Universidad Tecnológica Emiliano Zapata del Estado de Morelos
Language Academy

Professor's name: **Lic. Carlos Andrés Sánchez Paredes**		Subject: **ENGLISH VIII**
Career: Industrial Engineering	Quarter: 9TH	**DAMI** College
Office Address**: UTEZ – Av. Universidad Tecnológica N.1, Col. Palo Escrito, C.P. 62760, Emiliano Zapata.**		Period **MAY-AUGUST 2024**

COURSE CRITERION

TEXTBOOK	*BOOK ODYSSEY 5*
ON-LINE	*Google Classroom* – Delivering the tasks and academic activities. LIVEWORSHEETS (VIRTUAL NOTEBOOK)
BASIC RULES	1. We have to respect the official schedule to work. 2. Be on time. **3.** Minimum grade is **SA.** 4. If you don't deliver the activities **on time**, it will be considered as NA You need to have ALL THE ACTIVITIES IN GOOGLE CLASSROOM as evidence; paste your extra works **IN YOUR NOTEBOOK** Respect each other **(Avoid: Bad words, calling names, being offensive or rude)** 5. Eating or drinking in the class **IS NOT ALLOWED**
ATTENDANCE	**1.** You must attend at least **80% OF CLASSES** to **BE EVALUATED.** 2. Any absent to classes must be justified only by an e-mail from your tutor. 3. You must have at least **THE 50% OF ATTENDANCE** in the whole quarter to havethe right of examen extraordinario 4. You have 10 minutes after starting the class, after these 10 minutes you'll be called absent.
GRADING	1. LEARNING TO KNOW: Homework, Worksheets, Class exercises, Virtual Notebook, quizzes, book activities, exams. 2. LEARNING TO BE: Responsibility, commitment, attendance, proactivity in your tasks delivering, English production in class 3. LEARNING TO DO: Unit projects, Audios, Writings, Speaking activities, Integrative task 4. Quizzes and exams: these will be designed by the academy. 5. If you fail a unit, you need to do your RECUPERA (RETAKE) at least one week before and take 3 tutorings before the exam, if you missed exercises or projects during the unit, you **MUST deliver the missing ones to take your recupera or extraordinario**

OBSERVATIONS

TASKS SUBMITION: **You have a deadline time to submit your tasks, exercises, homeworks, etc. They won't be graded after 2 days of their deadline; you must hand in any missing exercises or projects to take a recupera or extraordinario**
All the situations that are not included here. Please, contact me personally or to my e-mail:
carlossanchez@utez.edu.mx

CARLOS ANDRES SANCHEZ P
Lic. Carlos Andrés Sánchez P.
Professor in charge

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Student's name

LIVEWORKSHEETS