

Text 1

Dear sirs,

With reference to your advertisement in Today's time, I would like to be considered for Marketing Senior Assistant post.

My present position in n an electronic marketing staff where I have special responsibility for home appliances. I also have experiences in other electronic goods, like cameras and smart phones. I have been working as a marketing specialist as soon as I completed my first degree in 2012. My tasks among other are building good relationship with distributors and customers, and providing inputs for the company about pricing policies, marketing strategies, and customer satisfaction.

Hoping to hear from you soon, I enclose my curriculum vitae and recent photograph.

Yours faithfully,
Harry Clarks

1. Why does the sender write the letter?
 - A. To apply for a certain position.
 - B. To provide inputs for the company.
 - C. To give information about his specialty.
 - D. To convince the readers about his experience.
 - E. To describe an application letter
2. What does the sender possibly do after sending the letter?
 - A. Wait for the response of the recipient.
 - B. Call the recipient for the confirmation.
 - C. Work as a marketing specialist.
 - D. Complete his firs degree
 - E. She/he will meet the owner of the company

3. "...I enclose my curriculum vitae.." The word "enclose" is in the closest meaning to...
- A. Hedge.
 - B. Attach.
 - C. Confine.
 - D. Encircle
 - E. Get
4. If we (wake up) earlier, we will reach school on time.
- A. wake up
 - B. wakes u
 - C. woken up
 - D. had woken up
 - E. waking up
5. Dinda will buy tens luxury houses if she (win) the lottery.
- A. Win
 - B. Wins
 - C. Won
 - D. had won
 - E. will win
6. If you cook vegetables for long time, they (lose) their nutrients.
- A. Lose
 - B. Loses
 - C. had lose
 - D. will lose
 - E. will losing

7. If I (finish) my assignment tonight, I will go to Mall with my friends.
- A. Finish
 - B. Finishes
 - C. would finish
 - D. had finished
 - E. Finishing
8. If the sun rises on the west, the world (end)
- A. End
 - B. Ends
 - C. Ended
 - D. Would end
 - E. will end
9. I will never lend some money to you if I (know) before.
- A. Know
 - B. Knows
 - C. Knew
 - D. had known
 - E. will know
10. They (bring) the cake if the baker finishes it.
- A. Brought
 - B. bring
 - C. will bring
 - D. would have brought
 - E. brings

11.If Rafli gets score more than 90, his mom (buy) PS 4 for him.

- A. Buy
- B. Buys
- C. will buy
- D. would buy
- E. bought

12.Dinda will erase all policies she hates if she (be) a president.

- A. Was
- B. Is
- C. to be
- D. were
- E. be

13.Nothing will change my love for you if you always (love) me too.

- A. Would love
- B. Love
- C. Loves
- D. Loving
- E. will love

14.These months will be so silent if Corona (not; leave) soon.

- A. not leave
- B. don't leave
- C. doesn't leave
- D. had left

E. isn't leave

15. 2020 graders will do National Examination if corona (go) away.

A. Goes

B. Went

C. Go

D. had gone

E. going

16. If my brother and I finish the homework this evening, we (watch) TV tonight.

A. will watch

B. could watch

C. can be watched

D. could be watched

E. will watched

17. They (win) the match if they train harder.

A. Won

B. had won

C. will win

D. would have won

E. wins

18. If my brother (study) hard, he will pass the exam well.

A. Studies

- B. had study
- C. had studied
- D. have studied
- E. studied

19. Indonesian people will be safe from corona if they (keep) healthy environment.

- A. Keep
- B. Keeps
- C. Keeping
- D. had kept
- E. kept

20. The cock crows if morning (come).

- A. Come
- B. Comes
- C. Came
- D. had come
- E. Coming

21. Udin: Hi! What's your name?

Asep:

Udin: Oh, nice to see you Asep.

Asep: Nice to see you too.

- A. I don't know
- B. Do you want to see me?
- C. I'm Asep Suhendar

D. Nice to see you Udin

E. I'm alright

22. Woman : What do you think of my appearance. Do I look okay?

Man : Well, yes but it will be more... if you wear a long black dress.

Woman : Alright.

A. Dangerous

B. Awful

C. Pity

D. Elegant

E. Ugly

23. You will never earn money if you just (stay) at home doing nothing.

A. Stay

B. Stays

C. Stayed

D. Staying

E. Had stayed

24. If I am rich, I (collect) many branded bags.

A. Collected

B. would collect

C. will collect

D. would collected

E. will collected

25. If today is your birthday, I (give) you present.

- A. Give
- B. Gives
- C. will give
- D. would give
- E. given

26. Fortunately you assisted to push the car. If you help him, he with you.

- A. will get angry
- B. would have gotten angry
- C. should angry
- D. would get angry
- E. will got angry

27. "If Rani is not busy at the moment, she will go out with me." From this utterance we know that Rani with her.

