PART 7

Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, e-mails, and instant messages. Each text or set of texts is followed by several questions. Select the best answer for each question and mark the letter (A), (B), (C), or (D) on your answer sheet.

Questions 147-148 refer to the following notice.

We are pleased to announce that Teresa Park has joined the Severin Law Firm as an associate attorney. Ms. Park graduated with high honors from Naridell University Law School, where she specialized in copyright and trademark law. While attending school, she worked as a clerk in the legal aid office at the university. This past summer, she completed an internship at Delmar and Associates, a legal firm whose client base includes writers, musicians, and other professionals in the publishing industry. Ms. Park has an exceptional record of service and will be a valuable asset to our team. Please join us this Thursday at 3:00 P.M. in the main conference room to welcome her to our office.

147. Where is the notice most likely posted?

(A) In a law office
(B) In a talent agency
(C) In a recording studio
(D) In a publishing company

148. What are employees invited to do on Thursday?

(A) Watch a musical performance
(B) Join a community service group
(C) Attend a professional conference
(D) Meet a new staff member

LIVEWORKSHEETS

Questions 149-150 refer to the following notice.

Attention West Arragon Residents:

The West Arragon Business Directory has grown so large that it takes up a sizable portion of the neighborhood newsletter. As a result, we will no longer be printing the directory on paper and will offer it online instead.

The directory is not posted yet, but it will be found at www.westarragon.com in the next few weeks. When it becomes available, I suggest that you review your listing to make sure it is accurate. If you find that your listing is out of date or has a link that does not work, please let me know so that I can make the necessary changes.

Thanks,
Judy Lanster
West Arragon Neighborhood Council
555-0013

149. What change will be made to the business directory?

(A) It will have shortened listings.
(B) It will be available only online.
(C) It will be distributed on a different date.
(D) It will cover more than one neighborhood.

150. According to the notice, why might readers contact Ms. Lanster?

(A) To request a correction
(B) To obtain an access code
(C) To subscribe to a newsletter
(D) To suggest changes in deadlines

LIVEWORKSHEETS

Questions 151-153 refer to the following agenda.

Workshop: Team Building 17 April 9:15 A.M. to 4:30 P.M. £40 per person	
9:15 A.M.:	***First Steps*** Focus on important issues that small businesses face. Identify your company's long- and short-term objectives as well as any areas in need of improvement.
10:45 A.M.:	***Fostering Fellowship*** Learn how to help create an atmosphere of cooperation rather than competition among your employees at all levels.
12:15 P.M.:	***Lunch Break*** Participants may choose between two complimentary entrees: grilled chicken sandwich with salad greens or pasta with vegetables.
1:30 P.M.:	***Team Activities*** Experiment with team-building exercises for both small and large groups. Work with your fellow participants to get ideas that you can use with your own employees.
3:00 P.M.:	***Evaluation Techniques*** Learn about methods to determine whether team-building activities are having the intended effect. Get tips on how to use common office software to track progress at your company.

151. For whom is the workshop most likely intended?

(A) Business journalists
(B) Human resource experts
(C) Owners of small businesses
(D) New employees at small companies

152. What session involves identifying goals?

(A) First Steps
(B) Fostering Fellowship
(C) Team Activities
(D) Evaluation Techniques

153. What is NOT indicated about the workshop?

(A) It requires a fee to attend.
(B) It includes a meal.
(C) It is a one-day event.
(D) It will focus on new software.

LIVEWORKSHEETS

Questions 154-157 refer to the following article.

Local News

Monday, March 31

The Cloud Theater on Gordon Street will close at the end of this month, but this important piece of real estate won't be closed for long. The building has been sold to the Lakehurst Cinema Society (LCS). According to LCS Executive Director Kartik Malla, the group is planning to make some updates to the building before it reopens. He explained that the seats, screens, and sound systems will be replaced in all of the theaters. — [1] —.

"However," Mr. Malla added, "we'll be keeping one of the Cloud Theater's old projectors so we can continue to show classic films in their original format."

