QUIZIZZ Lembar kerja

Nama

Kelas

Tanggal

personal letter

Total pertanyaan: 20

Estimasi pengerjaan: 9menit

Disusun oleh Ms. KAMRIA KAMRIA

1. Apt BLK 30,Eunos St.
   #06-116
   Singapore 1441
   2nd April 2009

   Dear Lisa,
   I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

   Your Sincerely,

   Daisy

   Who is the sender?

   a) Rossa
   b) Rio
   c) Daisy
   d) Lisa

LIVEWORKSHEETS

2. Apt BLK 30,Eunos St.
#06-116
Singapore 1441
2nd April 2009

Dear Lisa,
I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

Your Sincerely,

Daisy

Who is the receiver?

a) Rio
b) Rossa
c) Daisy
d) Lisa

3. Apt BLK 30,Eunos St.
#06-116
Singapore 1441
2nd April 2009

Dear Lisa,
I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

Your Sincerely,

Daisy

When did the sender write a letter?

a) 22nd April 2009
b) 2nd April 2009
c) 2nd April 2008
d) 1st April 2009

LIVEWORKSHEETS

4. Apt BLK 30,Eunos St.
#06-116
Singapore 1441
2nd April 2009

Dear Lisa,
I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

Your Sincerely,

Daisy

What does the opening of the letter?

a) Your Sincerely, Daisy
b) Your Sincerely,
c) Dear Lisa,
d) Dear Daisy,

5. Apt BLK 30,Eunos St.
#06-116
Singapore 1441
2nd April 2009

Dear Lisa,
I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

Your Sincerely,

Daisy

What does the letter tell about?

a) Lisa regrets that she can't come to Daisy's house on Monday
b) Daisy regrets that she can't come to Lisa's house on Monday
c) Lisa regrets that she can't come to Daisy's house on Sunday
d) Daisy regrets that she can't come to Lisa's house on Sunday

LIVEWORKSHEETS

6. Apt BLK 30,Eunos St.
#06-116
Singapore 1441
2nd April 2009

Dear Lisa,
I have received your letter asking me to met you at your house this Sunday to discuss the urgent matter you have. I regret however to say that it will not be possible for me to see you on Sunday as I already have a previous appointment. I will see you on Monday, next week, at 5 p.m. Hoping the change of date will be convenient to you.

Your Sincerely,

Daisy

What is the complementary close of the letter?

a) Your Sincerely,

b) Your Sincerely,

Daisy

c) Your,

d) Sincerely,

7. 

What is the definition of personal letter?

a) **A letter is written to someone we dont know**

b) **A letter is written to someone we know**

c) **A letter is written to headmaster**

d) **A letter is written to teacher**

8. What is the social function of letter?

a) **to discuss the issue**

b) **To give information**

c) **To explain the situation**

d) **To persuade the reader**

LIVEWORKSHEETS

9. **What is the another name of informal letter?**

a) Application Letter
b) Personal Letter
c) Retirement Letter
d) Promotion Letter

10. **"Dear, Raisa ..."**

is called as ..... in a letter

a) Closure
b) Signature
c) Salutation
d) Complimentary Close

11. **With love and admiration,... sincerely yours,...sincerely grateful,...**
In personal letter you will meet those words. What is the name of the words in personal letter?

a) Greeting
b) Postcript
c) Signature
d) complimentary close

12. When the letter is written is called?

a) Address
b) Salutation
c) Date
d) Closure

13. Place where the letter is written is?

a) Date
b) Content
c) Closure
d) Address

14. **Hi~ Kevin, How are you?**
The expression is called...

a) Introduction
b) Body
c) Complementary Close
d) Signature

15. **Can't wait to see you soon.**

The expression belong to...

a) Body
b) Introduction
c) Complementary Close
d) Closure

LIVEWORKSHEETS

16. What is an example of the **Salutation?**

a) Best wishes
b) Dear
c) Sincerely
d) Yours truly

17. **"I am so happy to share this with you"**
The expression is to express..

a) to share bad news
b) to Asking help
c) to share good news
d) to Apologize

18. **"I am so sorry but I have to tell you"**
The expression is to express..

a) to Asking help
b) to share good news
c) to share bad news
d) to Apologize

19. **"I think you shouldn't....."**
The expression is to express..

a) giving advice
b) to Apologize
c) to share good news
d) to Asking help

20. **"Thanks very much for....."**
The expression is to express..

a) to Asking help
b) to Apologize
c) to share good news
d) gratitude

LIVEWORKSHEETS