PAST SIMPLE

+ +V2/Ved +...

I went to the cinema yesterday. *buy-bought-bought - I bought some milk yesterday.*

I liked the film.

− didn't + V1 + ...

I didn't go to the cinema yesterday.

I didn't like the film.

B Complete the verb forms.

Infinitive	Past	Infinitive	Past
1 buy	b*ough*t	6 pay	p___
2 c___	cost	7 s___	sold
3 fly	fl__	8 spend	sp___
4 get	g__	9 t___	took
5 g___	gave	10 write	wr___

C Complete the sentences with a past form. Use verbs from exercise B.

1 Last month, we ...*bought*... ten new computers for our administrative staff.
2 I ..... a memo to all reps yesterday.
3 He ..... up at 9:00, so of course he was late for the meeting.
4 Our company ..... a lot on promotion last year.
5 They ..... for everything in cash.
6 We ..... back to Zurich with Lufthansa.

Put the verbs in brackets into Past simple

1. My friend _____ (prefer) a part-time job when he was at university/
2. Our _____(go) to the USA on business last year.
3. She _____(clean) the hotel room properly.
4. Emily _____(change) a job because she wasn't well-paid.
5. He _____(work) in that bank from 2020 till 2024.
6. Thomas _____(manage) the marketing department.
7. They _____(have) to work with customers' complaints.
8. She _____ (learn) to be friendly with team members.
9. As a responsible employee, he always _____ (arrive) at the office on time.
10. Last week I _____ (buy) a new uniform.

LIVEWORKSHEETS

Complete the sentences with *one* necessary word.

1. I _____ to clean the storeroom at the beginning and at the end of my shifts.
2. I am responsible _____ maintaining a high standard of cleanliness and hygiene throughout the hotel rooms and common areas.
3. I am in _____ of reporting lost and found items and ensuring that they are properly logged and stored for guests to retrieve.
4. I _____ work with complaints
5. I know _____to solve working problems.

LIVEWORKSHEETS