

1. Grammar reference: Requests, offers and invitations
Put the questions in the correct group.

Would you like a cup of tea? • Would you like to go out to night? • Shall I meet you at the airport? • Can I carry your bag for you? • Will you be quiet, please? • Would you help me with my homework? • Can you shut that window? • Could you lend me 50 pounds?

Requests	Offers/invitations

2. Match the answers with the questions to make eight short conversations.

- Can I carry your bag for you?
- Will you be quiet, please?
- Would you help me with my homework?
- Could you lend me 50 pounds?
- Would you like to go out tonight?
- Shall I meet you at the airport?
- Can you shut that window?
- Would you like a cup of tea?

- Sure, what do you want to do?
- No, That's OK. I'll get a taxi
- In a while. It's too hot in here.
- Yes, of course. Sorry
- Maybe. When could you give it back?
- Yes, please. That's would be lovely.
- Thank you, yes. It's rather heavy.
- No problem. What is it?

3. Read and listen to the dialogue.

Dan: Can I borrow your pen, please?

Mark: Not now. I'm writing a letter.

Dan: Can I borrow it later, then?

Mark : Yes, you can borrow it later.

Dan: Can I read your magazine, please?

Mark: OK. I can't read it now because I'm writing.

Dan: Can I use your phone?

Mark: No, not now. I'm waiting for a phone call.

Dan: Can I listen to some music on the radio, then?

Mark: Yes, you can, but play it quietly!

4. Read the following expressions.

Polite request:

Can you...(please)?
Can you help me?
Will you...(please)?
Could you please.....?
Would you please...?
Would you mind...?
May I....?
Can I....?

Polite response:

All right
Sure!
Here you are
Yes, of course
I'd be happy to
My pleasure
Polite refusal
Sorry
Sorry, I'm using it right now.
No, I'm sorry. I can't
I'd like to, but...