Up to now, the Cloud Theater has played mainly art house, independent, and foreign films. — [2] —. The former owner, Mr. Eugene Sattler, who has now retired, always sought to make the Cloud Theater a haven for artistic films. He was successful for many years, but ticket sales have declined in recent years and he decided it was time to sell. — [3] —.

"This was a hard decision to make," said Mr. Sattler. "I will miss working at the theater. I am happy the LCS is going to bring new life to the old theater."

Under its new ownership, the theater will continue to show those artistic types of movies on special occasions. It will also show more mainstream movies that will appeal to families and children.

The society plans to reopen the theater to the public on July 1. In addition, it will continue to serve as host for the classic film festival that begins the first weekend in August and continues for ten days. Everything about the festival will remain the same except for one thing. Formerly called the Gordon Street Film Festival, it will now be known as the Lakehurst Cinema Society Film Festival. — [4] —.

154. What is suggested about the Cloud Theater?

(A) It will show mainly classic films.
(B) It will soon have new equipment installed.
(C) Its ticket prices will increase.
(D) Its customers are not happy about changes that are planned.

155. According to the article, what was difficult for Mr. Sattler?

(A) Securing suitable equipment
(B) Selecting a location for retirement
(C) Deciding to sell the theater
(D) Finding buyers for the theater

156. What was renamed?

(A) A movie theater
(B) An executive position
(C) A film festival
(D) A Lakehurst street

157. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

"The concession stand has also been eliminated."

(A) [1]
(B) [2]
(C) [3]
(D) [4]

LIVEWORKSHEETS

Questions 158-159 refer to the following brochure page.

VENTURE SOLUTIONS

As our corporate client, you

- gain access to cutting-edge technology
- pay only for what you use, thus reducing hardware and software expenses
- enjoy our streamlined, up-front, and ongoing billing

We provide

- customized software production and regular maintenance of on-site hardware (requires one-year contract)
- management and regular upgrades of applications and databases
- storage, backup, and data recovery
- an around-the-clock service center for fast resolution of issues
- access to our exclusive Venture Remote Monitoring (VRM) system

158. What is one of the services offered by Venture Solutions?

(A) Legal advice
(B) Office accounting
(C) Building maintenance
(D) Software development

159. What is mentioned about ongoing care of computer equipment?

(A) It must be purchased for a minimum of one year.
(B) It is recommended for older computer systems.
(C) It is performed by external consultants.
(D) It is not available to new customers.

LIVEWORKSHEETS

Questions 160-162 refer to the following job advertisement.

http://www.youronlinejobfinder.com

Your Online Job Finder

Work for the best!

Other companies ask their salespeople to make countless calls to potential customers who are not expecting to be contacted. At AJQ Insurance, customers call us for their insurance needs! Our insurance sales associates take only inbound sales calls from interested potential policyholders. These positions are free from the pressure of selling on commission.

Complete our sales training while being paid a generous hourly rate. Take the exam to become a licensed insurance professional. If you succeed, you may be offered a salaried position.

We will consider education and experience in the salary offer. Some university work is useful, but motivated high school graduates will also be considered. Because we work with our customers twenty-four hours a day, seven days a week, we offer many shifts to choose from—with an additional 10% in pay for late-night and early-morning shifts.

Please click "Apply Now" below to take advantage of this opportunity with youronlinejobfinder.com. You will need an active e-mail address and phone number to complete the process. Suitable candidates will be contacted by phone or e-mail. Call 409-555-0123 if you have any questions about the application process. We recommend that you become familiar with the company before applying by visiting our Web site at AJQinsurance.com.

Apply Now

160. What duty is mentioned as part of the job?

(A) Meeting sales commission targets
(B) Receiving calls from potential customers
(C) Working only during unconventional hours
(D) Calling people who are unfamiliar with the company

161. According to the advertisement, what is required for a salaried position?

(A) Sales experience
(B) A university degree
(C) Employer references
(D) An insurance license

162. According to the advertisement, why should applicants visit the AJQ Web site?

(A) To learn about AJQ Insurance
(B) To apply for the insurance sales job
(C) To ask questions about the process
(D) To find out about their application status

LIVEWORKSHEETS

Questions 163-166 refer to the following article.

