

A

Sales Manager

We are a top company in the music industry with stores all over the world. Due to new opportunities in Eastern Europe, a new post of Sales Manager: East is being created. We are looking for someone who has worked in sales for at least five years and who has had the chance to manage a team before. The salary starts at €25,000.

If you are looking for a challenge and you are prepared to travel frequently to our offices in Eastern Europe, contact us to request an application form. Noise Music Ltd, P.O. Box 7, London N1

C

Babysitter wanted

Evenings only. A professional couple are looking for someone to take care of 5-year-old Nathan. This position would suit a teenager or young woman. If Nathan likes you, that's more important than qualifications and experience. All applicants will be interviewed. Please apply in writing to Dr Conrad, The Elms, Chelmsford. A photograph would be appreciated.

B

Great opportunity

For the right person. Work from home and earn up to €500 per week! Full training is given. This job involves calling carefully chosen clients and telling them about special offers from a number of companies. All expenses are paid by us. Whether you want to work full-time or part-time, this could be the chance you have been looking for. Call our offices on 0775-884345 now!

D

Help a Granny

The charity *Help a Granny*, which organises trips for old people in the local area, has just been given a second minibus. *Help a Granny* is looking for a driver to work two days a week. The successful applicant will hold a clean driving licence and be at least 35 years of age. Please note that this post is voluntary work, although expenses will be paid and the charity covers all insurance and petrol costs. Contact Mrs O'Grady for an application form on Chelmsford 834672.

E

New restaurant

In the centre of town is now looking for staff. We are an expanding chain of quality restaurants and we have vacancies for chefs. All chefs must hold a Safe Cooking Certificate, although previous restaurant work is not necessary. Uniform and full training provided. Apply in writing to Bistro Ltd, Pudding Lane, London.

Speak to the Stars!

Have you ever wanted to work in television? Local channel, Fun TV, is looking for researchers. This job involves making phone calls, arranging interviews and finding out any information we need from the internet and local library. Who knows? You might be the person to arrange the next interview with Leonardo DiCaprio or Britney Spears! This could be your chance to start working in the media. Call John on 0775-82323 and get your career going!

3

Read the job advertisements again.

For questions 1-10, choose from the advertisements (A-F). The advertisements may be chosen more than once.

Which job(s):

could definitely be done part-time? **1** **2** **3**

do you need a qualification for? **4** **5**

would not suit someone afraid of flying? **6**

do you not get paid to do? **7**

do you have to have experience for? **8**

would interest someone who can use a computer? **9**

would suit a 16-year-old girl in Chelmsford? **10**

4 Use words or phrases from the advertisement to complete the definitions. You've been given the first letter to help you.

- 1 The amount of money you get paid every year to do a job is called your **s**.....
- 2 An a..... f..... is something you fill in when you apply for a job.
- 3 If a company pays your e....., they pay for taxis, meals, travel, etc.
- 4 When you write a letter to apply for a job, you apply i..... w.....
- 5 A person applying for a job is called an a.....
- 6 Work which you do for a charity and which you don't get paid for is called v..... w.....
- 7 The s..... are all the people who work for a company.

LIVEWORKSHEETS