



## UNIVERSITAS BINA INSANI

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### UJIAN TENGAH SEMESTER

#### Semester Gasal Tahun Akademik 2023/2024

Mata kuliah : Bahasa Inggris II  
Program Studi : Fakultas Informasi  
Waktu : 120 menit  
Nama Lengkap :  
Kelas :

#### Capaian Pembelajaran Matakuliah:

Mahasiswa dapat menggunakan ketrampilan berbahasa Inggris tingkat pre-intermediate baik secara lisan maupun tulisan dengan meliputi *Grammar dan Vocabulary* yang membahas tentang bisnis yang meliputi: 1. Present Perfect / Past Simple dan Second Conditional (Type 2) 2. "Should/have to" and making decision, agree and disagree 3. Dealing with the problems: Review Tense "The Past Simple Tense" 4. How things work, using prepositions and movements. 5. Safety Procedures: Must/mustn't 6. Time clauses, reported speech: agendas, passing on Information

### KERJAKAN DENGAN TELITI

#### I. GRAMMAR

##### A. SIMPLE PAST OR PRESEN PERFECT

Simple Past or Present Perfect? Fill in the gap with the correct tense of verb

Example

Question: I \_\_\_\_\_ on several project like this. (**work**)

Answer: I **have worked** on several project since I started working here.

Example

Question: Last month I \_\_\_\_\_ on several project like this. (**go**)

Answer: I **went** on several project like this

1. His company \_\_\_\_\_ a meeting last week (**hold**)
2. Last night my boss \_\_\_\_\_ me about the sales. (**contact**)
3. The company \_\_\_\_\_ decision two times in this month (**make**)
4. He \_\_\_\_\_ the company and tried to find another company (**leave**)
5. She \_\_\_\_\_ three emails today (**send**)

##### B. SIMPLE PAST.

Example

Question:

+ We \_\_\_\_\_ (to eat) a lot of pasta in Italy.

X The plane \_\_\_\_\_ (not/to fly) over the sea.

? \_\_\_\_\_ (you/ to forget) to turn off the light.

Answer:

We **ate** a lot of pasta in Italy

The plane **didn't fly** over the sea.

**Did you forget** to turn off the light?

\*Note: When you have to write a negative sentence, write the auxiliary/be in short for example:

~~Did not-~~ ✓ **didn't**, ~~was not-~~ ✓ **wasn't**, ~~were not-~~ ✓ **weren't**

Complete the gap with the correct verb of tense!

1. + He \_\_\_\_\_ (to write) an application letter yesterday.  
x She \_\_\_\_\_ (not/to read) the email last night.  
? \_\_\_\_\_ (he/to miss) the meeting?

2. We \_\_\_\_\_ (to fly) to London for a business conference.  
 x My boss \_\_\_\_\_ (not/to know) about the sales.  
 ? \_\_\_\_\_ (Marvel/to meet) his colleague last month?
3. +The company \_\_\_\_\_ (to renew) the service for customers  
 x She \_\_\_\_\_ (not/ to join) the meeting last Monday.  
 ? \_\_\_\_\_ (he /feel) better after he took the medicine?

### C. MULTIPLE CHOICE

Choose the correct options to fill the gap!

1. She \_\_\_\_\_ ill since Thursday  
 a. has been                      b. was                      c. have been
2. Nobody \_\_\_\_\_ the phone when it rang  
 a. answered                      b. has answered                      c. have answered
3. You can't see her because she \_\_\_\_\_  
 a. went                      b. has gone                      c. have gone
4. \_\_\_\_\_ to the United States?  
 a. Did you ever be      b. Have you ever been      c. Has you ever been
5. My stereo \_\_\_\_\_ working last night  
 a. has stopped                      b. have stopped                      c. stopped
6. I \_\_\_\_\_ TV yesterday  
 a. didn't watch                      b did watch                      c did watched
7. \_\_\_\_\_ something?  
 a Did you forget                      b Did you forgot                      c Did you forgeted
8. She \_\_\_\_\_ a book yesterday  
 a readied                      b. read                      c rode
9. Did you \_\_\_\_\_ the phone bill last week?  
 a. paid                      b. pay                      c. payed
10. The manager \_\_\_\_\_ the meeting yesterday  
 a didn't attend      b did attended                      c. didn't attended
11. A Have you booked your flight \_\_\_\_\_?  
 B No, I'm going to book it this afternoon.  
 a. yet.                      b. so far                      c. already
12. A Can you send me the report?  
 B I've \_\_\_\_\_ sent it to you. I emailed it yesterday  
 a. yet.                      b. so far                      c. already
13. We spent the afternoon in the railway museum. It was \_\_\_\_\_  
 a bore                      b boring                      c bored
14. The Dow Jones Index/fall/5% so far today. The correct sentence is \_\_\_\_\_

