

Fill in the blanks with the correct answers.

Write an email to your best friend, Simon. Tell him that you need your reference book back. In your email, include:

why you need it back

when and where to meet him

when he can borrow it again

To	simon@gmail.com
From	sharney@gmail.com
Subject	Reference Book

Dear Simon,

How are you? I am _____. I hope you are in the _____. I write you this _____ because I need my _____ back. I need it because I have a _____ next _____. I will meet you at _____ at _____ in the _____ tomorrow. You can borrow it again _____. That is all from me. I hope to _____ from you soon. _____.

Regards,

Sharney

pink of health	Friday	our usual meeting spot	topical test
11 o'clock	fine	email	Goodbye
reference book	next month	morning	hear