A Long-Lasting Love for Books

February 29—Both in and around Pine Hill, Alfred Carlson, who has been teaching Russian literature at Pine Hill State University for twenty years, is probably best known as the owner of The Treasure Box, the town's oldest bookstore. The store has two unique features: it specializes in rare books and is open for business on Saturdays only. Evidently, walk-in sales make up only a small percentage of Mr. Carlson's business; the bulk of the store's revenue is generated by orders placed over the telephone or online by universities, museums, and private collectors.

On Sunday The Treasure Box will be celebrating its sixtieth anniversary. "When my mother, Willisa, opened the bookstore all those years ago on Green Edge Road, two blocks from here, she probably had no idea it would still be serving the public six decades later," Mr. Carlson said. The store still displays the original sign over the doorway. The interior retains the living-room atmosphere it always had, with its mismatched tables and chairs. One section of the store is filled with books about baseball, an abiding passion of the Carlson family. On Friday nights the store becomes an informal social club. Not surprisingly, members tend to enjoy conversation about rare books, literature, and baseball.

Later this month Mr. Carlson will mark another milestone: he will be retiring from his teaching position. His retirement does not mean, however, that The Treasure Box will see extended business hours; it will continue to be open once a week. "I am not retiring from one job just so that I can spend more time on another," Mr. Carlson said. "Rather, the fact that I no longer will have to prepare for classes or grade students' papers means that I will be able to dedicate more time to my children and grandchildren."

163. Why most likely was the article written?

(A) To attract members to a new book club
(B) To highlight the benefits of selling items that are unique
(C) To celebrate the achievements of a local business personality
(D) To announce the relocation of an established business

164. What is NOT suggested about Mr. Carlson?

(A) He will soon be ending his career as an instructor.
(B) He studies works written by Russian authors.
(C) He has lived in Pine Hill for almost ten years.
(D) He enjoys talking about baseball with others.

165. The word "retains" in paragraph 2, line 9, is closest in meaning to

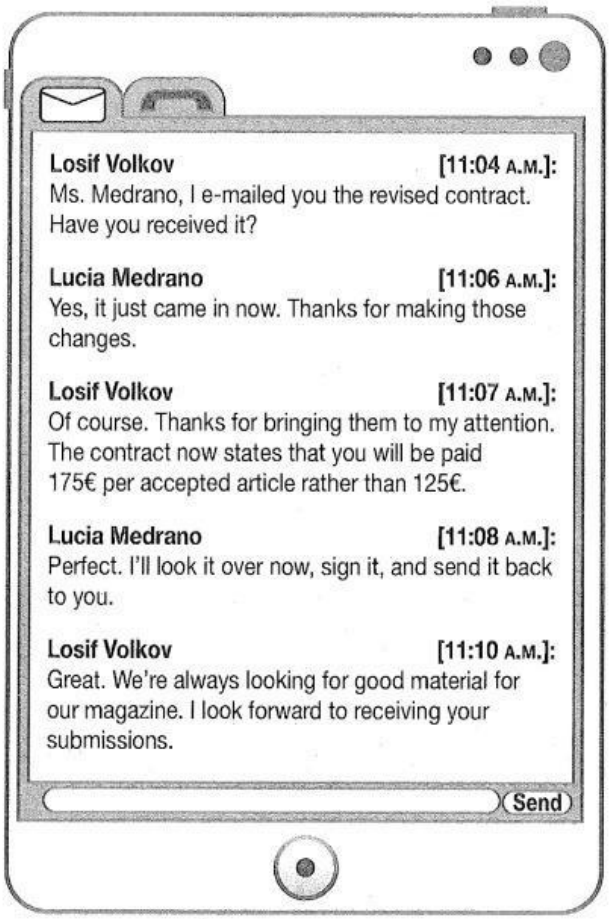
(A) contributes to
(B) agrees with
(C) remembers
(D) keeps

166. What is stated about The Treasure Box?

(A) It will be adding a section devoted to children's books.
(B) It will maintain its current hours of operation.
(C) Its sales are expected to increase this year.
(D) Its sign will be replaced later in the month.

