

1 Match phrases 1–5 with future uses a–e.

- | | |
|----------------------|---|
| 1 I'll be meeting | a something that will possibly happen |
| 2 I'm going to show | b something that's been decided and organised |
| 3 he'll be impressed | c a prediction |
| 4 I might arrive | d something that will be in progress at a certain point |
| 5 They're holding | e a plan that's already been made |

2 Complete the conversation with phrases 1–5 in Exercise 1.

Kim: Hi Jamie, let's get started. What are you working on this week?

Jamie: Today and tomorrow I'm updating websites. On Friday, ¹ _____ with Max Willis.

Kim: Oh great, is that the guy from *Ozone*?

Jamie: Yes, that's right. ² _____ him some of the sites we've designed for other clients.

Kim: Are you going to give him a discount?

Jamie: I think ³ _____ with what we can do for him and he might pay full price for a website. But, if not, I'm going to offer him ten percent off the work.

Kim: Good. Now, I'd like to send you on a course next month. They'll be talking about how companies like ours can improve web security.

Jamie: That sounds like it'll be very useful. When is it?

Kim: ⁴ _____ it on the 25th.

Jamie: Oh, I might have something else on that day, but I'm sure I can change it.

Kim: That would be great, thanks. Now, is there anything else you'd like to talk about?

Jamie: Actually, there is one thing. I'm going to the dentist early on Thursday morning, and so ⁵ _____ later than usual. Of course, if I do, I'll stay late to cover it.

Kim: No problem at all. Thanks for letting me know.