

UNIT 2 ➤ Work

Lesson 2.1 What do you do?

Vocabulary A Match 1–4 with a–h. There are two answers for each question.

- | | |
|--|---|
| 1 Where are you from? _____, _____ | a I work for a small marketing company. |
| 2 Where do you work? _____, _____ | b I sell electric cars. |
| 3 What's your job? _____, _____ | c I'm from Füssen. It's in Germany. |
| 4 What do you do at work? _____, _____ | d I'm a Sales Manager. |
| | e I'm from Nikko in Japan. |
| | f I solve technical problems. |
| | g I work as a Production Engineer. |
| | h I work for Toyota. |

Communicative grammar B Choose the correct option.

- 1 She *have* / *has* meetings.
- 2 I *answer* / *answers* phone calls.
- 3 He's a barista. He *make* / *makes* coffee.
- 4 We *write* / *writes* emails.
- 5 She *manage* / *manages* a big department.
- 6 Maria *solve* / *solves* IT problems.
- 7 You *sell* / *sells* chemical products.
- 8 They *work* / *works* in the finance department.

C Look at the information about Anna Robinson. Complete the text with the correct form of the verbs.

Where are you from?
I'm from Manchester in England.

What's your job?
I work as a Sales Manager.

Where do you work?
I work for a transport company.

What do you do at work?
I manage my sales team. I have twelve people in the team. I make and answer phone calls, have meetings with clients and write reports.

Anna Robinson is from Manchester in England. She ¹ works for a transport company. She ² _____ as a Sales Manager. She ³ _____ her sales team. She ⁴ _____ twelve people in the team. She ⁵ _____ and ⁶ _____ phone calls, ⁷ _____ meetings with clients and ⁸ _____ reports.

D Choose the correct word.

- 1 I work *as* / *for* / *on* a telecommunications company.
- 2 I have meetings *in* / *on* / *with* clients.
- 3 I work *as* / *in* / *on* the Tokyo office.
- 4 I work *as* / *for* / *on* projects for other departments.
- 5 I make designs *for* / *in* / *with* the website.
- 6 I'm *for* / *from* / *with* Hamburg in Germany.
- 7 I work *as* / *in* / *on* the marketing department.
- 8 I work *as* / *in* / *on* an IT specialist.

UNIT 2 ➤ Work

Lesson 2.2 What does the company do?

Vocabulary A Complete the words.

- Daimler **d**_____ and **m**_____ cars.
- Santander Bank **p**_____ financial services.
- Zalando **s**_____ shoes and clothes online.
- British Airways and Qantas **p**_____ air transport services.
- LG and Samsung **m**_____ electronic products.
- Nintendo and Sony **d**_____ computer games.
- Gazprom and BP **s**_____ gas and oil.

B

Student A

- Practise saying the numbers in the table. Write the words to help you if necessary.
- In turns, dictate the numbers to your partner. Listen and write the missing numbers.
- Check your answers with your partner.

company	employees	company	employees
Alibaba	66,421	H&M	_____
Apple	_____	Lufthansa	129,424
Bank of China	310,042	Toyota	_____

Student B

Turn your page upside down and follow the instructions.

company	employees	company	employees
Alibaba	148,000	H&M	_____
Apple	123,000	Lufthansa	_____
Bank of China	369,124	Toyota	_____

- Practise saying the numbers in the table. Write the words to help you if necessary.
- In turns, dictate the numbers to your partner. Listen and write the missing numbers.
- Check your answers with your partner.

a/an C Complete the sentences with **a** or **an**.

- Toyota is _____ car company.
- Qatar Airways is _____ airline.
- She is _____ accountant.
- See you in _____ hour!
- They work in _____ hotel.
- Barclays is _____ bank.
- Dell is _____ multinational computer company.
- It is _____ Indian company.
- DHL is _____ international transport company.
- Amazon is _____ e-commerce company.
- I have _____ email.
- He works for _____ university.

UNIT 2 ➤ Work

Lesson 2.3 A week in the life

Communicative
grammar

A Complete the blog about Anton, a Fitness Club Manager. Use the correct form of the verbs in the box.

check make not go not spend spend talk not wear work

Anton is a fitness club manager. He ¹ _____ on the computer and ² _____ phone calls every day. But he ³ _____ all his time in the office. He walks around the club, ⁴ _____ the equipment and he ⁵ _____ to the staff and the club members. He ⁶ _____ a suit to work, he wears gym clothes. He ⁷ _____ to the club on Sunday. He ⁸ _____ time with his family.

UNIT 2 ➤ Work

Lesson 2.4 Small talk

Using 's and s' **A** Put 's or ' in the correct position.

- 1 Sylvia is Jack manager.
- 2 The two managers offices are big.
- 3 Andrea work is interesting.
- 4 My boss name is Philip.
- 5 the four passengers nationalities
- 6 This is the department coffee machine.
- 7 Where is Charles car?
- 8 Maria sales team travel for work.
- 9 the twenty factory workers jobs
- 10 thousands of clients messages

Speaking **B** Complete the dialogue with the phrases in the box. Then practise the dialogue in pairs.

And you! See you soon.
I travel for work and have meetings with customers.
I'm in sales.
Nice to meet you. I'm Christina.
Really? Welcome to the company.
Yes, it is. And what about you?

Philip: Hi! My name's Philip.

Christina: ¹ _____

Philip: Which department are you in?

Christina: ² _____

Philip: What do you do?

Christina: ³ _____

Philip: That sounds interesting.

Christina: ⁴ _____

Philip: I'm new. I'm an intern in marketing.

Christina: ⁵ _____

Philip: Nice talking to you.

Christina: ⁶ _____