LIVEWORKSHEETS

Questions 167-168 refer to the following text-message chain.



167. At 11:07 A.M., what does Mr. Volkov mean when he writes, "Of course"?

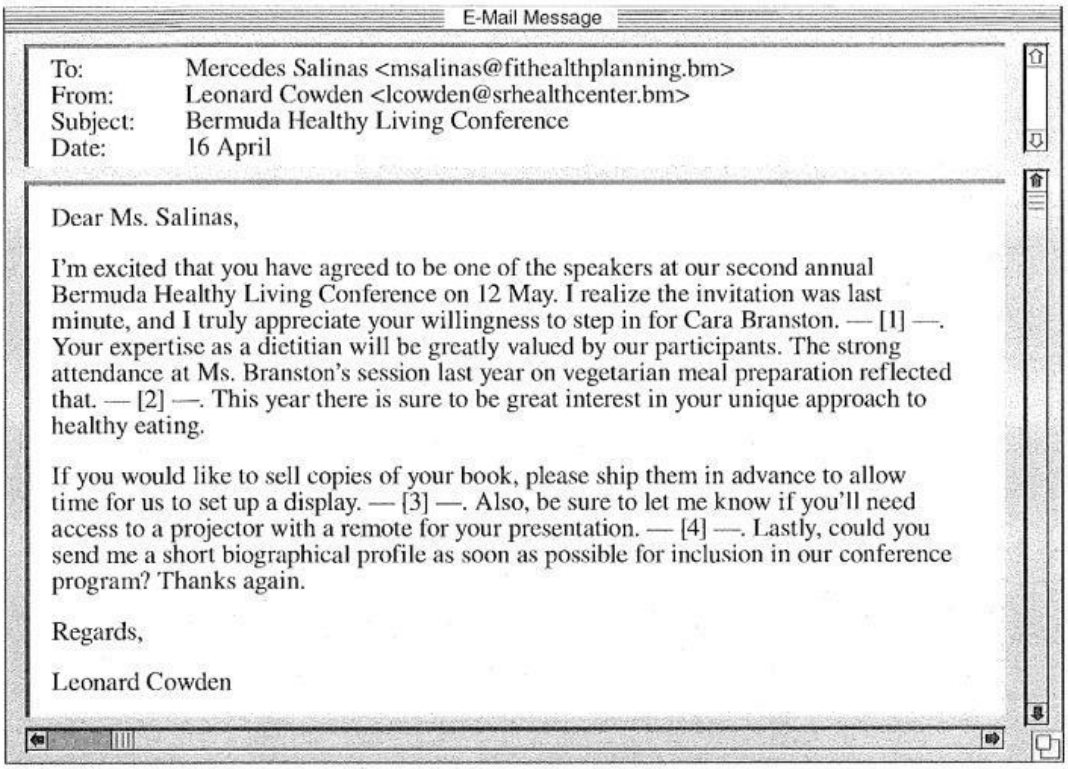
(A) He already knew that an e-mail had been received.
(B) He has received a signed contract.
(C) He thinks the solution to a problem is obvious.
(D) He was happy to fulfill a request.

168. Who most likely is Ms. Medrano?

(A) A writer
(B) A lawyer
(C) A financial adviser
(D) A human resources manager

LIVEWORKSHEETS

Questions 169-171 refer to the following e-mail.



E-Mail Message

To: Mercedes Salinas <msalinas@fithealthplanning.bm>
From: Leonard Cowden <lcowden@srhealthcenter.bm>
Subject: Bermuda Healthy Living Conference
Date: 16 April

Dear Ms. Salinas,

I'm excited that you have agreed to be one of the speakers at our second annual Bermuda Healthy Living Conference on 12 May. I realize the invitation was last minute, and I truly appreciate your willingness to step in for Cara Branston. — [1] —. Your expertise as a dietitian will be greatly valued by our participants. The strong attendance at Ms. Branston's session last year on vegetarian meal preparation reflected that. — [2] —. This year there is sure to be great interest in your unique approach to healthy eating.

