) initiating
 - (C) initiation
 - (D) initiator
130. Customers still tend to place short notices in the classified section ----- there is no longer a mandated word limit.
- (A) as if
 - (B) so that
 - (C) in case
 - (D) even though