- A. Goes
- B. Went
- C. haven't known whether she will be busy or not
- D. doesn't go
- E. didn't go

28. If the students late to submit the scholarship application to the board, they will not be listed as candidates.

- A. Be
- B. Are
- C. Were
- D. Have

E. Having

29. If your brother here, he us with this work.

- A. is – would help
- B. was – will help
- C. is – will help
- D. was – would help
- E. were – will help

30. You the job if you are not late to the interview.

- A. will get
- B. would be gotten
- C. would have gotten
- D. would have been gotten
- E. got

31. her shyness, she will become a great teacher.

- A. She had overcome
- B. If had she overcome
- C. If she overcomes
- D. If she would overcome
- E. If she overcome

32. If we don't hurry, the meeting by the time we get there.

- A. would have started
- B. will have started
- C. will be started
- D. will start

E. would started

33. "If I have much time, I will study in Aussie." From this sentence we know that

...

- A. I have a lot of time, so I study Aussie
- B. I studied German because I had a lot of time
- C. I want to study Aussie in the future
- D. I would like to study Aussie, but I don't have much time
- E. I would study in Aussie

34. I will visit your hometown

- A. If I come to Indonesia.
- B. If I came to Indonesia
- C. If I will come to Indonesia
- D. If I would come to Indonesia
- E. If I will came to Indonesia

35. If I have free time

- A. I will watch the movie together with my friend.
- B. I would watch the movie together with my friend.
- C. I would have watched the movie together with my friends.
- D. I would have been watching the movie together with my friends.
- E. I will watched the movie

36. If I am you,

- A. I will buy that limited edition camera.
- B. I would buy that limited edition camera.
- C. I would have bought that limited edition camera.

- D. I would have been buying that limited edition camera.
- E. I will bought a camera

37.Surya: Lusi, this is my new friend, his name is Doni. He is a company director.

Lusi: Hi Doni.

Doni: Hello, Lusi? Nice to meet you.

Lusi: How do you do, Nice to meet you, too.

- A. What are you
- B. May I help you
- C. How are things with you
- D. How are you
- E. How do you do

Read the text carefully

J. K. Rowling

J. K. Rowling is a British author who writes phenomenal fantasy book series of Harry Potter. The books have got worldwide attention. They have become the best selling book series in history. They were sold more than 400 million copies.

Joanne Rowling was born on 31th July 1965 in Yate, Gloucestershire, England. So, she is 55 years old by 2020. About her physical appearance, her height is 165 centimeters, while her weight is 54 kilograms. She has blonde hair & blue eyes. She's married two times; she's got three children.

38.Why JK Rowling's books become the best selling book series in history?

- A. The books have got worldwide attention
- B. The books are very expensive.
- C. The books are very cheap
- D. The books have so much copies.
- E. The books are very phenomenal fantasy book.

39....a British author... (first paragraph). The underlined word is similar in meaning to....

- A. Manager
- B. Detective
- C. Writer
- D. The books were sold millions copies
- E. Artist

40. Who are *those people*? Where are ... from?

- A. It
- B. You
- C. They
- D. Her
- E. She

Fill in the blanks with the right answer based on the text provided!

Mr. William Chan
Personnel Manager
Wong and Lim Consulting
PO Box 583, Kwai Chung
Kowloon

Dear Mr. Chan,

I am writing to apply for the post of Management Trainee, which was advertised on the Student Affairs Office notice board of the Hongkong Polytechnic University on 1 March 2005.

My working experience at Lucky Star Garment Manufactory Limited improved my leadership skills, communication skills and ability to work in a team environment. I have fluent spoken and written English. I also have fluent spoken and written Mandarin, and can therefore work in mainland China.

Currently I am studying a B.A. in Management at the Hongkong Polytechnic University, graduating in 2005. Subjects which I am studying that are relevant to the post of Management Trainee include Operations Management, Human Resources Management, Accounting, Marketing and strategic Management.

During my studies I have had the post of Executive in management Society. While leading and organizing Management Society. While leading and organizing Management Society activities I have improved my ability to lead and supervise subordinates effectively, ability to work under pressure and ability to work in a team environment.

Working for Wong and Lim Consulting appeals to me because it has a good reputation and it provides excellent training. Your organization produces a high-quality service, and I can contribute to this with my leadership skills and my ability to work under pressure. I am available for interview at any time. I look forward to meeting you.

Yours sincerely,
Wong Wai Man Wilfred

1. What is the job title?
2. What skills and personnel qualities are required?
3. What is the name of the company or organization Wong Wai man Wilfred applying to?
4. Who does send the letter?
5. What does Mr. Wilfred enclose the application letter?