

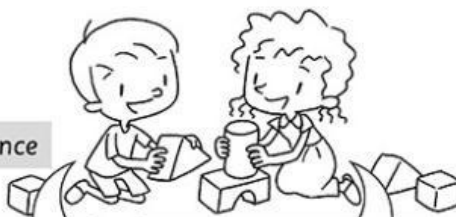
**Punctuation**

comma • full stop • question mark

★ full stop – end of a sentence

I am Eric . What is your name ?

★ question mark – end of a question



Hi , Eric. I am Sarah .

★ comma – to show a short pause

**Let's Learn!**

- Happy birthday !
- Well done !


★ exclamation mark – to show surprise 😲 or excitement 😄



Write a comma (,), a full stop (.), an exclamation mark (!) or a question mark (?) in the boxes.

1 This is Josie 2 How old are you 3 Well done 4 What is your name 5 Turn on the light  please 6 Hi  Tim  Nice to meet you 

**A** Write the correct punctuation marks in the boxes.

1  : Good morning  Miss Lee 2  : Good morning  What is your name 3  : My name is Tony  I am in Class 1B 4  : How old are you  Tony 5  : I am seven years old  It is my birthday today 6  : Happy birthday 7  : Thank you  Miss Lee 

Date: \_\_\_\_\_



**B** Rewrite the sentences. Use the correct punctuation marks and capital letters where necessary. Follow the example.

1 how are you

How are you? \_\_\_\_\_



Let's revise **capital letters** on p. 1.

2 good morning betty

\_\_\_\_\_

3 he is our monitor

\_\_\_\_\_

4 how old are you ada

\_\_\_\_\_

5 look at the blackboard please

\_\_\_\_\_

6 hello what is your name

\_\_\_\_\_

7 turn off the air-conditioner please

\_\_\_\_\_

8 stand up ken and helen

\_\_\_\_\_

9 i am mr ho open your books please

\_\_\_\_\_