# WORD FORMATIONS

**1.** Passengers who will be taking a ------- domestic flight should go to Terminal A.

(A) connectivity
(B) connects
(C) connect
(D) connecting

**2.** One responsibility of the IT department is to ensure that the company is using ------- software.

(A) update
(B) updating
(C) updates
(D) updated

**3.** Wexler Store's management team expects that employees will ------- support any new hires.

(A) enthusiastically
(B) enthusiasm
(C) enthusiastic
(D) enthused

**4.** Wheel alignments and brake system ------- are part of our vehicle service plan.

(A) inspects
(B) inspector
(C) inspected
(D) inspections

**5.** Hawson Furniture will be making ------- on the east side of town on Thursday.

(A) deliveries
(B) delivered
(C) deliver
(D) deliverable

**6.** Our skilled tailors are happy to design a custom-made suit that fits your style and budget -------.

(A) perfect
(B) perfects
(C) perfectly
(D) perfection

**7.** Project manager Hannah Chung has proved to be very ------- with completing company projects.

(A) helpfulness
(B) help
(C) helpfully
(D) helpful

**8.** As a former publicist for several renowned orchestras, Mr. Wu would excel in the role of event -------.

(A) organized
(B) organizer
(C) organizes
(D) organizational

**9.** The meeting notes were ------- deleted, but Mr. Hahm was able to recreate them from memory.

(A) accident
(B) accidental
(C) accidents
(D) accidentally

**10.** Safile's new external hard drive can ------- store up to one terabyte of data.

(A) secure
(B) security
(C) securely
(D) secured

**11.** Eighty percent of drivers surveyed said they would consider buying a vehicle that runs on -------.

(A) electricity
(B) electrically
(C) electricians
(D) electrify

**12.** Tabrino's has ------- increased the number of almonds in the Nut Medley snack pack.

(A) significant
(B) significance
(C) signifies
(D) significantly

**13.** Please ------- any questions about time sheets to Tabitha Jones in the payroll department.

(A) direction
(B) directive
(C) directed
(D) direct

**14.** Funds have been added to the budget for expenses ------- with the new building.

(A) associated
(B) association
(C) associate
(D) associates

LIVEWORKSHEETS

**15.** Mr. Moscowitz is ------- that Dr. Tanaka will agree to present the keynote speech at this year's conference.

(A) hopes
(B) hoped
(C) hopeful
(D) hopefully

**16.** Corners Gym offers its members a free lesson in how to use ------- properly.

(A) weighs
(B) weights
(C) weighty
(D) weighed

**17.** Sharswood Landscaping has received dozens of five-star ------- for its work.

(A) reviews
(B) reviewer
(C) reviewed
(D) reviewing

**18.** Members of the Bold Stone Farm Store receive ------- discounts on all purchases.

(A) depth
(B) deepen
(C) deep
(D) deeply

**19.** If your plans change, please contact us at least 24 hours before the time of your -------.

(A) reserved
(B) reservation
(C) reservable
(D) reserve

**20.** Fragile equipment must be stored in a secure location so that nothing is ------- damaged.

(A) accident
(B) accidents
(C) accidental
(D) accidentally

**21.** When Mr. Young approached the desk, the receptionist ------- offered him a seat in the waiting room.

(A) politely
(B) polite
(C) politeness
(D) politest

**22.** The first ------- of the training will introduce staff to certain workplace responsibilities.

(A) part
(B) parted
(C) parting
(D) partial

**23.** According to industry -------, Ghira Company plans to relocate its headquarters to Australia.

(A) reported
(B) reportedly
(C) reporter
(D) reports

**24.** Next month, the Kneath House will host an exhibition of ------- furniture and clothing from the eighteenth century.

