

## Focus on Vocabulary

Get Ready!

1. Look at the picture. What are the people doing?
2. Discuss in pairs.

- Who do you think is the interviewer / interviewee?
- What can you say about the picture? Use the words and expressions in the box.

Example: *The interviewee is smiling at the interviewer.*  
*The interviewer is ...*



<input type="checkbox"/> shake hands <input type="checkbox"/> make eye contact with someone	<input type="checkbox"/> wear smart clothes <input type="checkbox"/> smile <input type="checkbox"/> introduce yourself
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5. Listen to the complete interview and put the questions in the order you hear them.

- What clubs and societies did you belong to at school?
- What is your greatest strength?
- Why are you a good candidate for this university?
- What will you do if you are not accepted?
- Where do you see yourself in four years' time?
- What was your greatest achievement at school?

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6. Listen again and answer T (true) or F (false).

- The interviewee was in the cheerleading team at school.
- She doesn't like acting.
- She has experience in being a team leader.
- She's never late for things.
- She doesn't think she will have time to join clubs at university.
- She wants to study Law.

7. Look back at the questions in exercise 5 and choose the correct words to complete the rules.

We use *do / did* to ask questions about the present.

We use *do / did* to ask questions about the past.

We *don't use / We use do or did* to ask questions with *be*.

We *don't use / We use do or did* to ask questions about the future.



## Read

### 11. Read the text quickly. Match the headings with the paragraphs.

- a. First impressions
- b. Getting there on time
- c. Be prepared
- d. During the interview

#### Top ten interview tips

In just three seconds, an interviewer forms an opinion about you based on your appearance and your body language, so make a good impression! First, wear something smart. University interviews are not as formal as job interviews, but you still need to look your best. It's important to be neat and tidy and present a positive image. Smile at the interviewer, and shake their hand firmly.



Remember to switch off your phone during the interview. Be positive, sit up straight and smile at the interviewer. Answer their questions as best as you can, but don't waffle or talk too much. Talk about your skills, experiences and abilities. Make eye contact with them while you are talking. This will show them that you are confident and don't stare out of the window!

Do your research! Find out as much as you can about the university. Make sure you know what they are looking for in a candidate. Make a list of possible questions, and think about what your answers will be. Prepare some questions you can ask the interviewer. After all, you want to make sure the university offers you what you need.

Most importantly, think about how you will get to the interview. Make sure you know how long the journey will take and be clear about how you are going to get there. If possible, do it once before interview day to be sure. You don't want to be stressed on the day, and you definitely don't want to be late!

### 12. Read the text again and answer the questions.

- a. Why is it important to make a good first impression?
- b. What should you do when you meet the interviewer?
- c. Why is it a good idea to think of questions you can ask?
- d. How can you avoid being late for the interview?

#### Glossary

- **waffle:** *hablar sin sentido*

## Focus on Vocabulary

### 13. Find verbs in the text to complete the tips.

- a. \_\_\_\_\_ something smart.
- b. \_\_\_\_\_ your phone.
- c. \_\_\_\_\_ the interviewer's hand.
- d. \_\_\_\_\_ a good impression.
- e. Don't \_\_\_\_\_ out of the window.
- f. Check how long the journey will \_\_\_\_\_.
- g. \_\_\_\_\_ eye contact with the interviewer.

#### Useful language

- It's important to ...*
- Remember to ...*
- Make sure you ...*
- Think about how ...*

15. Listen. What did these four students do wrong at their interviews? Who

- a. arrived late?
- b. didn't switch off their phone?
- c. didn't wear the right clothes?
- d. talked too much?

16. Which interviewee did the interviewer say this to?

