

Offering to help

Making requests

Asking permission

Offering to help

Shall I.....?
Would you like me to.....?

answers

(+)Oh, yes, please.
(+)That's very kind of you.
(-)No, don't worry. I can manage.

Making requests

Could you please....?
Please, could you....?

answers

(+)Yes, certainly.
(+)All right.
(-)I'm afraid not because.....
(-)I'm sorry, I can't because.....

Asking permission

Do you mind if I?
Would anyone mind if I.....?
May I?
Would it be possible to....?

answers

(+)Go ahead.
(-)No, of course not.
(-)I'm afraid you can't do that because....

1. Order the dialogue and underline the above structures.

O = offering to help

M = making a request

A = asking permission

Sam: thanks for fixing it. Bye!

Linda: Oh, **do you mind if** I make a couple of copies first? It won't take long.

Linda: Oh, er...**would you like** me to see what can I do?

Sam: Oh, yes please, **Could you** help me to fix it?

Linda: All right. **I'll just** lift the lid..... oh yeah, the paper's jammed, this sheet is

crumpled. Look **I'll just** let it out... There we are. **Now if I close** the lid, it should be ok.

Sam: Hi, Linda,

Sam: Oh great, thank you very much. I've got a lot of copies to make.

Sam: No, of course not.

Linda: Hi Sam. Oh, **Is there** something wrong?

Linda: Thanks... one...two. There we are. All done. It's all yours.

Sam: I hope it doesn't go wrong again!

Linda: yeah, so do I. Good luck. See you later.

Sam: Yes, **I'm trying to** make some copies but I think there's a paper jam in the photocopier.



2. Work in pairs: Choose one of these mini-situations to role-play:

1. You want to make a private phone call
2. You're feeling very hot.
3. You are feeling unwell. Maybe you should go home
4. You want to use your partner's computer. Ask his/her permission.
5. You're very hungry. Your partner has some sandwiches.
6. You've lost your wallet. You need some money for the bus.