(A) authentic
(B) authentically
(C) authenticate
(D) authenticity

**25.** Mr. Telguld submitted the ------- surveys before the monthly board meeting.

(A) completely
(B) completed
(C) completing
(D) completes

**26.** Leeann's Organic Fruit Spreads can be purchased ------- from the company's Web site.

(A) direction
(B) directly
(C) directness
(D) directed

**27.** Our app includes a ------- so that users can determine whether they are within their budget goals.

(A) calculator
(B) calculated
(C) calculating
(D) calculations

**28.** During his term as a legislator, Jeremy Moran ------- promoted public awareness of the need for infrastructure improvements.

(A) act
(B) action
(C) active
(D) actively

LIVEWORKSHEETS

29. Phone orders that are ------- to local stores by 11:00 A.M. are eligible for same-day pickup.

(A) submitted
(B) submission
(C) submitting
(D) submits

30. Let Farida Banquet Service ------- professional catering for your important corporate events.

(A) providing
(B) provide
(C) provides
(D) to provide

31. ------- of all cosmetics are final, and refunds will not be given under any circumstances.

(A) Sale
(B) Sales
(C) Sells
(D) Selling

32. The hairstylists at Urbanite Salon have ------- experience working with a variety of hair products.

(A) considers
(B) considerable
(C) considerate
(D) considering

33. With the acquisition of Bloom Circuit, Wellstrom Hardware has ------- expanded its offerings and services.

(A) greater
(B) greatness
(C) great
(D) greatly

34. Please ------- the Returns section of our Web site if you are unhappy with any part of your order.

(A) visit
(B) visits
(C) visited
(D) visiting

35. We are planning a ------- for the Klemner Corporation's twentieth anniversary.

(A) celebration
(B) celebrated
(C) celebrity
(D) celebrate

36. The university library usually acquires ------- copies of best-selling books to meet students' demand.

(A) multiply
(B) multiple
(C) multiples
(D) multiplicity

37. The participants closely ------- the fitness instructor's movements tend to learn the proper technique more quickly.

(A) imitate
(B) imitations
(C) imitative
(D) imitating

38. Takealong Industries' commercial propane heaters deliver more warmth to ------- areas.

(A) wideness
(B) widen
(C) wider
(D) widely

39. By switching to new project-management software, the editorial team has ------- improved its publication processes.

(A) great
(B) greatly
(C) greater
(D) greatest

40. To boost -------, the Makeup Artist Academy is offering a free starter kit to new students.

(A) enroll
(B) enrolled
(C) enrolling
(D) enrollment

LIVEWORKSHEETS

41. To make room for conference attendees, ------- visitors to the office building should use the rear parking area tomorrow.

(A) regular
(B) regularly
(C) regularize
(D) regularity

42. Kaybing Construction works ------- on large commercial projects in the Newfoundland area.

(A) exclusively
(B) exclusive
(C) exclusivity
(D) exclusives

43. Likoni Hospitality Group, one of Mombasa's largest employers, has a ------- impact on the local economy.

(A) considerably
(B) considerable
(C) considering
(D) consideration

44. New food regulations require all Dean's Burgers packaging to contain the notice that ------- undercooked meat can be harmful.

(A) consumer
(B) consumption
(C) consumes
(D) consuming

45. The production technicians are ------- for maintaining our factory equipment.

(A) responsibly
(B) responsible
(C) responsibility
(D) responsibilities

46. United Medical Board is an ------- panel of physicians that makes recommendations for hospital improvements.

(A) expertise
(B) expert
(C) expertness
(D) expertly

47. ------- up your desk with beautiful paper products from Norimi Stationery.