- a. The Dow Jones Index has fallen 5% so far today.  
 b. The Dow Jones Index fell 5% so far today.  
 c. The Dow Jones Index falls 5% so far today.
15. The NASDAQ index/rise/3 %/this week. The correct sentence is \_\_\_\_\_  
 a. The NASDAQ index rises 3 % this week.  
 b. The NASDAQ index has risen 3 % this week.  
 c. The NASDAQ index rose 3 % this week
16. The clients \_\_\_\_\_ on arrival  
 a. was welcome      b welcomed      c were welcomed
17. A parking space \_\_\_\_\_ for you  
 a. reserved      b has reserved      c has been reserved
18. The terms of the contract \_\_\_\_\_ by two companies  
 a. were agreed      b agreed      c. was agreed
19. The meeting \_\_\_\_\_ last Thursday  
 a. were held      b held      c was held
20. A proposal \_\_\_\_\_ for consideration  
 a. was putted forward    b was put forward    d put forward
21. A: I really enjoy tennis. We play very \_\_\_\_\_ don't you think?  
 B: Yes, you're right, we are a \_\_\_\_\_ team  
 a. good – well      b well-good      c. well-well
22. I have to take the test tomorrow. I'm quite \_\_\_\_\_  
 a nervously      b nervousness      c nervous
23. They really like your present. They're smiling \_\_\_\_\_  
 a. happy      b happily      c happiness
24. Peter is a careful. He drives very \_\_\_\_\_  
 a. careful      b. carefully      c. carefulness
25. I've never seen her dance so \_\_\_\_\_  
 a. good      b goodly      c. well

#### D. PASSIVE VOICE

Change the active sentences into passive sentences

Example:

They delivered the order last week

The order \_\_\_\_\_ last week

The order **was delivered** last week

\*Note: When you have to write a negative sentence, write the auxiliary/be in short for example:

✗      ✓      ✓



**Did not- ✓ didn't, was not- ✓ wasn't, were not- ✓ weren't**

1. The company request the customers to submit the order soon  
The customers \_\_\_\_\_ by the company to submit the order soon
2. The secretary wrote an email about the contract.  
An email about the contract \_\_\_\_\_ by the secretary
3. The couriers have delivered the product to the customers.  
The product \_\_\_\_\_ by the couriers to the customers.
4. She didn't book a flight ticket  
A flight ticket \_\_\_\_\_ by her
5. They gave special gift to the loyal customer  
Special gift \_\_\_\_\_ to the loyal customer
6. The bidding winner submit the proposal within 5 days.  
The proposal \_\_\_\_\_ by the bidding winner 5 days
7. The workers break the safety procedures when they do their tasks.  
The safety procedures \_\_\_\_\_ by the workers when they do their tasks
8. The purchasing department buys a forklift and a heavy equipment.  
A forklift and a heavy equipment \_\_\_\_\_ by the purchasing department
9. He cancelled the meeting because he had an urgent meeting with customers  
The meeting \_\_\_\_\_ by him because he had an urgent meeting with customers
10. They haven't received the order that they placed last week  
The order that they placed last week \_\_\_\_\_ by them

#### E. WRITING

Make sentences by describing feelings and experiences. Example :

Pay attention on the tense of be (simple present or simple past, is am are/was were)  
I walked up to the top of the Eiffel Tower (amaze)  
I \_\_\_\_\_ at the Eiffel Tower.  
I **was amazed** at the Eiffel Tower

I walked up to the top of the Eiffel Tower (amaze)  
It \_\_\_\_\_  
It **was amazing**

