

Name and surname: _____

Grade: _____

1 Complete the sentences with the correct words. The first letters have been given.

- 1 L_____ have a very responsible job – they often save people from drowning in the lake or in the sea.
- 2 Everyone who earns money has to pay income t_____ on their earning.
- 3 Apart from their monthly salary, every employee receives a Christmas b_____ in December.
- 4 There was a v_____ in the sales department, so I decided to apply for it.
- 5 Someone who works in an army is called a s_____.
- 6 Derek is a c_____ of mine from the office – we've been working together for two years now.

____/6

2 Translate the parts of the sentences in brackets into English.

- 1 Frank is a manager in a big corporation. He (відповідає за/управляє) _____ three hundred people.
- 2 I can't stand this job any longer. I (змушена шукати) _____ another one.
- 3 Do you enjoy (працювати в колективі) _____?
- 4 I would like a job where I could (гарно заробити) _____.
- 5 Please, (заповни цей документ) _____ carefully before you send it.
- 6 Peter decided to (відхилити пропозицію роботи) _____.
- 7 Frances works in a factory. She (виконує фізичну роботу) _____.

____/7

3 Complete the text with the correct form of the words in brackets.

Harriet was in need of money so she applied for an (1) _____ (account) position in one of the biggest corporations in the country. There were many (2) _____ (apply), but she did very well in her interview. It was a (3) _____ (repeat) job, but the salary was quite decent and she could earn extra money by working (4) _____ (time) or at the weekends. The company also offered an attractive (5) _____ (retire) scheme, which sounded appealing to a person who liked to plan her career carefully. She was glad that the company appreciated her (6) _____ (qualify) and she willingly took (7) _____ (responsible) for the company's finances.

____/7

4 Decide if the sentences are true (T) or false (F).

- 1 Some students decide to serve their apprenticeship while at university in order to get some work experience. T / F
- 2 A graveyard shift in most workplaces starts at 10 am and finishes at 6 pm. T / F
- 3 You hand in your notice to the interviewer when you apply for a job. T / F
- 4 You need a handyman to build a fitted wardrobe in your bedroom. T / F
- 5 A rewarding job gives you a lot of satisfaction. T / F

____/5

5 Complete the sentences with the correct words. The first letters have been given.

- 1 There were too few employees to work on the project, so the management decided to t_____ o_____ extra staff.
- 2 People doing very demanding jobs, for example, soldiers and police officers, can take e_____ r_____ and stop working after 25 years.
- 3 The employees were so frustrated with their working conditions and the low pay that they decided to go o_____ s_____.
- 4 Read the contract carefully before you s_____ it.
- 5 The m_____ w_____ in Poland is around PLN 1680, but many people believe it should be raised.

____/5

TOTAL: ____/20

EXTENDED

____/30