Module 8: Job Hunting

Activity 1: Find your job.

Directions: Review the job finding websites below, for a position that you have qualifications for. You may click on any of the following sites:

i. Indeed b. Monster c. SimplyHired

What is the **job title** that you will be applying to?	
What is the name of the company hiring for this position?	
What are the responsibilities of the position?	
What qualifications would you need for this position?	
Which website did you use to find this position?	☐ Indeed.com ☐ Monster.com ☐ SimplyHired.com

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Activity 2:

Directions: Answer the following questions about your qualifications for the position you have selected.

1. Write to describe yourself. What would you tell this employer about yourself?

2. What experience do you have for this position?

3. What is your greatest strength? How have you demonstrated your strength?

4. What skills will you bring to this position?

Activity 3: Writing

Directions: write a letter to the Hiring Manager of the position that you have selected. Make sure to include your experiences, strengths, and skills that you will bring to the position.

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