(A) Brightens
(B) Brighten
(C) Brightened
(D) Brightening

48. Once you have Mr. Garcia's -------, please post the job listing to the usual Web sites.

(A) approve
(B) approves
(C) approval
(D) approving

49. The redesigned intersection ------- shortens the street-crossing distance for pedestrians, making it safer.

(A) effectively
(B) effects
(C) effective
(D) effected

50. The Tamano Foundation accepts grant ------- related to a wide range of scientific research.

(A) proposes
(B) proposed
(C) proposals
(D) proposing

51. The wellness ------- at Trayer Media Group directly led to greater employee satisfaction with the company.

(A) initiate
(B) initiator
(C) initiated
(D) initiative

52. Regular applications of fertilizer improve seedling health and ------- enhance the growth of leafy vegetables.

(A) drama
(B) dramatic
(C) dramatically
(D) dramatize

LIVEWORKSHEETS

53. The editor noted some ------- content and marked the text to be deleted.

(A) repetition
(B) repetitious
(C) repetitiously
(D) repetitiousness

54. Visitors should not take ------- while touring the restricted areas of the facility.

(A) photographic
(B) photographing
(C) photographs
(D) photographed

55. Cashiers should call for an ------- cashier when more than three customers are in line.

(A) addition
(B) additions
(C) additional
(D) additionally

56. To prevent the sauce from scorching while being heated, stir it ------- with a wooden spoon.

(A) continues
(B) continue
(C) continuously
(D) continuous

57. Several companies have already ------- bids to paint logos on our delivery trucks.

(A) submit
(B) submission
(C) submitted
(D) submitting

58. Crutchfield Heating and Cooling installs gas, oil, and electric furnaces from the industry's ------- manufacturers.

(A) leading
(B) leader
(C) leads
(D) leadership

59. Central Oregon Power must renew the ------- at least 30 days before the current one expires.

(A) contractor
(B) contract
(C) contracting
(D) contracted

60. The report was authored ------- by Chae-Won Sohn in the research department and by Ray Hahn, the head of marketing.

(A) joint
(B) joints
(C) jointed
(D) jointly

61. Global Data LLC will promote Hae-In Ahn to Chief Financial Officer ------- June 1.

(A) effective
(B) effecting
(C) effected
(D) effect

62. Rayel Pharmaceutical provides a list of its ------- and their affiliations on its Web site.

(A) research
(B) researching
(C) researched
(D) researchers

63. Mr. Liu is known for negotiating employee disputes -------.

(A) calm
(B) calmly
(C) calmest
(D) calmness

64. Sales ------- maintain client files and provide logistical support.

(A) assists
(B) assisted
(C) assisting
(D) assistants

65. There is enough money ------- in the budget to cover travel expenses.

(A) remains
(B) remainder
(C) remained
(D) remaining

66. Jingshen Airlines announced that it will be hiring 200 ------- employees next year.

(A) add
(B) adding
(C) additional
(D) additionally

LIVEWORKSHEETS

67. Author Minh Phan's latest novel was ------- influenced by Vietnamese folk stories.

(A) heavy
(B) heavily
(C) heaviest
(D) heavier

68. The red line will ------- only express stops from Finn Street to Boone Street on weekends.

(A) made
(B) makes
(C) make
(D) making

69. The company's latest video game, *Hunting for Treasure*, has been praised ------- by reviewers.

(A) enthusiastically
(B) enthusiastic
(C) enthusiasm
(D) enthusiast

70. The three-day workshop focuses on the public speaking ------- that are central to delivering memorable presentations.

(A) strategies
(B) strategized
(C) strategically
(D) strategic

71. A ------- efficiency expert will be visiting our work site in early November.

(A) led
(B) leader
(C) leading
(D) leads

72. The management at Carette Industries ------- values the work of the research team.

(A) high
(B) highly
(C) highest
(D) higher

73. The ------- of a parking structure for Huron General Hospital will begin on June 1.

(A) construct
(B) constructed
(C) construction
(D) constructs

74. Because Ms. Garcia enjoys creating charts and graphs, her supervisor ------- asks her to make materials for presentations.

(A) frequent
(B) frequents
(C) frequenting
(D) frequently

75. The reviewer of Ms. Chen's book noted that her research was -------.

(A) impressed
(B) impressive
(C) impress
(D) impression

76. Pennypack Markets soon plans to break ground on its largest ------- center in the area.

(A) distributive
(B) distribute
(C) distributable
(D) distribution

77. Samidu Communications is soliciting suggestions from its staff about ways of improving employee -------.

(A) produced
(B) productive
(C) productivity
(D) productively

LIVEWORKSHEETS