

Punctuation

comma • full stop • question mark



★ full stop – end of a sentence

I am Eric. What is your name?

★ question mark – end of a question

Hi, Eric. I am Sarah.

★ comma – to show a short pause

**Let's Learn!**

- Happy birthday!
- Well done!

★ exclamation mark – to show surprise or excitement



Warm up Write a comma (,), a full stop (.), an exclamation mark (!) or a question mark (?) in the boxes.

1 This is Josie 2 How old are you 3 Well done 4 What is your name 5 Turn on the light please 6 Hi Tim Nice to meet you **A** Write the correct punctuation marks in the boxes.1 : Good morning Miss Lee 2 : Good morning What is your name 3 : My name is Tony I am in Class 1B 4 : How old are you Tony 5 : I am seven years old It is my birthday today 6 : Happy birthday 7 : Thank you Miss Lee

Date: _____

Practice

B Rewrite the sentences. Use the correct punctuation marks and capital letters where necessary. Follow the example.

1 how are you

How are you?



Let's revise capital letters on p.1.

2 good morning betty

3 he is our monitor

4 how old are you ada

5 look at the blackboard please

6 hello what is your name

7 turn off the air-conditioner please

8 stand up ken and helen

9 i am mr ho open your books please