1. He doesn't tell the truth and I don't believe in what he says (annoy)  
It \_\_\_\_\_
2. I did a parachute iump from 1,000 metres (frighten)  
I \_\_\_\_\_
3. She travelled around the world on a cruise. (satisfy)  
She \_\_\_\_\_ with her trip.
4. The manager works longer than usual. (tire)  
It \_\_\_\_\_
5. The shares price fell down to the lowest point ever (shock)  
The broker \_\_\_\_\_

## II. VOCABULARY

A. Fill in the blanks with the words from the box.

|             |            |            |          |          |       |      |       |
|-------------|------------|------------|----------|----------|-------|------|-------|
| sponsorship | applicants | commercial | business | subjects | jobs  | sad  | ahead |
| incredible  | spending   | currencies | relaxed  | strategy | costs | rose | index |
| frightening | Adverts    | position   | hiring   |          |       |      |       |

1. I'm optimistic about the \_\_\_\_\_ because things are going well
2. Our engineers are two months \_\_\_\_\_ of schedule
3. I lost one of my skis at high speed. It was really \_\_\_\_\_
4. I'm always \_\_\_\_\_ when I'm on holiday
5. I went to India last year and it was nice experience. It was \_\_\_\_\_
6. My friends left me alone in the airport. I was so \_\_\_\_\_
7. CAC 40 is the stock market \_\_\_\_\_ in France.
8. The strong dollar \_\_\_\_\_ against the Yen yesterday. It is stronger than Yen now.
9. The football club found \_\_\_\_\_ for the under-18 team
10. \_\_\_\_\_ in newspapers are a very effective way of marketing
11. At the moment people are \_\_\_\_\_ huge amounts of money on property
12. A two-bedroom flat in London \_\_\_\_\_ the same as a house in Liverpool
13. After \_\_\_\_\_ new workers, they should be put on the payroll, enrolled in benefits, and complete the onboarding process.
14. There were 55 \_\_\_\_\_ who submitted their resumes to the hiring manager
15. You should apply for a \_\_\_\_\_ as a freelance graphic designer at a large publishing company.
16. I suppose I'm a reasonable student. I passed all my exams and I enjoy studying \_\_\_\_\_ that interest me.
17. She applied for three \_\_\_\_\_ and received three offers
18. We have a new advertising \_\_\_\_\_.
19. Sometimes we market our brand in television \_\_\_\_\_
20. We accept payment in all major \_\_\_\_\_

## III. READING COMPREHENSION

Read the following letter, answer the questions!

Read the following letter, answer the questions!

Over the last 20 years, American multi-billionaire Steve Fossett has become one of the world's most famous adventurers

His list of achievements is amazing. He has flown around the world in a hot air balloon, been on round-the-world sailing trips. Swum across the Channel from England to France, driven a sports car in the Le Mans 24 hours, run a marathon, done ski races and triathlons, ridden a dogsled across Alaska ... the list goes on. As a result of his adventures, he's broken a number of world records, and 10 won several awards. Clearly, Fossett has had some incredible experiences, and at 61, should be ready for a relaxing retirement.

But he's not tired of adventure yet, and probably never will be. That's because he knows the key to happiness - something money can't buy.

According to psychologists, past success isn't enough. Even if their most fantastic dreams come true, most people are only happy for a short time, then they quickly return to 'sad' normality.

**Choose the correct option that answer the question!**

1. What is the main idea of the text?
  - a. Life achievement someone has that is quite interesting
  - b. The story about someone with his contribution to his country
  - c. Leisure activities someone does to spent his vacation
2. Who is Steve Fossett?
  - a. a business owner
  - b an adventurer
  - c. a millionaire
3. What is true about Steve Fossett?
  - a. He has swum across the sea gulf
  - b. He has flown around the world with a chopper
  - c. He has sailed around the world
4. What is his opinion about a life?
  - a. people will be happy if they have a lot of money
  - b. Life is something that people have to enjoy
  - c. He takes what people think about him
5. Who think that people tend to change quickly about his feeling?
  - a. Steve Fossett
  - b psychologist
  - c the article writer

\*\*\*\*\***Good Luck**\*\*\*\*\*