I – Fill in the blanks.

Lucy: Hi, Anna. Do you have a _____ to talk about the ____ next Tuesday?

Anna: Sure. We said 11, didn't we?

Lucy: Yeah, we did. But I have a bit of a problem with the time. Would it be possible to move it?

Anna: Oh, I see. We could ____ it to the afternoon, to 1 p.m., for example. Or _____ to earlier in the morning. What would suit you?

Lucy: Could we make it 9 o'clock? That would really help me. I have _____ in the central office at 12.

Anna: No problem. It's important you're there.

Lucy: Thanks a lot, Anna.

Anna: Do you need help with any _____? Did you get the _____ I sent out?

Lucy: Yes, I did. And no, that's all fine, thanks. My report is ready and I'm looking forward to presenting it.

Anna: Great.

Lucy: I can tell Sven about the time change. I'll see him later.

Anna: Don't worry about telling Sven. I'll send an _____ to everyone to _____ the time has changed and with an _____- meeting invite.

Lucy: Great. Thanks, Anna.

Anna: OK. I'm happy that _____. We really need you there and it's good we don't have to _____ it.

Lucy: See you then. Have a good weekend in the _____.

Anna: You too.

LIVEWORKSHEETS

Con làm bài Nghe **part 2** tại link sau: http://tinyurl.com/3brvnxzy
Lưu ý: Con nên mở link bằng máy tính

Part 2

30

Questions 6–10

For each question, write the correct answer in the gap. **Write one word or a number or a date or a time.**

You will hear a speaker giving information about a skiing trip.

Skiing trip

Country:	Italy
Dates of trip:	2nd – **(6)** ..... January
Cost of trip:	**(7)** £.....
Not included in price:	Lunch and **(8)** .....
Free lessons:	Every **(9)** .....
Lessons are important for:	**(10)** .....

LIVEWORKSHEETS