

HOMEWORK

LISTENING: file 10.2

11. _____?
A. _____
B. _____
C. _____
12. _____?
A. _____
B. _____
C. _____
13. _____?
A. _____
B. _____
C. _____
14. _____?
A. _____
B. _____
C. _____
15. _____?
A. _____
B. _____
C. _____
16. _____?
A. _____
B. _____
C. _____
17. _____?
A. _____
B. _____
C. _____
18. _____?
A. _____
B. _____
C. _____
19. _____?
A. _____
B. _____
C. _____

20. _____ ?

A. _____

B. _____

C. _____

READING:

1. My staff and I would like to express
----- congratulations on your
accomplishment.

(A) our

(B) us

(C) we

(D) ours

2. Jeremy will leave the company and
start ----- own business.

(A) him

(B) his

(C) he

(D) himself

3. The manager is going on a business
trip by ----- this time.

(A) himself

(B) he

(C) his

(D) him

4. The director has asked that Andrea
finish the report -----.

(A) herself

(B) her

(C) hers

(D) she

5. DANS Incorporation has decided to recall its products and upgrade ----- at no additional cost.
(A) them
(B) theirs
(C) they
(D) themselves
6. The firm has proved ----- to be both effective and efficient in meeting clients' demands
(A) it
(B) its
(C) itself
(D) it's
7. I don't want you to pay for me. I can pay for -----.
(A) me
(B) mine
(C) I
(D) myself
8. I looked at the new car and wished it would be -----.
(A) me
(B) mine
(C) my
(D) I
9. She was homeless, then a friend of ----- -- offered her a place to stay.
(A) her
(B) herself
(C) hers
(D) she
10. Rescuers pulled ----- from the rubble after 40 minutes working.
(A) her
(B) herself
(C) she
(D) hers
11. The government has a responsibility to protect ----- citizens from inflation.
(A) its
(B) it's
(C) it
(D) their
12. I see you met my assistant. ----- and I go back many years.
(A) Her
(B) She
(C) Hers
(D) We
13. Instead of filling these orders now, take care of ----- tomorrow morning.
(A) them
(B) they
(C) their
(D) its
14. All of ----- have been invited to the boss's cocktail party this Friday evening.
(A) us
(B) we
(C) our
(D) ours

15. The idea for the new routing system wasn't Patterson's; it was -----.

- (A) me
- (B) mine
- (C) my
- (D) I

16. Telling somebody that ----- is laid off is a very unpleasant task.

- (A) him
- (B) his
- (C) he
- (D) they

17. My computer has a lot of memory, but ----- has more.

- (A) she
- (B) her
- (C) hers
- (D) it

18. ----- isn't a good business practice to arrive late for meeting.

- (A) He
- (B) It
- (C) She
- (D) You

19. When ----- probation period is up, you'll be given the full benefits package.

- (A) you
- (B) your
- (C) yours
- (D) our

20. The police were right when ----- advised us to get a new security system.

- (A) it
- (B) she
- (C) them
- (D) they

VOCABULARY

File Vocab 5.2

Number 26: ? _____

I'd like to _____ at the hotel for one _____, please.

Dịch: _____

Number 27: ? _____

I'll be giving a _____ on maintaining _____ with the news media.

Dịch: _____

Number 28: ? _____

I _____ this _____.

Dịch: _____

Number 29: ? _____

We want the _____ to be back in operation quickly.

Dịch: _____

Number 30: ? _____

I completely _____ to make the car _____.

Dịch: _____

Number 31: ? _____

I'll _____ him the message.

Dịch: _____

Number 32: ? _____

The award _____ next month.

Dịch: _____

Number 33: ? _____

I ordered _____, beverages, and _____ for dessert.

Dịch: _____

Number 34: ? _____

I don't have any managerial _____.

Dịch: _____

Number 35: ? _____

I can _____ you around the _____

Dịch: _____

Number 36: ? _____

The _____ can call you as soon as the _____ has been approved.

Dịch: _____

Number 37: ? _____

I had to _____ in a _____ on the street almost a mile away.

Dịch: _____

Number 38: ? _____

My _____ are exceptionally _____.

Dịch: _____

Number 39: ? _____

I'll _____ later to show you _____ the time entry system.

Dịch: _____

Number 40: ? _____

My physician _____ a _____ to the pharmacy this morning for my
allergy
medication.

Dịch: _____

Number 41: ? _____

I'm _____ a lunch outing for my _____.

Dịch: _____

Number 42: ? _____

As you can _____, the _____ is quite _____.

Dịch: _____

Number 43: ? _____

We don't want to lose any _____.

Dịch: _____

Number 44: ? _____

I've definitely _____ an _____ over the past few weeks.

Dịch: _____

Number 45: ? _____

She's on the _____ with an _____ right now.

Dịch: _____

Number 46: ? _____

I was just _____ if it would be possible to get a _____ of my _____.

Dịch: _____

Number 47: ? _____

I'm considering _____ some _____ that might increase its value.

Dịch: _____

Number 48: ? _____

Our regular _____ has _____ its rates.

Dịch: _____

Number 49: ? _____

I have some work I can _____ up in the _____.

Dịch: _____

Number 50: ? _____

Let me _____ your _____ in our database.

Dịch: _____

TRANSLATION

1 The company provides a five-year warranty on its products.

.....

2 The introduction of the fax machine created a noticeable increase in phone bills.

.....

3 We appreciate the time that you have put into this project, but we need to see more positive results.

.....

4 We need a practical solution to this common problem.

.....
5 The practical training reinforced the theoretical studies.

.....
6 The company operated on a practice of verbal and not written contracts.

.....
7 The new company program was extremely popular, and people asked for it
at all the stores.

.....
8 I replaced the disks I borrowed from your office supply closet last week.

.....
9 There has been a revolution in electronics technology that has allowed
products like phones to get smaller and more portable.

.....
10 He stored too much information on the shared drive, making it slow and
cumbersome to search through.