Unit 5 – Functional Language: Agreeing on team roles in meetings

1.Put the words in the correct order to make sentences and questions.

1. everyone / OK / is that / with / ?

_____

2. the presenter / I'd like / to be / you

_____

3. do it / I'd like / Kamal to / don't mind, / if you

_____

4. you like / how would / the project plan / to develop / with Camila / ?

_____

5. with Martin / how / you feel / swapping / about / would / ?

_____

6. the team meetings / could / I was / you / thinking / chair

_____

7. happy / that's fine by me / if you're both / the presentation, / to give / then

_____

8. perhaps / and she can create the Power Point / could swap / you and Marta / for us

_____

2 Match the sentences and questions in Exercise 1 (1–8) with these responses (a–h).

a No, I don't mind. He'll do a good job.   ____

b That would be great. I'm not as good as Marta at creating PowerPoint slides.   ____

c Fine. I don't mind swapping with him.   ____

d No, not really. We're not all that happy with this plan.   ____

e Great! I don't mind presenting on my own, but I'd prefer to do it with
   someone else.   ____

f Sorry, but I'd rather not. I'm not very good at presenting.   ____

g Really? I'm not as experienced as Oscar at chairing meetings.   ____

h Great. We're good at working together.   ____