If you would like to sell copies of your book, please ship them in advance to allow time for us to set up a display. — [3] —. Also, be sure to let me know if you'll need access to a projector with a remote for your presentation. — [4] —. Lastly, could you send me a short biographical profile as soon as possible for inclusion in our conference program? Thanks again.

Regards,

Leonard Cowden

169. Why did Mr. Cowden most likely send the e-mail?

(A) To invite Ms. Salinas to an event
(B) To acknowledge Ms. Salinas' acceptance of an offer
(C) To ask Ms. Salinas for a recommendation
(D) To propose that a session be rescheduled

170. What is suggested about Ms. Branston?

(A) She spoke at the conference last year.
(B) She wrote a popular book about nutrition.
(C) She is a colleague of Ms. Salinas.
(D) She is studying to be a dietitian.

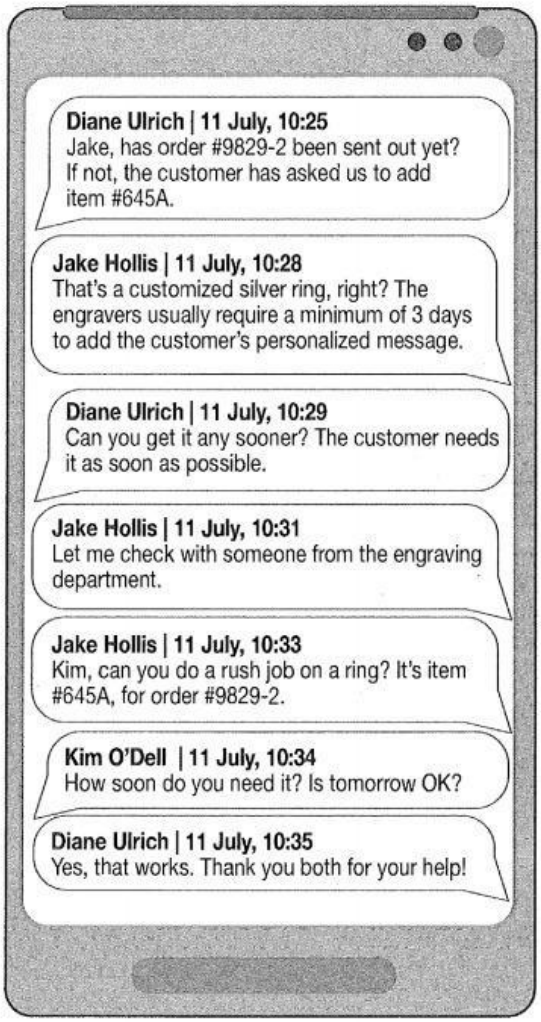
171. In which of the positions marked [1], [2], [3], and [4] does the following sentence best belong?

"It is no trouble at all to have visual equipment available."

(A) [1]
(B) [2]
(C) [3]
(D) [4]

LIVEWORKSHEETS

Questions 172-175 refer to the following text-message chain.



LIVEWORKSHEETS

172. What type of products does the store sell?

(A) Books
(B) Jewelry
(C) Flowers
(D) Appliances

173. What does the customer want to do?

(A) Change an order
(B) Update a delivery address
(C) Receive a refund
(D) Choose a different shipping method

174. Why does Mr. Hollis contact Ms. O'Dell?

(A) To ask if some work can be completed faster than usual
(B) To find out when an order will be shipped
(C) To find out when a meeting will be held
(D) To alert her to an error in a previous message

175. At 10:35, what does Ms. Ulrich most likely mean when she writes, "that works"?

(A) She plans to interview someone for a job.
(B) She is pleased that the equipment is functioning properly.
(C) The customer will be satisfied if the item is engraved tomorrow.
(D) Some new items will be chosen for a catalog by the end of the day.

LIVEWORKSHEETS